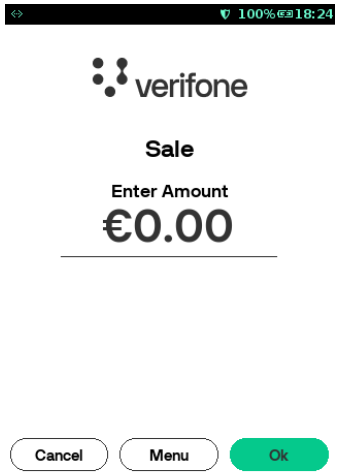
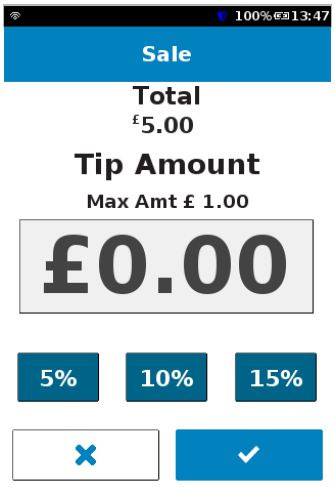
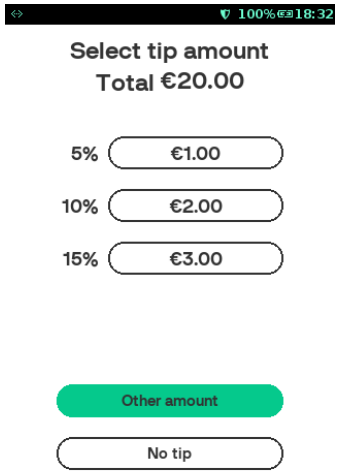
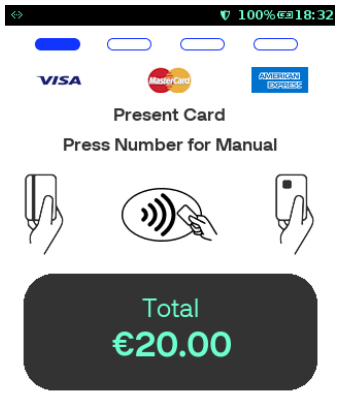
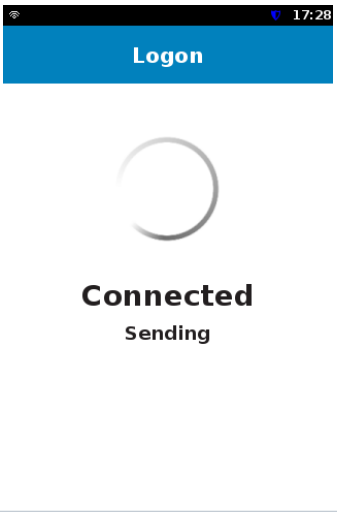
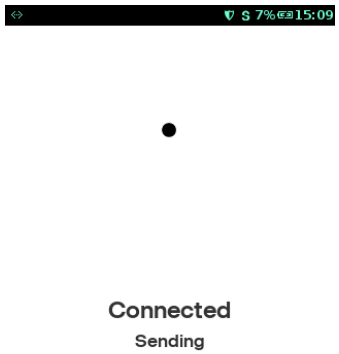
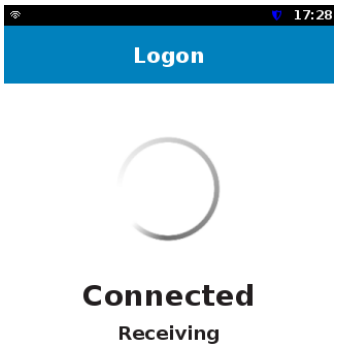
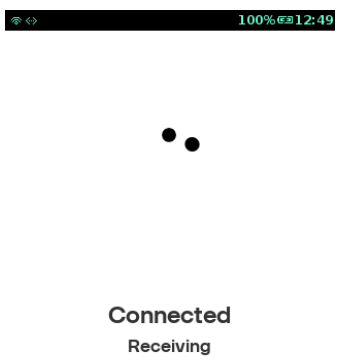
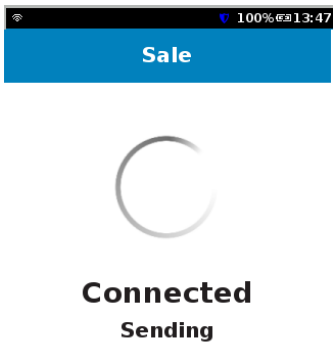
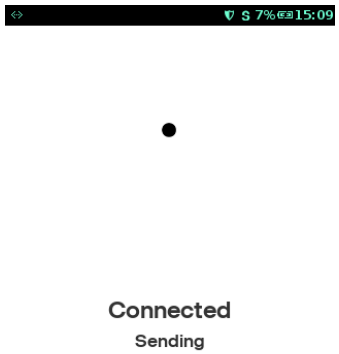
## Logon

Logon needs to be initiate if the terminal states logon enabled or re-logon enabled for onboard the terminals into payment entity services, i,e performed on 1st payment transaction after terminal setup (OOB), expired login state, or any updates from VHQ.

| Step | Instruction | Screen Information | Rebranded Screen Information |
|---|---|---|---|
| 1 | Logon has to be initiate as part of financial transactions like sale, refund, settlement etc. | |  |
| 2 | Select one of the pre-configured percentage buttons, and then press [green] to select the amount shown. Or a specific amount can be manually entered via the keyboard and then press [green] key to submit that amount.<br>If [red] key is pressed, then the transaction proceeds with no tip added. |  |  |

| Step | Instruction | Screen Information | Rebranded Screen Information |
| --- | --- | --- | --- |
| 3 | Present, insert or swipe a card or key in the card number. The present card screen is displayed with the total amount including the previously entered tip. | |  |
| 4 | The terminal has to sends logon request details to the payment processing host. |  |  |

| Step | Instruction | Screen Information | Rebranded Screen Information |
|---|---|---|---|
| 5 | The terminal has to receive logon details from the payment processing host. |  |  |
| 6 | The standard flow has to perform (connecting, authorising, PIN/signature, approved, printing). |  |  |