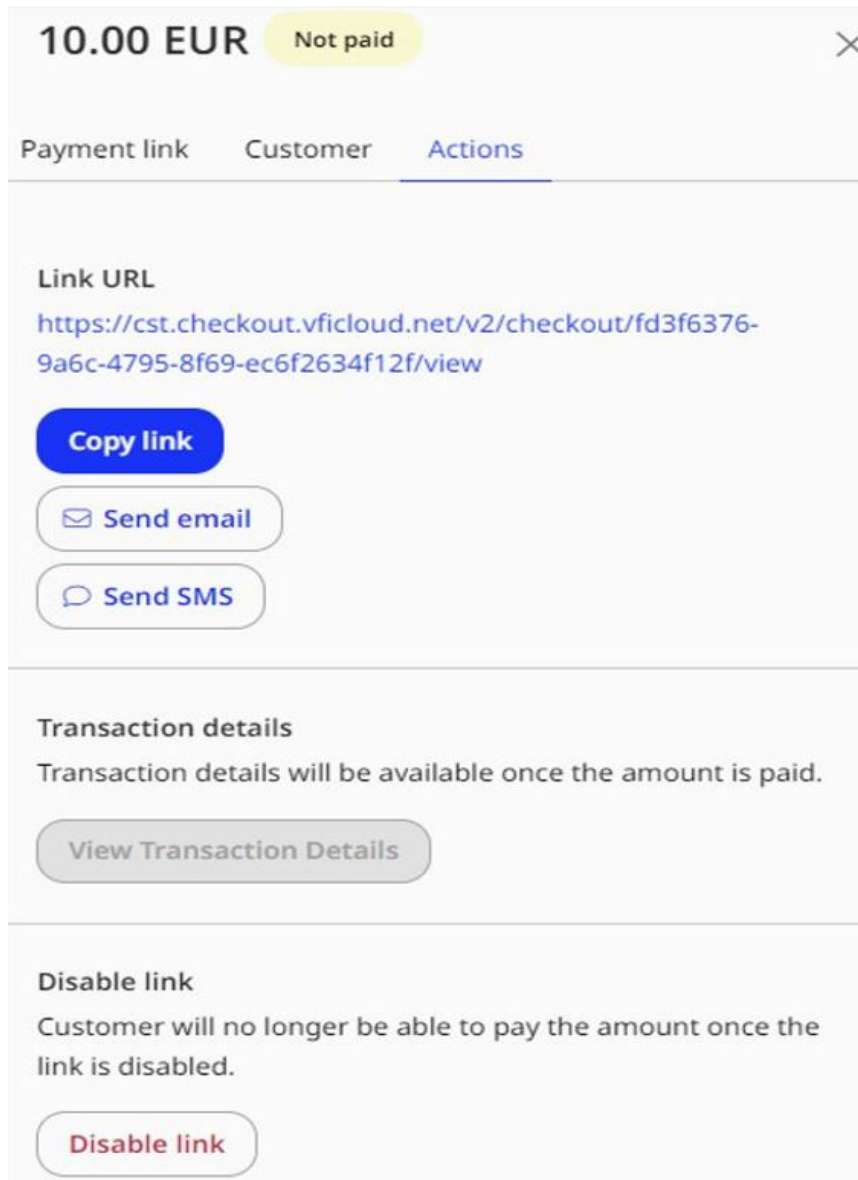


## Payment Link actions

### Resending the Payment Link

1. Navigate to the *Payment links* page and select the desired payment link to view the [Payment Link Details](#).
2. Select the **Actions** tab.
  - Click on the **Copy link** button to copy the payment link to your clipboard. You can now share the link with your customer through a channel of your choosing.
  - Select the **Send email** or **Send SMS** options to forward the payment link to any email address/SMS.



The screenshot shows a payment link details modal for a 10.00 EUR transaction. At the top, the amount '10.00 EUR' is displayed next to a yellow 'Not paid' status tag. Below this is a navigation bar with three tabs: 'Payment link', 'Customer', and 'Actions', with 'Actions' being the active tab. The main content area is divided into three sections. The first section, 'Link URL', shows a long URL and three buttons: 'Copy link' (a blue pill button), 'Send email' (a button with an envelope icon), and 'Send SMS' (a button with a speech bubble icon). The second section, 'Transaction details', contains the text 'Transaction details will be available once the amount is paid.' and a greyed-out 'View Transaction Details' button. The third section, 'Disable link', contains the text 'Customer will no longer be able to pay the amount once the link is disabled.' and a red 'Disable link' button.

## Re-enabling an expired Payment Link

If the payment link has the **Expired** status. You may re-enable it at any stage.

1. Navigate to the *Payment links* page and select the desired payment link to view the [Payment Link Details](#).
2. View the *Link Expiration* section.

10.00 EUR Expired ×

Payment link	Customer	Actions
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### History

Link delivered via email  
24 Jan 2024 10:08

Link delivered via SMS  
24 Jan 2024 10:08

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### Link URL Expired

<https://est.checkout.vfcloud.net/v2/checkout/a68d17a7-72ca-4c4b-bf5d-b2698afc0d1c/view>

### Link expiration

hours ▼

30 days maximum

Re-enable link

3. Use the left hand side field to enter the amount of time you would like the link to stay active for.
  - The default unit is **hours**. Use the righthand side dropdown menu if you wish to select **Days** or **Minutes**.
  - The link can be made active for a maximum of **30 Days** only.
4. Select the **Re-enable link** button.
  - The [Payment Link Details](#) tab will close, and the status will change from **Expired**, to **Not paid**.

The Payment Link will now be accessible by the customer and can also be re-sent via SMS or Email.

## Setup Email Notifications

To receive email notifications for the result of different events such as **SMS/Email Delivery** and the **Transaction Result**, notifications [can be setup via Verifone Central](#).

## Refund a completed Payment Link

Depending on the [supported acquirer](#) and according to the settlement time a paid payment link can be [refunded fully or partially](#) via Verifone Central.

## Capture an Authorization or Preauthorization

If you did not check the **Automatically send the transaction for capture** box, or chose the *Transaction Type* as **Preauthorization**, when [creating the payment link](#), the transaction can be [captured](#) via Verifone Central.

## Cancel/Void an Authorization or Preauthorization

If you did not check the **Automatically send the transaction for capture** box, or chose the *Transaction Type* as **Preauthorization**, the transaction can be [cancelled](#) via Verifone Central.