

## Payment Link actions

### Resending the Payment Link

1. Navigate to the *Payment links* page and select the desired payment link to view the [Payment Link Details](#).
2. Select the **Actions** tab.
  - Click on the **Copy link** button to copy the payment link to your clipboard. You can now share the link with your customer through a channel of your choosing.
  - Select the **Send email** or **Send SMS** options to forward the payment link to any email address/SMS.

10.00 EUR

Not paid

×

Payment link

Customer

Actions

Link URL

<https://cst.checkout.vficloud.net/v2/checkout/fd3f6376-9a6c-4795-8f69-ec6f2634f12f/view>

Copy link

Send email

Send SMS

Transaction details

Transaction details will be available once the amount is paid.

View Transaction Details

Disable link

Customer will no longer be able to pay the amount once the link is disabled.

Disable link

## Re-enabling an expired Payment Link

If the payment link has the **Expired** status. You may re-enable it at any stage.

1. Navigate to the *Payment links* page and select the desired payment link to view the [Payment Link Details](#).
2. View the *Link Expiration* section.

10.00 EUR

Expired

×

Payment link	Customer	Actions
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### History

Link delivered via email  
24 Jan 2024 10:08

Link delivered via SMS  
24 Jan 2024 10:08

### Link URL Expired

~~https://est.checkout.vfcloud.net/v2/checkout/a68d17a772ca-4c4b-bf5d-b2698afc0d1c/view~~

### Link expiration

hours ▼

30 days maximum

Re-enable link

3. Use the left hand side field to enter the amount of time you would like the link to stay active for.
  - The default unit is **hours**. Use the righthand side dropdown menu if you wish to select **Days** or **Minutes**.
  - The link can be made active for a maximum of **30 Days** only.
4. Select the **Re-enable link** button.
  - The [Payment Link Details](#) tab will close, and the status will change from **Expired**, to **Not paid**.

The Payment Link will now be accessible by the customer and can also be re-sent via SMS or Email.

## Setup Email Notifications

To receive email notifications for the result of different events such as **SMS/Email Delivery** and the **Transaction Result**, notifications [can be setup via Verifone Central](#).

## Refund a completed Payment Link

Depending on the [supported acquirer](#) and according to the settlement time a paid payment link can be [refunded fully or partially](#) via Verifone Central.

## Capture an Authorization or Preauthorization

If you did not check the **Automatically send the transaction for capture** box, or chose the *Transaction Type* as **Preauthorization**, when [creating the payment link](#), the transaction can be [captured](#) via Verifone Central.

## Cancel/Void an Authorization or Preauthorization

If you did not check the **Automatically send the transaction for capture** box, or chose the *Transaction Type* as **Preauthorization**, the transaction can be [cancelled](#) via Verifone Central.