••• verifone

https://verifone.cloud/docs/online-payments/plugins/shopify-plugin-integration/searching-transactions Updated: 22-Aug-2024

Searching Transactions

Searching transactions from Shopify in Verifone Central

1. After opening an order in your Shopify admin, scroll down to the Timeline section.

Timeline

2. Find and click to expand on the line confirming "payment was processed on Verifone Checkout".

Payment confirmed line

- 3. Click to expand on **Information from the gateway** and copy the ID displayed under *Payment* indicator.
- 4. Log into your Verifone Central Account and navigate to **Commerce** -> *Reporting* -> **Orders** / **Transactions**.



Commerce

Optimize commerce operations with a comprehensive suite of payment tools, designed to streamline transactions and maximize revenue. Stay on top of financial performance with detailed reporting on sales and revenue, and never miss a payment with reliable payment deliverables. Reporting

Payments Dashb

Orders/Transact

3D Secure Authe

Report Schedule

Generated Repor

Audit Log

5. Click the *Transaction ID* filter to expand the dropdown located next to the search input, then select **Merchant reference**.

Orders/Transactions



6. Paste the reference copied earlier into the search input box.

Modify the date range to fit the one of your transactions, then click the Search button.

Orders/Transactions

Merchant reference V	rEuEtA3v3n6qc	bICY35boeM3Qq	
Created: 8/22/2024 ∨	Organizations	Merchant ID V Add filter	+)(
Total: 1 transactions	Orders Transa	ctions	
Created	Reference	Merchant Reference	O
8/22/2024, 14:11:36		rEuEtA3v3n6qoICY35boeM3Qq	Ve
Results per page 10	^		

Searching transactions from Verifone Central in Shopify

- 1. Navigate to **Commerce** -> *Reporting* -> **Orders** / **Transactions**.
- 2. Click on the needed transaction and select the **Details** tab, in the transaction data box.



Orders/Transactions

Merchant reference	✓ rEuEtA3v3n6qq	olCY35boeM3Qq	
Created: 8/22/2024	✓ Organizations	Merchant ID V Add filter	+)(
Total: 1 transactions	Orders Transa	ctions	
Created [▲]	Reference	Merchant Reference	0
8/22/2024, 14:11:36		rEuEtA3v3n6qolCY35boeM3Qq	Ve
Results per page	10 ^		

- 3. Copy the ID displayed under the **Merchant reference** indicator.
- 4. Go to Shopify, paste the ID in the search box, at the top of the page and hit Enter.

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Demo store 💌	Here's what'	Store Results Include: everything	•	All channels 🔻 Today 👻
Home Orders 23	() No	Order #1022 Placed by Test Test on Feb 27, 10:17 am		Total sales Today
ProductsCustomers	YOU	C Search for "rEuEtA3v3n6qoICY35boeM3Qq" in the Shopify App Store		Total sales breakdown Today
Content	🕹 21 d	Search for "rEuEtA3v3n6qoICY35boeM3Qq" in the Help Center	_	There were no sales during this time.
MarketingDiscounts	🔁 1 pay	ment to capture		Total sales by channel Today There were no sales during this time. Today