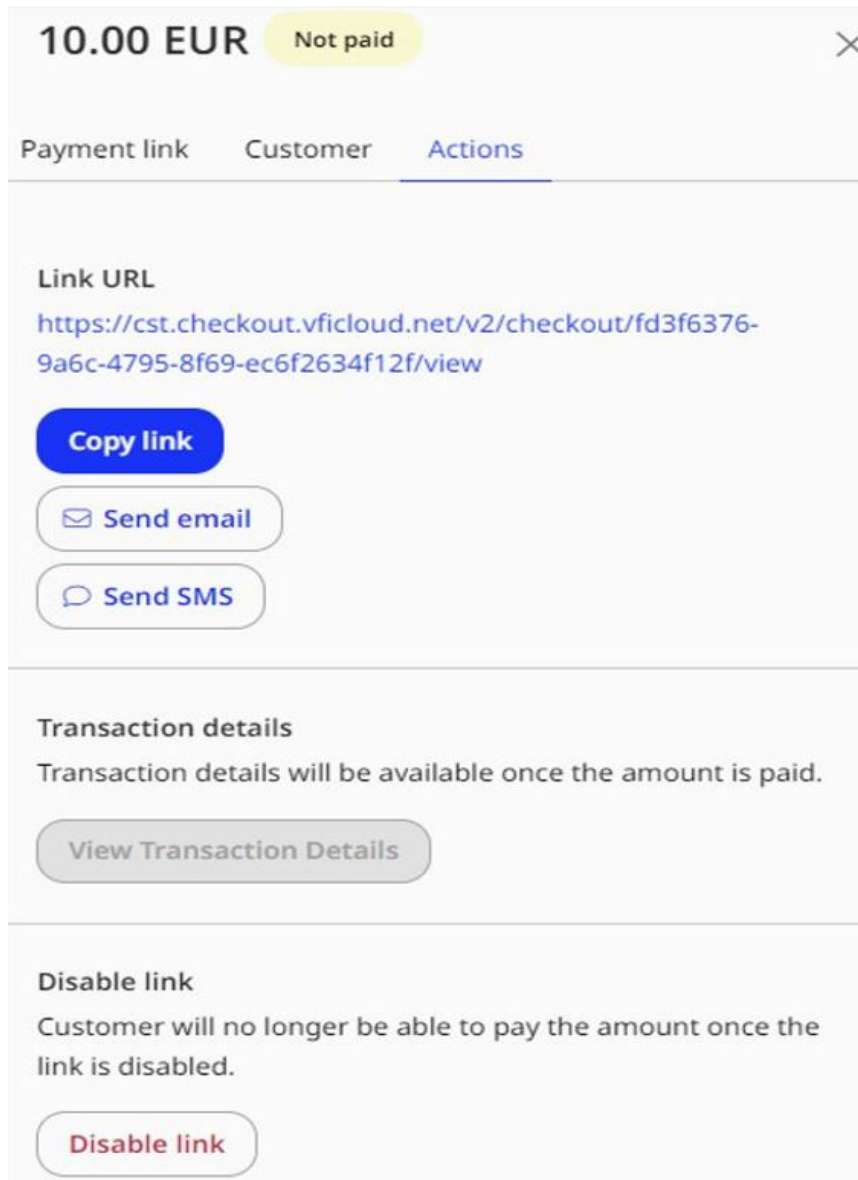


Payment Link actions

Resending the Payment Link

1. Navigate to the *Payment links* page and select the desired payment link to view the [Payment Link Details](#).
2. Select the **Actions** tab.
 - Click on the **Copy link** button to copy the payment link to your clipboard. You can now share the link with your customer through a channel of your choosing.
 - Select the **Send email** or **Send SMS** options to forward the payment link to any email address/SMS.



The screenshot shows a payment link details page for a 10.00 EUR transaction. At the top, the amount '10.00 EUR' is displayed next to a yellow 'Not paid' status indicator. Below this, there are three tabs: 'Payment link', 'Customer', and 'Actions', with 'Actions' being the active tab. The 'Actions' section contains a 'Link URL' field with the URL 'https://cst.checkout.vficloud.net/v2/checkout/fd3f6376-9a6c-4795-8f69-ec6f2634f12f/view'. Below the URL are three buttons: 'Copy link' (a blue button), 'Send email' (a button with an envelope icon), and 'Send SMS' (a button with a speech bubble icon). Below the 'Actions' section is a 'Transaction details' section with the text 'Transaction details will be available once the amount is paid.' and a 'View Transaction Details' button. At the bottom is a 'Disable link' section with the text 'Customer will no longer be able to pay the amount once the link is disabled.' and a 'Disable link' button.

Re-enabling an expired Payment Link

If the payment link has the **Expired** status. You may re-enable it at any stage.

1. Navigate to the *Payment links* page and select the desired payment link to view the [Payment Link Details](#).
2. View the *Link Expiration* section.

10.00 EUR Expired ×

Payment link	Customer	Actions
--------------	----------	---------

History

Link delivered via email
24 Jan 2024 10:08

Link delivered via SMS
24 Jan 2024 10:08

Link URL Expired

<https://est.checkout.vfcloud.net/v2/checkout/a68d17a7-72ca-4c4b-bf5d-b2698afc0d1c/view>

Link expiration

hours ▾

30 days maximum

Re-enable link

3. Use the left hand side field to enter the amount of time you would like the link to stay active for.
 - The default unit is **hours**. Use the righthand side dropdown menu if you wish to select **Days** or **Minutes**.
 - The link can be made active for a maximum of **30 Days** only.
4. Select the **Re-enable link** button.
 - The [Payment Link Details](#) tab will close, and the status will change from **Expired**, to **Not paid**.

The Payment Link will now be accessible by the customer and can also be re-sent via SMS or Email.

Setup Email Notifications

To receive email notifications for the result of different events such as **SMS/Email Delivery** and the **Transaction Result**, notifications [can be setup via Verifone Central](#).

Refund a completed Payment Link

Depending on the [supported acquirer](#) and according to the settlement time a paid payment link can be [refunded fully or partially](#) via Verifone Central.

Capture an Authorization or Preauthorization

If you did not check the **Automatically send the transaction for capture** box, or chose the *Transaction Type* as **Preauthorization**, when [creating the payment link](#), the transaction can be [captured](#) via Verifone Central.

Cancel/Void an Authorization or Preauthorization

If you did not check the **Automatically send the transaction for capture** box, or chose the *Transaction Type* as **Preauthorization**, the transaction can be [cancelled](#) via Verifone Central.