

## Reporting Data

Reporting data includes information regarding the order / transaction history, details, possible actions (**example**: capture, void, refund) and even documents (**example**: different type of receipts).

Switch to the needed view by selecting from the toggle button **Orders / Transactions**. Click a particular order / transaction to see additional details.

Table View:

Orders
Transactions

---

Capture 10.00 USD
Ecommerce
✕

History
Actions
Details
Customer
Documents

---

Organization Test Ecom
Reference 250304260746
📄

---

**Type:** Capture

**Amount:** 10.00 USD

**Created:** March 4, 2025 at 12:40:17

**Transaction UUID:** 77f3ae1e-0108-40e2-8f18-7bd72eb7d6cf

**By:** Test Test (test.test@test.com)

**State:** Settled

**Type:** Preauth

**Amount:** 10.00 USD

**Created:** March 4, 2025 at 12:28:47

**Transaction UUID:** d40275de-3717-4281-983c-7514f4cb34a5

**By:** Test Test (test.test@test.com)

**State:** Authorized

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- **Organization:** The organization associated with this transaction
- **Reference:** The transaction reference number. For New Zealand in-store EFTPOS terminals, this is the RRN
- **Channel:** Where the sale originated, i.e., on a terminal or online. If the channel is given as 'POS', this means the transaction was processed on a terminal in-store.

Click on the tabs to see more information about the transaction:

- **History:** History events with their log information: type, amount, currency, date and time, transaction UUID, user.
- **Actions:** Operations that can be performed on each transaction such as: **Capture**, **Void** and **Refund**. The actions available depend on the type and status of the transaction.
- **Details:** More detailed information on the order / transaction including organization, settlement status and 3DS details.
- **Customer:** General customer information such as name, billing and shipping address.
- **Documents:** The tab enables the option to resend either the Merchant or Cardholder Copy of the transaction receipt. For more details check the [Payment documents](#) documentation.

For detailed information about the transaction / order fields, check the [Reporting details](#) documentation.