

https://verifone.cloud/docs/online-payments/pay-by-link/payment-links

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Payment Links in Verifone Central

If you want to have an insight into your Pay by Link transactions in Verifone Central, you can use the steps below to get more detailed information.

Payment link status

Check the **Status** column of any Pay by Link transaction in the *Payment Links* page:

- If the transaction is completed, the status will be set to Paid
- If the transaction is not completed, the status will be set to **Not paid**
- If the transaction is not completed and the Pay by Link has expired, the status will be set to **Expired**

Transaction statuses

Payment link details

Click on any transaction and a sidebar menu appears. This menu provides a report on the transaction and is divided into three tabs: **Payment Link**, **Customer** and **Actions**.

Payment links Type a Merchant Reference 26/04/2023 - 03/05/2023 \ Organizations > Payment status ∨ Clear filter Total: 48 Payment links Created \$ Email Amount 03/05/2023, 08:42:07 10.00 EUR 03/05/2023, 04:58:15 1.00 NZD 03/05/2023, 03:44:06 1.00 NZD 03/05/2023, 02:45:19 200.00 NZD 02/05/2023, 19:28:56 10.00 USD 02/05/2023, 16:09:20 10.00 USD 02/05/2023, 11:01:56 20.00 ILS 02/05/2023, 09:22:34 450.00 EUR 02/05/2023, 06:06:36 350.00 NZD 02/05/2023, 03:00:30 10.00 NZD

Each tab enables you to access different information on the transaction:

- Click on the **Payment Link** tab for information on the history of the transaction and details on the payment link.
 - If the URL link is still active, then it will be displayed in the Link URL section. This section
 appears under this title only if the link is still active. You can copy the link by clicking the Copy

link button.

- If the Link URL is expired, then it will be displayed with a strikethrough line in the Link URL Expired section. You can re-enable an expired link by clicking the Re-enable link button and setting a new availability time for your payment link (days/hours/minutes).
- o If the status of a transaction is paid, then the transaction ID and the *View Transaction Details* buttons are also displayed. If you click on the **View Transaction Details** button, you will be redirected to the *Transaction Details* sidebar menu in the *Orders / Transactions Reports* page for a more detailed report on the transaction. For more information, see the <u>Orders / Transactions Reports</u> documentation page.
- If a transaction has been attempted and not paid, the transaction ID details and the **View Transaction Details** buttons are also displayed.



History

Link Visited

3 May 2023 13:01

Link delivered via SMS

3 May 2023 13:00

Link delivered via email

3 May 2023 13:00

Link URL

https://cst.checkout.vficloud.net/v2/checkout/0cb68a97c43d-4e0a-9e6a-f68a79dda142/view

Copy link

Link created

3 May 2023 09:42

Link expiration

4 May 2023 09:42

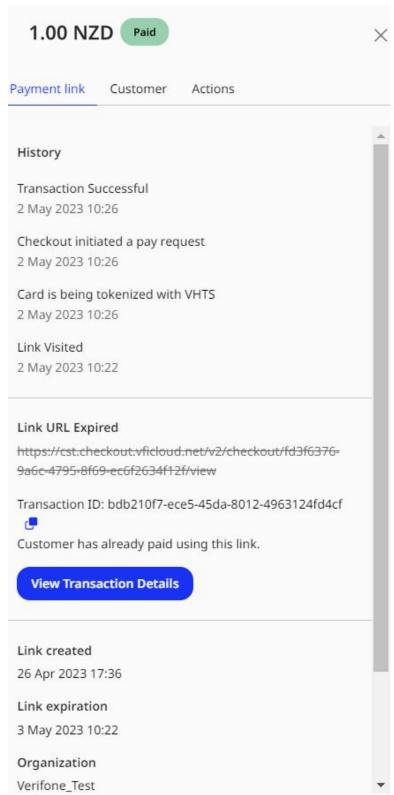
Organization

Verifone_Test

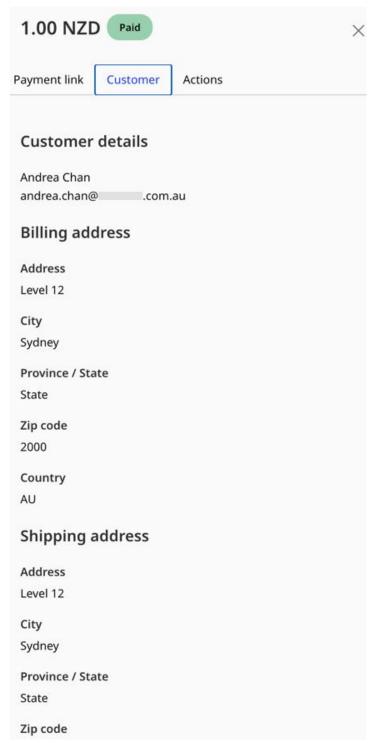
Payment Methods

CB, VISA, MASTERCARD, MAESTRO

Transaction Amount



• Click on the **Customer** tab to view *Customer Details* and the shopper's *Billing Address*.



- Click on the **Actions** tab for the following:
 - If the link has not expired, you can send the Link URL using the Copy link, Send email or Send SMS buttons.
 - o If the link has been paid, you can see the *Transaction ID* and the *View Transaction Details* button. If you click on the **View Transaction Details** button, you will be redirected to the *Transaction Details* sidebar menu in the *Orders / Transactions Reports* page for a more detailed report on the transaction. For more information, see the Orders / Transactions Reports documentation page.

