# ••• verifone

https://verifone.cloud/docs/online-payments/pay-by-link/payment-links Updated: 09-Jul-2024

# **Payment Links in Verifone Central**

If you want to have an insight into your Pay by Link transactions in Verifone Central, you can use the steps below to get more detailed information.

## **Payment link status**

Check the Status column of any Pay by Link transaction in the Payment Links page:

- If the transaction is completed, the status will be set to Paid
- If the transaction is not completed, the status will be set to Not paid
- If the transaction is not completed and the Pay by Link has expired, the status will be set to Expired

Transaction statuses

## **Payment link details**

Click on any transaction and a sidebar menu appears. This menu provides a report on the transaction and is divided into three tabs: **Payment Link**, **Customer** and **Actions**.

# **Payment links**

 Type a Merchant Reference

 26/04/2023 - 03/05/2023 

 Organizations 

 Payment status 

 Clear filter

#### Total: 48 Payment links

Created 🗢	Amount	Email
03/05/2023, 08:42:07	10.00 EUR	
03/05/2023, 04:58:15	1.00 NZD	
03/05/2023, 03:44:06	1.00 NZD	
03/05/2023, 02:45:19	200.00 NZD	
02/05/2023, 19:28:56	10.00 USD	
02/05/2023, 16:09:20	10.00 USD	
02/05/2023, 11:01:56	20.00 ILS	
02/05/2023, 09:22:34	450.00 EUR	
02/05/2023, 06:06:36	350.00 NZD	
02/05/2023, 03:00:30	10.00 NZD	

Each tab enables you to access different information on the transaction:

- Click on the **Payment Link** tab for information on the history of the transaction and details on the payment link.
  - If the URL link is still active, then it will be displayed in the **Link URL** section. This section appears under this title only if the link is still active. You can copy the link by clicking the **Copy**

link button.

- If the Link URL is expired, then it will be displayed with a strikethrough line in the Link URL **Expired** section. You can re-enable an expired link by clicking the **Re-enable link** button and setting a new availability time for your payment link (days/hours/minutes).
- If the status of a transaction is paid, then the transaction ID and the *View Transaction Details* buttons are also displayed. If you click on the **View Transaction Details** button, you will be redirected to the *Transaction Details* sidebar menu in the *Orders / Transactions Reports* page for a more detailed report on the transaction. For more information, see the <u>Orders / Transactions Reports</u> documentation page.
- If a transaction has been attempted and not paid, the transaction ID details and the **View Transaction Details** buttons are also displayed.



Payment link	Customer	Actions	
History			*
Transaction Su	iccessful		
2 May 2023 10	:26		
Checkout initia	ated a pay req	uest	
2 May 2023 10	:26		
Card is being t	okenized with	1 VHTS	
2 May 2023 10	:26		
Link Visited			
2 May 2023 10	:22		
Transaction ID	9 <del>-ec6f2634f12</del> : bdb210f7-ec already paid (	re5-45da-8012-4963124fd4cf using this link.	
View Transa	action Details		
Link created			
26 Apr 2023 17	7:36		
Link expiratio	n		
3 May 2023 10	:22		
Organization			
Verifone Test			-

• Click on the **Customer** tab to view *Customer Details* and the shopper's *Billing Address*.

1.00 NZD Pa	ic
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Payment link

Customer Actions

### **Customer details**

Andrea Chan andrea.chan@.com.au

## **Billing address**

Address

Level 12

City

Sydney

Province / State

State

Zip code 2000

Country

AU

## Shipping address

Address

Level 12

City

Sydney

Province / State

State

Zip code

- Click on the **Actions** tab for the following:
  - If the link has not expired, you can send the Link URL using the Copy link, Send email or Send SMS buttons.
  - If the link has been paid, you can see the *Transaction ID* and the *View Transaction Details* button. If you click on the **View Transaction Details** button, you will be redirected to the *Transaction Details* sidebar menu in the *Orders / Transactions Reports* page for a more detailed report on the transaction. For more information, see the <u>Orders / Transactions Reports</u> documentation page.



Disable link