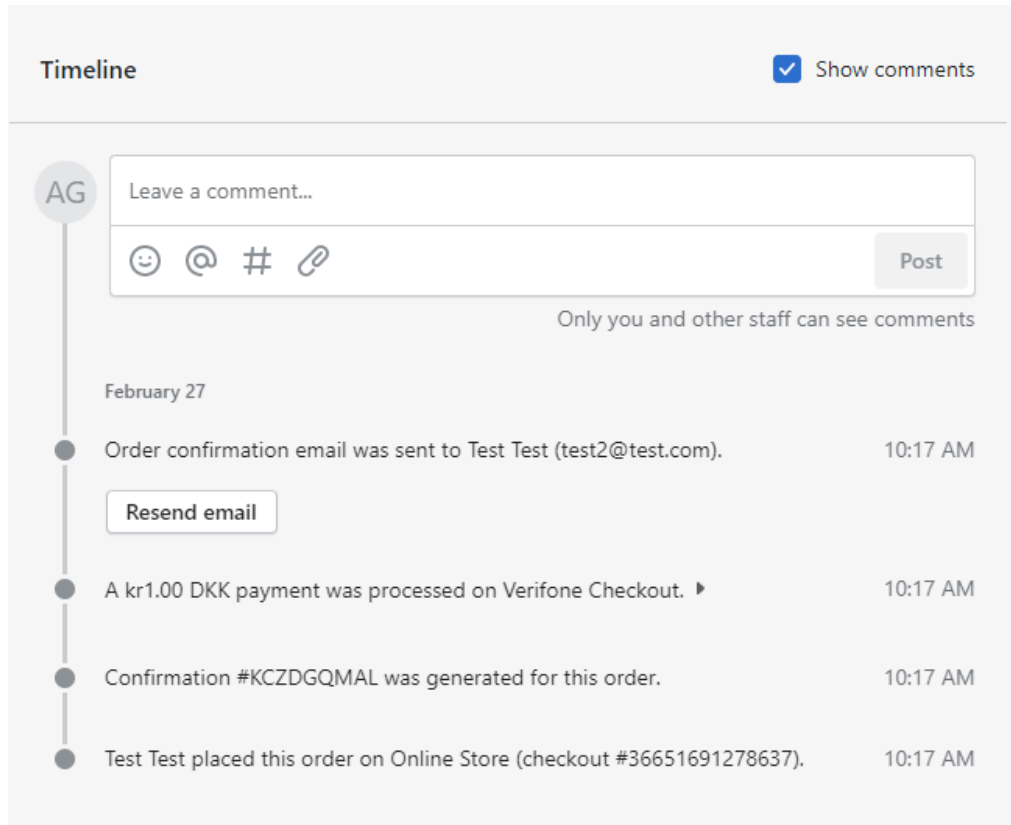


## Searching Transactions

### Searching transactions from Shopify in Verifone Central

1. After opening an order in your Shopify admin, scroll down to the **Timeline** section.



**Timeline** ☒ Show comments

AG Leave a comment...   
 😊 @ # 📎   
 Post

Only you and other staff can see comments

February 27

- Order confirmation email was sent to Test Test (test2@test.com). 10:17 AM  
Resend email
- A kr1.00 DKK payment was processed on Verifone Checkout. ▶ 10:17 AM
- Confirmation #KCZDGQMAL was generated for this order. 10:17 AM
- Test Test placed this order on Online Store (checkout #36651691278637). 10:17 AM

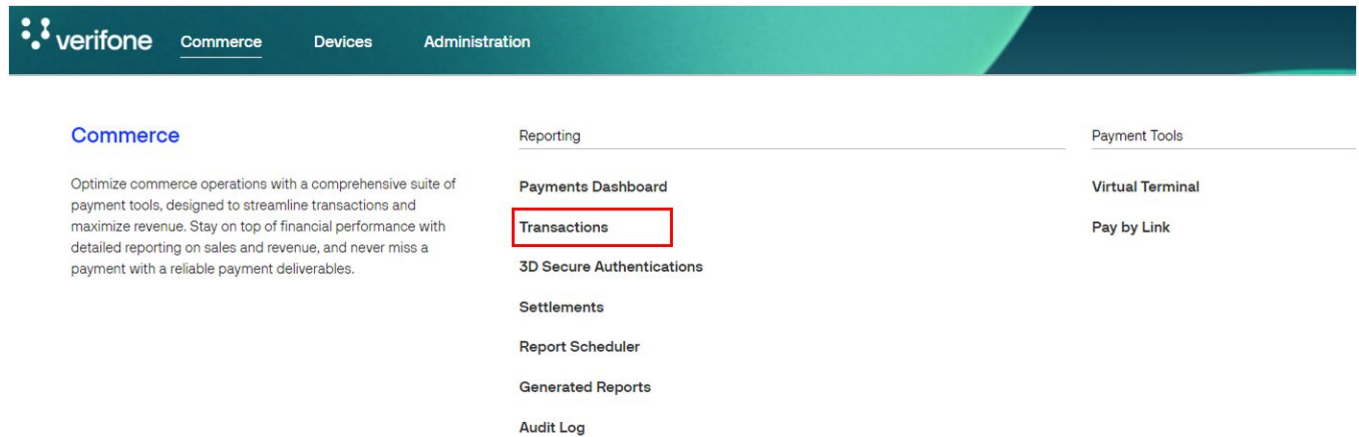
2. Find and click to expand on the line confirming "*payment was processed on Verifone Checkout*".



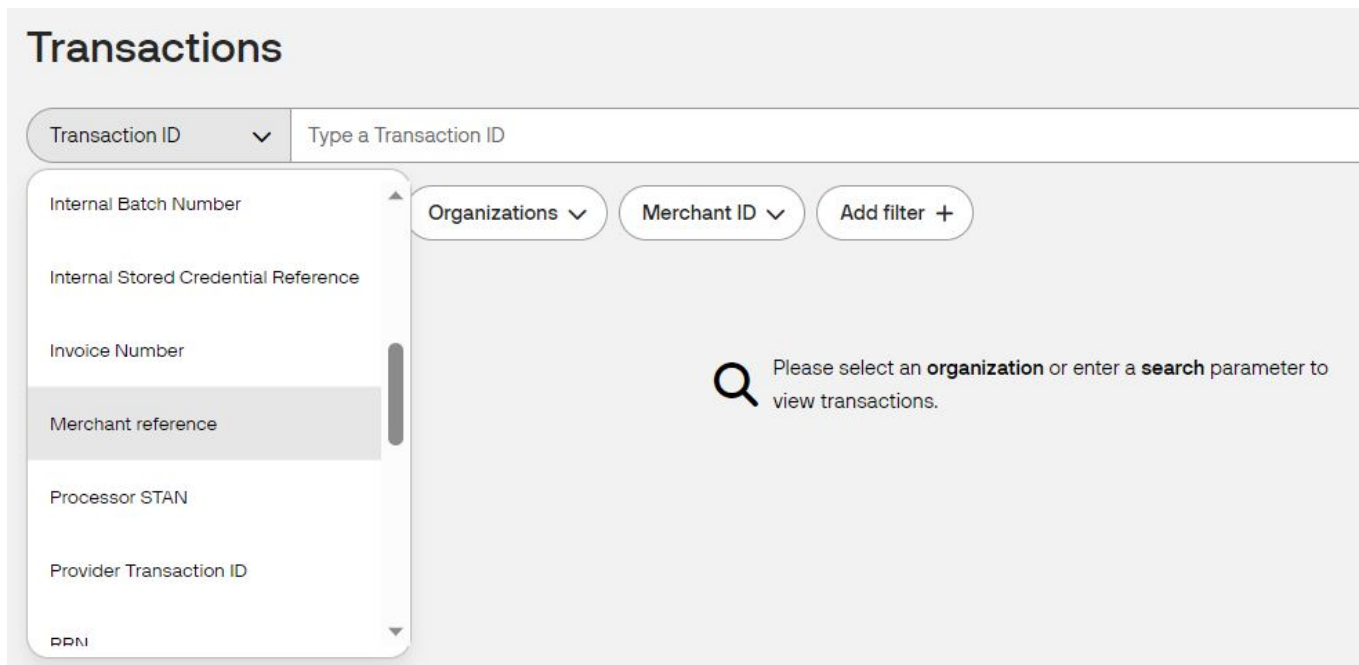
February 27

- Order confirmation email was sent to Test Test (test2@test.com). 10:17 AM  
Resend email
- A kr1.00 DKK payment was processed on Verifone Checkout. ▼ 10:17 AM
  - Order #1022
  - Amount kr1.00
  - Gateway Verifone Checkout
  - Status success
  - Type sale
  - Created Feb 27, 2023, 10:17 am
  - Information from the gateway ▼
    - Payment rEuEtA3v3n6qolCY35boeM3Qq
- Confirmation #KCZDGQMAL was generated for this order. 10:17 AM
- Test Test placed this order on Online Store (checkout #36651691278637). 10:17 AM

3. Click to expand on **Information from the gateway** and copy the ID displayed under *Payment* indicator.
4. Log into your Verifone Central Account and navigate to **Commerce** -> *Reporting* -> **Transactions**.



5. Click the **Transaction ID** filter to expand the dropdown located next to the search input, then select **Merchant reference**.



6. Paste the reference copied earlier into the search input box.

Modify the date range to fit the one of your transactions, then click the **Search** button.

Transactions								
<div> <div>Merchant reference</div> <div>rEuEtA3v3n6qolCY35boeM3Qq</div> <div>Search</div> </div> <div> <div>Created: 2/7/2022 — 8/9/2023</div> <div>Organizations</div> <div>Merchant ID</div> <div>Add filter +</div> <div>Clear filter</div> </div>								
Created	Reference	Merchant Reference	Organization	Product	Orig. amount	Curr. amount	Type	Status
2/27/2023, 17:17:10	-	rEuEtA3v3n6qolCY35boeM3...	Verifone Candy Shop - Den...	Visa	1.00 DKK	1.00 DKK	Sale	Settled

## Searching transactions from Verifone Central in Shopify

1. Navigate to **Commerce** -> **Reporting** -> **Transactions**.
2. Click on the needed transaction and select the **Details** tab, in the transaction data box.

Transactions						
<div> <div>Merchant reference</div> <div>Type a Merchant reference</div> <div>Search</div> </div> <div> <div>Created: 2/27/2023 — 2/27/2023</div> <div>Organisations</div> <div>Merchant ID</div> <div>Add filter +</div> <div>Clear filter</div> </div>						
Total: 1 transactions						
Created	Reference	Merchant Reference	Organisation	Product	Orig. amount	Curr. am
2/27/2023, 17:17:10	-	rEuEtA3v3n6qolCY35boeM3...	Verifone Candy Shop - Den...	Visa	1.00 DKK	1.00
<div>Results per page 10</div> <div>Go to page</div>						

1.00 DKK Ecommerce			
History	Actions	Details	Customer
3d796b2c-3fa1-495d-9910-80e355b30312			
Type	Sale		
State	Settled		
Captured	Yes		
Reference	-		
Merchant reference	rEuEtA3v3n6qolCY35boeM3Qq		

3. Copy the ID displayed under the **Merchant reference** indicator.
4. Go to Shopify, paste the ID in the search box, at the top of the page and hit Enter.

<div> <div>shopify</div> <div>Winter 23</div> </div> <div> <div>Demo store</div> <div>Home</div> <div>Orders 23</div> <div>Products</div> <div>Customers</div> <div>Content</div> <div>Analytics</div> <div>Marketing</div> <div>Discounts</div> </div>		<div> <div>Here's what's new</div> <div>No new items</div> <div>21 items</div> <div>1 payment to capture</div> </div> <div> <div>Store Results</div> <div>Include: everything</div> <div>Order #1022</div> <div>Placed by Test Test on Feb 27, 10:17 am</div> <div>Search for "rEuEtA3v3n6qolCY35boeM3Qq" in the Shopify App Store</div> <div>Search for "rEuEtA3v3n6qolCY35boeM3Qq" in the Help Center</div> </div>		<div> <div>All channels</div> <div>Today</div> </div> <div> <div>Total sales</div> <div>Today</div> <div>There were no sales during this time.</div> <div>Total sales breakdown</div> <div>Today</div> <div>There were no sales during this time.</div> <div>Total sales by channel</div> <div>Today</div> <div>There were no sales during this time.</div> </div>
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<https://verifone.cloud/docs/online-payments/plugins/shopify-plugin-integration/searching-transactions>

Updated: 13-Mar-2024