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[https://verifone.cloud/docs/uk-gateway/key\\_concepts\\_organisation](https://verifone.cloud/docs/uk-gateway/key_concepts_organisation)

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## Organisations

When setting up the environment, an organisation can represent any type of organisation in a hierarchy - from a payment service provider, to an acquirer, to a merchant, and their respective subsidiaries. Such as having a European HQ, with sub-organisations representing operations in France, the UK and Belgium. Organisations allow for an unlimited hierarchy, starting at the headquarters level and going down as far as a single department of a sub-organisation, or even further, depending on the level of distinction you're aiming for processing online transactions.

## Scope

The scope of an organisation and the [users](#) within that organisation are based on a top-down method. This means that a user can only view organisations and the entities ([processors](#) and [authenticators](#)) connected to this organisation or child organisations of this organisation.

## Creating an organisation

For a full overview including parameter descriptions of the `/organisation` endpoint please visit the [API documentation](#). The following sample POST call to `$BASEURL/v1/organisation` can be used to create an account:

```
{
  "country_code": "NL",
  "disabled": true,
  "email": "user@example.com",
  "extended_address": "Top floor",
  "generate_invoice": true,
  "locality": "Neverland",
  "name": "Organisation A",
  "parent_id": "599daaf2d4be3b38547c6616",
  "phone": "+0239423098402",
  "postal_code": "111111",
  "region": "South",
  "street": "Placestreet",
  "street_number": 0,
  "tax_number": "23423423"
}
```

# Relationships

Read more about relationships between the different entities [here](#).

## UI Guide

The following page describes how to create and edit an organisation. In order to create or edit an organisation you will need the ProviderAdmin role. More information on that can be found [here](#).

1. Navigate to the Organisation tab. Click 'Add Organisation'

The screenshot shows the Dimebox interface. On the left is a dark sidebar with navigation links: Dashboard, Reports (Transactions, Transactions tagged, Transactions blocked, Refunds, Fraud, Chargebacks, Credit Fund Transfers), Sales (Customers, Payment terminal), Analytics (Fraudform), Billing (Statements, Invoices), and Administration (Organisations, Users, Accounts, Importers, Inspectors, Processors, Tags, Rulesets). The 'Organisations' link is highlighted. The main area shows a table of 18 organisations with columns: NAME, PARENT, COUNTRY, and DISABLED. Below the table are 'CLEAR FILTERS' and 'ADD NEW ORGANISATION' buttons. To the right of the table is a graph view showing relationships between organisations like Acquirer, Provider, Merchant Europe, and various Stores.

NAME	PARENT	COUNTRY	DISABLED
Acquirer	Dimebox	-	false
Dimebox	-	Netherlands	false
Merchant Benelux	Merchant Europe	-	false
Merchant Europe	Provider	-	false
Merchant North A...	Provider	-	false
Merchant Scand...	Merchant Europe	-	false
Provider	Acquirer	-	false
Store Amsterdam	Merchant Benelux	Netherlands	false
Store Berlin	Merchant Europe	Germany	false
Store Brussel	Merchant Benelux	Belgium	false
Store Dallas	Merchant North A...	United States	false
Store Helsinki	Merchant Scand...	Finland	false
Store Kopenhagen	Merchant Scand...	Denmark	false
Store London	Merchant Europe	United Kingdom	false
Store New York	Merchant North A...	United States	false
Store Paris	Merchant Europe	Netherlands	false
Store Stockholm	Merchant Scand...	Sweden	false
Store Test	Dimebox	Netherlands	false

2. Fill out organisation with your details. Address information besides the country is optional:

- **Name:** Name of organisation. Can be changed later.
- **Parent Organisation:** Name of parent organisation. Cannot be changed later.
- **Email:** Email address of main administrator for this organisation. Can be changed later.
- **Country:** Country of legal entity of organisation.

ADD NEW ORGANISATION

Name of the organisation

Training

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Provider

✕ ▾

Email address

bradley@dimebox.com

Phone number

Street

Street number

House or street extension (if any)

Netherlands

✕ ▾

Region, State or Province

Postal Code

Locality or City

CANCEL

SAVE

ADD NEW ORGANISATION

Email address

bradley@dimebox.com

Phone number

Street

Street number

House or street extension (if any)

Netherlands

✕ ▾

Region, State or Province

Postal Code

Locality or City

Tax number

☒ Generate Invoice

CANCEL

SAVE

3. Click 'Save' at the bottom of the editor and confirm the organisation was created:

Countries ▼ Parent organisation ▼

Q Name ▼ SEARCH

NAME	PARENT	COUNTRY	DISABLED <span>⌵</span>
Acquirer	Dimebox	-	false
Dimebox	-	Netherlands	false
Merchant Benelux	Merchant Europe	-	false
Merchant Europe	Provider	-	false
Merchant North A...	Provider	-	false
Merchant Scandin...	Merchant Europe	-	false
Provider	Acquirer	-	false
Store Amsterdam	Merchant Benelux	Netherlands	false
Store Berlin	Merchant Europe	Germany	false
Store Brussel	Merchant Benelux	Belgium	false
Store Dallas	Merchant North A...	United States	false
Store Helsinki	Merchant Scandin...	Finland	false
Store Kopenhagen	Merchant Scandin...	Denmark	false
Store London	Merchant Europe	United Kingdom	false
Store New York	Merchant North A...	United States	false
Store Paris	Merchant Europe	Netherlands	false
Store Stockholm	Merchant Scandin...	Sweden	false
Store Test	Dimebox	Netherlands	false
Training	Provider	Netherlands	false

CLEAR FILTERS    ADD NEW ORGANISATION

