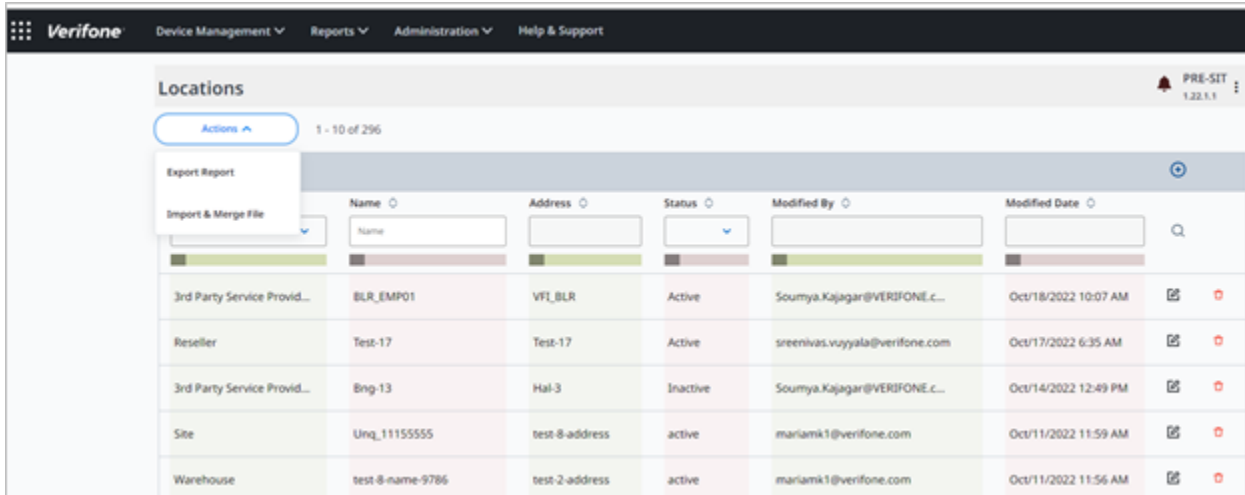


Import & Merge File

This feature is used to pre-board the location details through a CSV file for bulk upload to reflect the same on the **Chain of Custody** screen.

To pre-board the location Details for bulk upload on Device Management.

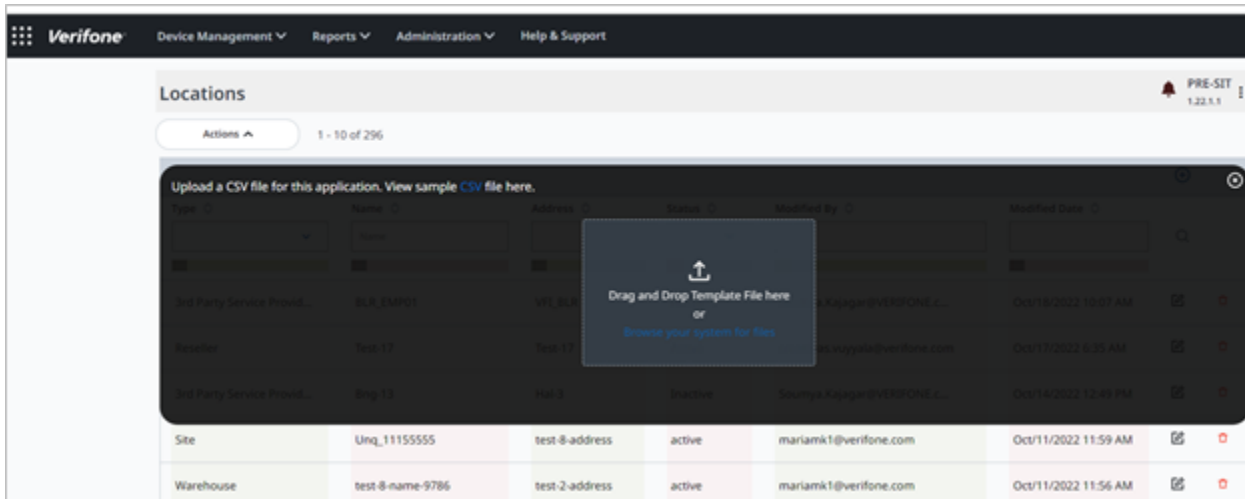
1. Go to **Device Management -> Locations -> Actions -> Import & Merge File.**



The screenshot shows the Verifone web interface. The top navigation bar includes 'Verifone', 'Device Management', 'Reports', 'Administration', and 'Help & Support'. The main header is 'Locations' with a 'PRE-SIT 1.22.1.1' status indicator. Below the header, there's a table with columns: Name, Address, Status, Modified By, and Modified Date. A dropdown menu is open under the 'Actions' button, showing options like 'Export Report' and 'Import & Merge File'.

Type	Name	Address	Status	Modified By	Modified Date
3rd Party Service Provid...	BLR_EMP01	VFI_BLR	Active	Soumya.Kajagar@VERIFONE.c...	Oct/18/2022 10:07 AM
Reseller	Test-17	Test-17	Active	sreenivas.vuyyala@verifone.com	Oct/17/2022 6:35 AM
3rd Party Service Provid...	Bng-13	Hai-3	Inactive	Soumya.Kajagar@VERIFONE.c...	Oct/14/2022 12:49 PM
Site	Unq_11155555	test-8-address	active	mariamk1@verifone.com	Oct/11/2022 11:59 AM
Warehouse	test-8-name-9786	test-2-address	active	mariamk1@verifone.com	Oct/11/2022 11:56 AM

2. Click **Drag and Drop Template File here** to browse and upload a file or Drag and Drop the file to upload.



The screenshot shows the same Verifone web interface as before, but with a dark overlay box in the center. The overlay contains the text 'Upload a CSV file for this application. View sample CSV file here.' and a large arrow pointing upwards with the text 'Drag and Drop Template File here or Browse your system for files'.

Type	Name	Address	Status	Modified By	Modified Date
3rd Party Service Provid...	BLR_EMP01	VFI_BLR	Active	Soumya.Kajagar@VERIFONE.c...	Oct/18/2022 10:07 AM
Reseller	Test-17	Test-17	Active	sreenivas.vuyyala@verifone.com	Oct/17/2022 6:35 AM
3rd Party Service Provid...	Bng-13	Hai-3	Inactive	Soumya.Kajagar@VERIFONE.c...	Oct/14/2022 12:49 PM
Site	Unq_11155555	test-8-address	active	mariamk1@verifone.com	Oct/11/2022 11:59 AM
Warehouse	test-8-name-9786	test-2-address	active	mariamk1@verifone.com	Oct/11/2022 11:56 AM