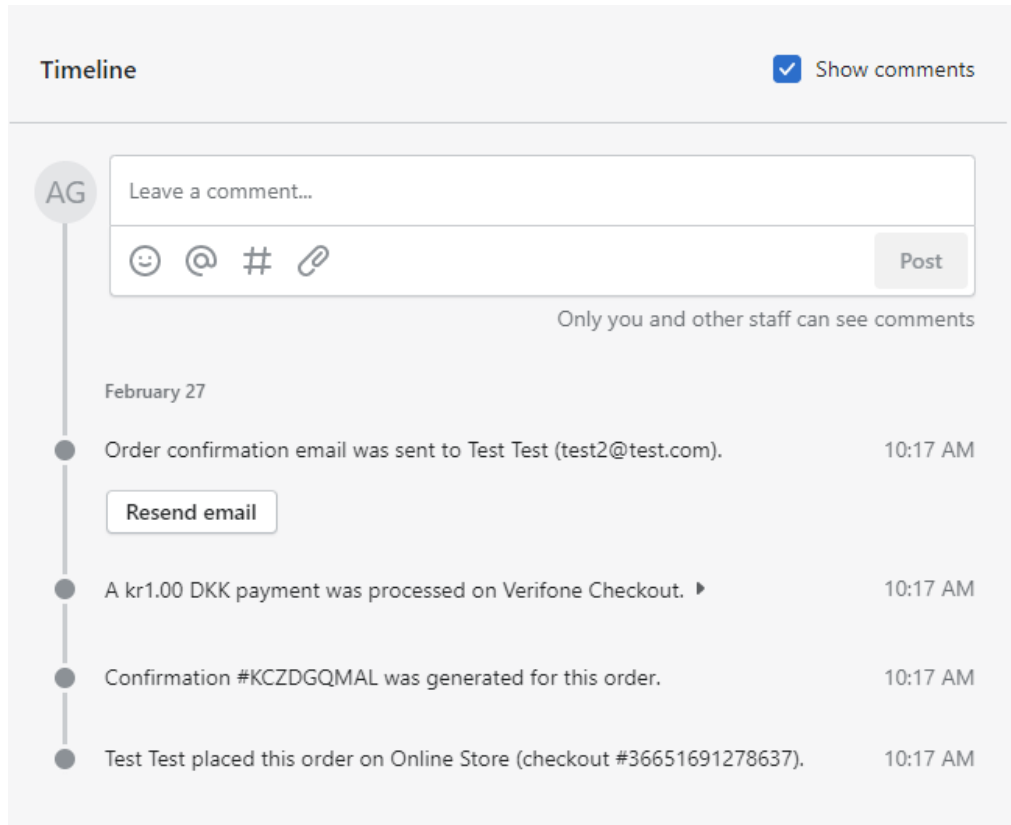


Searching Transactions

Searching transactions from Shopify in Verifone Central

1. After opening an order in your Shopify admin, scroll down to the **Timeline** section.



Timeline ☒ Show comments


AG Leave a comment...
 😊 @ # 📎
 Post

Only you and other staff can see comments

February 27

- Order confirmation email was sent to Test Test (test2@test.com). 10:17 AM
 Resend email
- A kr1.00 DKK payment was processed on Verifone Checkout. ▶ 10:17 AM
- Confirmation #KCZDGQMAL was generated for this order. 10:17 AM
- Test Test placed this order on Online Store (checkout #36651691278637). 10:17 AM

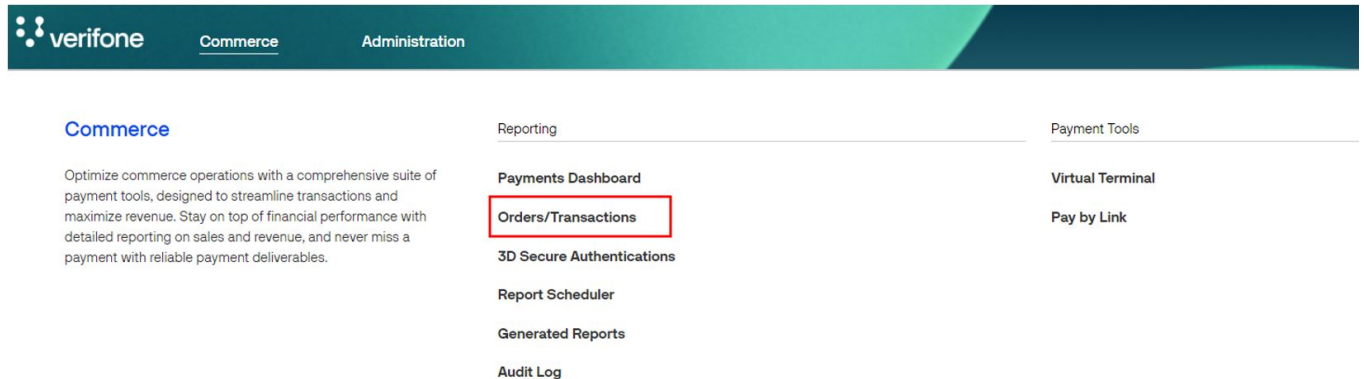
2. Find and click to expand on the line confirming "payment was processed on Verifone Checkout".



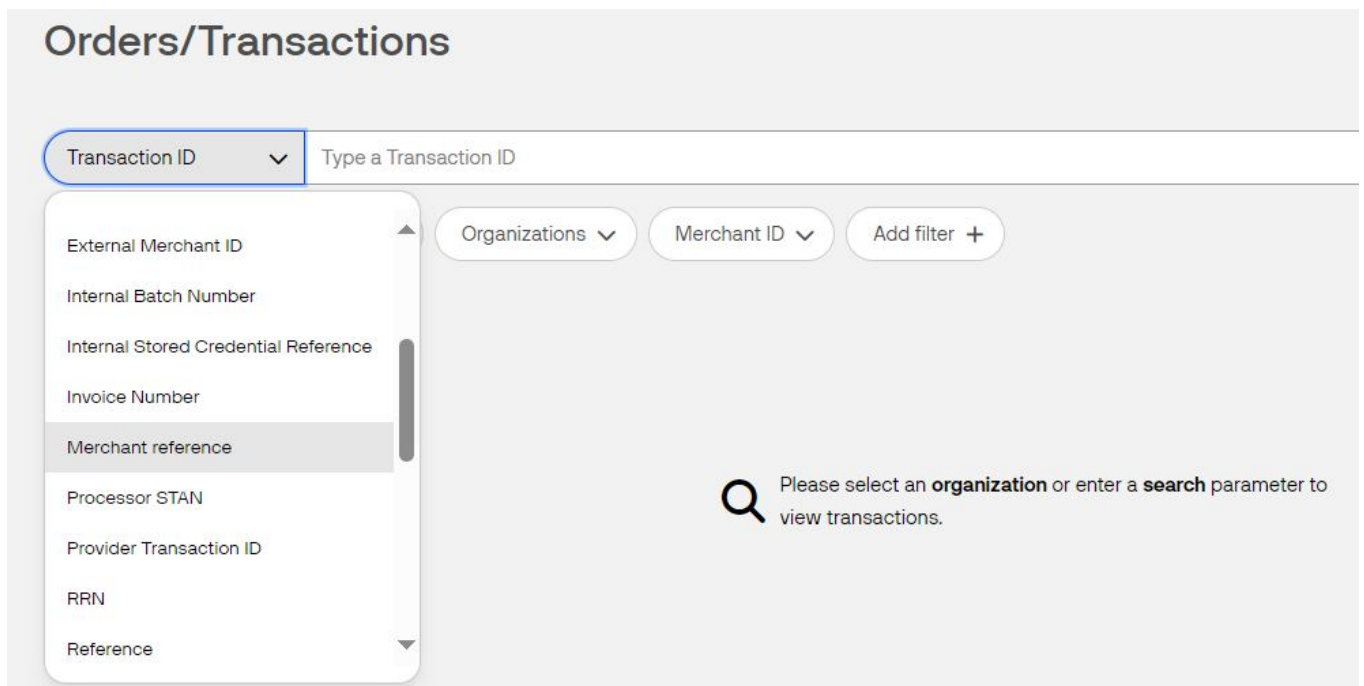
February 27

- Order confirmation email was sent to Test Test (test2@test.com). 10:17 AM
 Resend email
- A kr1.00 DKK payment was processed on Verifone Checkout. ▼ 10:17 AM
 - Order #1022
 - Amount kr1.00
 - Gateway Verifone Checkout
 - Status success
 - Type sale
 - Created Feb 27, 2023, 10:17 am
 - Information from the gateway ▼
 - Payment rEuEtA3v3n6qolCY35boeM3Qq
- Confirmation #KCZDGQMAL was generated for this order. 10:17 AM
- Test Test placed this order on Online Store (checkout #36651691278637). 10:17 AM

3. Click to expand on **Information from the gateway** and copy the ID displayed under *Payment* indicator.
4. Log into your Verifone Central Account and navigate to **Commerce** -> *Reporting* -> **Orders / Transactions**.



5. Click the *Transaction ID* filter to expand the dropdown located next to the search input, then select **Merchant reference**.



6. Paste the reference copied earlier into the search input box.

Modify the date range to fit the one of your transactions, then click the **Search** button.

Orders/Transactions Schedule Export CSV

Merchant reference Search

Created: 8/22/2024 Organizations Merchant ID Add filter + Clear filters


Total: 1 transactions Orders Transactions

Created	Reference	Merchant Reference	Organization	Product	Amount	Initial Transaction	Type	State
8/22/2024, 14:11:36		rEuEtA3v3n6qolCY35boeM3Qq	Verifone Candy Shop - Den...	Visa	1.00 DKK	-	Sale	Settled

Results per page 10 Go to page Page 1 of 1 < >

Searching transactions from Verifone Central in Shopify

1. Navigate to **Commerce** -> **Reporting** -> **Orders / Transactions**.
2. Click on the needed transaction and select the **Details** tab, in the transaction data box.



Commerce

Orders/Transactions

Merchant reference Search

Created: 8/22/2024 Organizations Merchant ID Add filter + Clear filters

Total: 1 transactions Orders Transactions

Created	Reference	Merchant Reference	Organization	Product	Amount
8/22/2024, 14:11:36		rEuEtA3v3n6qolCY35boeM3Qq	Verifone Candy Shop - Den...	Visa	1.00 DKK

Results per page 10 Go to

Sale 1.00 DKK Ecommerce

History Details Customer Documents

Transaction Details

Transaction ID
57ac8bfb-e3ff-****-***** Copy

Type
Sale

State
Settled

Captured
Yes

Reference
-

Merchant reference
rEuEtA3v3n6qolCY35boeM3Qq Copy

3. Copy the ID displayed under the **Merchant reference** indicator.
4. Go to Shopify, paste the ID in the search box, at the top of the page and hit Enter.

<https://verifone.cloud/docs/online-payments/plugins/shopify-plugin-integration/searching-transactions>

Updated: 22-Aug-2024