Fleet Cards

General Fuel Configuration & Usage

Feature Reference

Date: March 9, 2026

verifone

Fleet Cards General Fuel Configuration & Usage Feature Reference

Using This Feature Reference

This Feature Reference provides detailed information on how to configure and use the Commercial Fleet Fuel Configuration & Usage feature.

- **Overview** - This section contains a brief description, requirements and the supported hardware configurations for the feature.
- **Configuring** - This section contains information on how to configure the feature.
- **Using** - This section describes how to prepare the Verifone Commander for the feature.

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Revision History

Date	Description
03/09/2026	Initial Release

Contents

Overview 1
Feature Description 1
Main Highlights 1
Other Highlights 2
Comdata Cards 2
Supported and Unsupported Features 2
Electronic Void (E-void) 2
Comchek 2
Express Code 3
Fuel Price Update 3
Dynamic Prompts 3
Comdata Eligible Product List 4

Configuring Commercial Fleet Cards 7
Enabling Commercial Fueling Positions 7
Configuring Primary Fuel Products as Secondary Products 8
Configuring Fuel Product as Only Primary Products 9
Configuring Multi-grade Fueling Positions 11
Configuring Multi-Grade Timeout 12
Configuring Fleet_Check MOP 12
Assigning Electronic Void and ComFleet Prepay functions to Soft Keys 13
Enabling Auto Settle Overrun 16
Enabling and Assigning Alphanumeric DCR Keys 16
Alert Cashier 18
Configuring Comdata Cards 19
Configuring Diesel Price Update 19
Configuring Com Check MOP 20
Configuring Express Code MOP 21
Assign Com Check and Express Code MOPs to Soft Keys 21

Using Commercial Fleet Cards 23
Commercial Fleet Prepay Fuel Transaction 23
Pre-authorization 23
Completing the transaction 28
Sample Receipts 30
DCR Sale Using a Commercial Fleet Card 31
Fuel Sale With Fuel Limits, Category Limits and Transaction Limits 31
NGFC Fleet Cards 32
Comdata Cards Error Messages 34
Electronic Void Refund Transaction 36
Fleet Check Transaction 41
Split Tender Transaction With Fleet Check 43
Over Run Auto Settle Process 45
Postpay Fuel Sale 47

Receipt Reprint Advanced Options 50
Using Comdata Cards 51
Prepay Transaction with Comdata Cards. 51
Pre-Authorizing Sale 51
Completing the transaction 55
Transaction Using Comcheck MOP 58
Comcheck Receipt 60
Transaction Using Express Code MOP 60
Expresscode Receipt 64

1 Overview

Feature Description

The Commercial Fleet feature supports commercial payment card programs accepted at sites and also allows dispensing of multiple fuel products in the same transaction.

Commercial fleet transactions can be performed at commercial DCRs with alphanumeric keypads or inside as a prepay or postpay sale. Inside prepay sales do not require an an amount to be entered for the pre-authorization.

You will be able to designate fueling positions as 'Commercial' via Configuration Client.

For those fueling positions, you can:

- Create and assign secondary fuel products that roll up to a primary product (e.g. Primary=Diesel, Secondary=Tractor, Reefer)
- Enable a fueling position to dispense multiple products in a single transaction

Your VASC will work with you to make sure settings are correct and according to your site's products and preferences.

Main Highlights

- Commercial Fleet customers may be eligible to request cash advances. Cash advance settings are managed by the site and fleet manager. The cash advance that appears to the customer is the lowest one. Cash advance is only given after fueling.
- Customers can pay and cash fleet checks at sites that accept them. Fleet check can be used in split tender transactions with cash. For further details view "Configuring Fleet_Check MOP" on page 12 and "Fleet Check Transaction" on page 41.
- Prepay inside requires the new "Commfleet Prepay" button to be configured for non-commercial dispensers. For further details view "Assigning Electronic Void and ComFleet Prepay functions to Soft Keys" on page 13.
- Postpay transactions work without any configuration, assuming the site chooses to authorize pumps.

Other Highlights

If the site DCR does not have alphanumeric capability or if the DCR has alphanumeric capability but is not enabled for alphanumeric input, the customer will be sent inside to enter details as prompted. For further details view “Enabling and Assigning Alphanumeric DCR Keys” on page 16.

Comdata Cards

Supported and Unsupported Features

The following are the supported and unsupported features for Comdata Fleet Cards:

- Cash Advance is supported with the Comdata transactions.
- Multigrade fuel selection is supported with Comdata transactions.
- Mix of Comdata and non-Comdata products are not allowed while using Comdata Cards. Cashier will be asked to remove non-Comdata products from the ticket.
- Refund is not supported for Comdata transactions.
- Offline transactions (aka SAF) is not supported for Comdata transactions.
- Comdata transactions at the DCR will not prompt if the customer wants to add additional products inside after fueling.
- Only Comdata eligible products can be sold on Comdata network.
- Car Wash, Charity and loyalty/discounts are not supported with Comdata transactions.
- Split tender is not supported for Comdata transactions. Comdata eligible products can be bought using other cards, which do allow split tender.

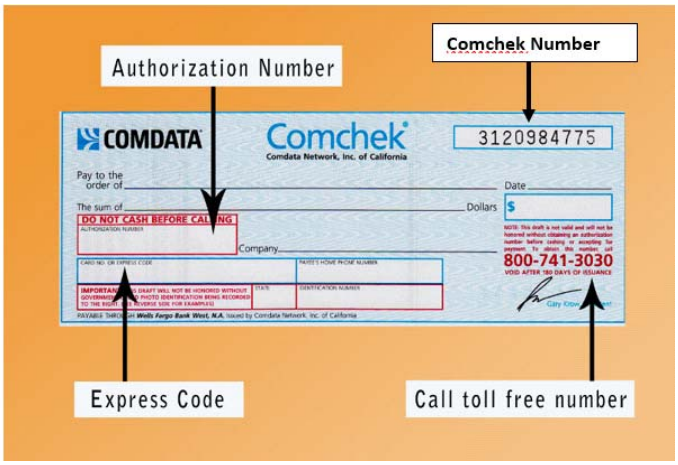
Electronic Void (E-void)

Transaction type Refund is not supported for Comdata cards and instead of a Refund request an E-void request is sent to the host to void transactions that must be refunded. E-Void is not supported for fuel transactions and for any transactions not done on the same day.

E-void for Comdata cards works the same way as it works for Exxon's FleetOne card and the Wex Commercial Fleet cards. Refer to “Assigning Electronic Void and ComFleet Prepay functions to Soft Keys” on page 13 and “Electronic Void Refund Transaction” on page 36

Comchek

Comdata issues a check which is known as Comchek. Comcheks can be used as a usual physical check at stores, or the unique 10-digit Comchek number can be used at stores. There is no product restriction for Comchek. Comchek can be used to buy any product available at the store. Comcheks can also be cashed without buying any product.



Express Code

Express code is a numeric code issued by Comdata that the drivers get through their Comdata app. Express Codes can used to buy products at the store.

There is no product restriction for Express Codes and can be used to buy any product available at the store.

Fuel Price Update

This feature gives the ability to send diesel fuel price changes at the site to the Comdata host. The diesel price is sent to the Comdata host so that Comdata can advertise the price on their mobile app that drivers use when looking to refuel. They also use the price when transactions are performed to ensure that the price sold at the site is within a tolerance of the price advertised on the mobile app.

Fuel price updates are sent to the host for fuel products that have fuel grade id same at both the Buypass Configuration page and the Fuel Product settings page.

Only the **Self** fuel price update for cash and credit are sent to the host and not fuel price updates for **Mini** and **Full**.

If the site updates the fuel price when Comdata host is offline, then the updates are stored, and the update is forwarded when the host comes online.

Dynamic Prompts

Dynamic prompts are the prompts that are sent by the host based on the card used. Comdata Transactions supports a total of 14 dynamic prompts. Fiserv supports up to total of 8 prompts (both dynamic and system) in a single transaction.

Some of the dynamic prompts are optional. Press OK without entering anything for skipping optional prompts. If mandatory prompts are skipped thrice, then the transaction is declined.

There is no way other than through experience that a cashier or a customer would know which is an optional prompt.

Comdata Eligible Product List

Only the Comdata eligible products in the table below can be sold using Comdata cards. In the Configuration Client, go to **Store Options > Merchandise > Product Code** to view the NACS Product code descriptions.

Nacs Product Code	Maximum Amt	Description
950	99999.99	ALLOW TAX
19	99999.99	ALLOW DIESEL
20	99999.99	ALLOW DIESEL
21	99999.99	ALLOW DIESEL
32	99999.99	ALLOW DIESEL
33	99999.99	ALLOW DIESEL
34	99999.99	ALLOW DIESEL
45	99999.99	ALLOW DIESEL
46	99999.99	ALLOW DIESEL
47	99999.99	ALLOW DIESEL
48	99999.99	ALLOW DIESEL
49	99999.99	ALLOW DIESEL
50	99999.99	ALLOW DIESEL
60	99999.99	ALLOW DIESEL
62	99999.99	ALLOW DIESEL
72	99999.99	Diesel Exhaust Fluid - Prepackaged
99	99999.99	ALLOW FUEL-OIL
101	99999.99	ALLOW OIL & SERVICES
106	99999.99	ALLOW OIL & SERVICES
109	99999.99	ALLOW OIL & SERVICES
110	99999.99	ALLOW OIL & SERVICES

Nacs Product Code	Maximum Amt	Description
113	99999.99	ALLOW OIL & SERVICES
135	99999.99	ALLOW OIL & SERVICES
136	99999.99	ALLOW OIL & SERVICES
137	99999.99	ALLOW OIL & SERVICES
138	99999.99	ALLOW OIL & SERVICES
139	99999.99	ALLOW OIL & SERVICES
143	99999.99	Scales
145	99999.99	Gallon Oil
304	99999.99	ALLOW OTHER FUELS
311	99999.99	ALLOW OTHER FUELS
312	99999.99	ALLOW OTHER FUELS
313	99999.99	ALLOW OTHER FUELS
314	99999.99	ALLOW OTHER FUELS
315	99999.99	ALLOW OTHER FUELS
316	99999.99	ALLOW OTHER FUELS
317	99999.99	ALLOW OTHER FUELS
318	99999.99	ALLOW OTHER FUELS
319	99999.99	ALLOW OTHER FUELS
320	99999.99	ALLOW OTHER FUELS
321	99999.99	ALLOW OTHER FUELS
324	99999.99	ALLOW OTHER FUELS
600	99999.99	DEF - PACKAGED FUEL
603	99999.99	ALLOW PACKAGED FUELS
650	99999.99	ALLOW PRODUCTS & SERVICES

Nacs Product Code	Maximum Amt	Description
651	99999.99	ALLOW PRODUCTS & SERVICES
652	99999.99	ALLOW PRODUCTS & SERVICES
653	99999.99	ALLOW PRODUCTS & SERVICES
654	99999.99	ALLOW PRODUCTS & SERVICES
655	99999.99	ALLOW PRODUCTS & SERVICES
955	99999.99	ALLOW CASH BACK
956	99999.99	ALLOW CASH BACK
***	0	EXCLUDE ALL OTHER PRODUCTS

2 CONFIGURING COMMERCIAL FLEET CARDS

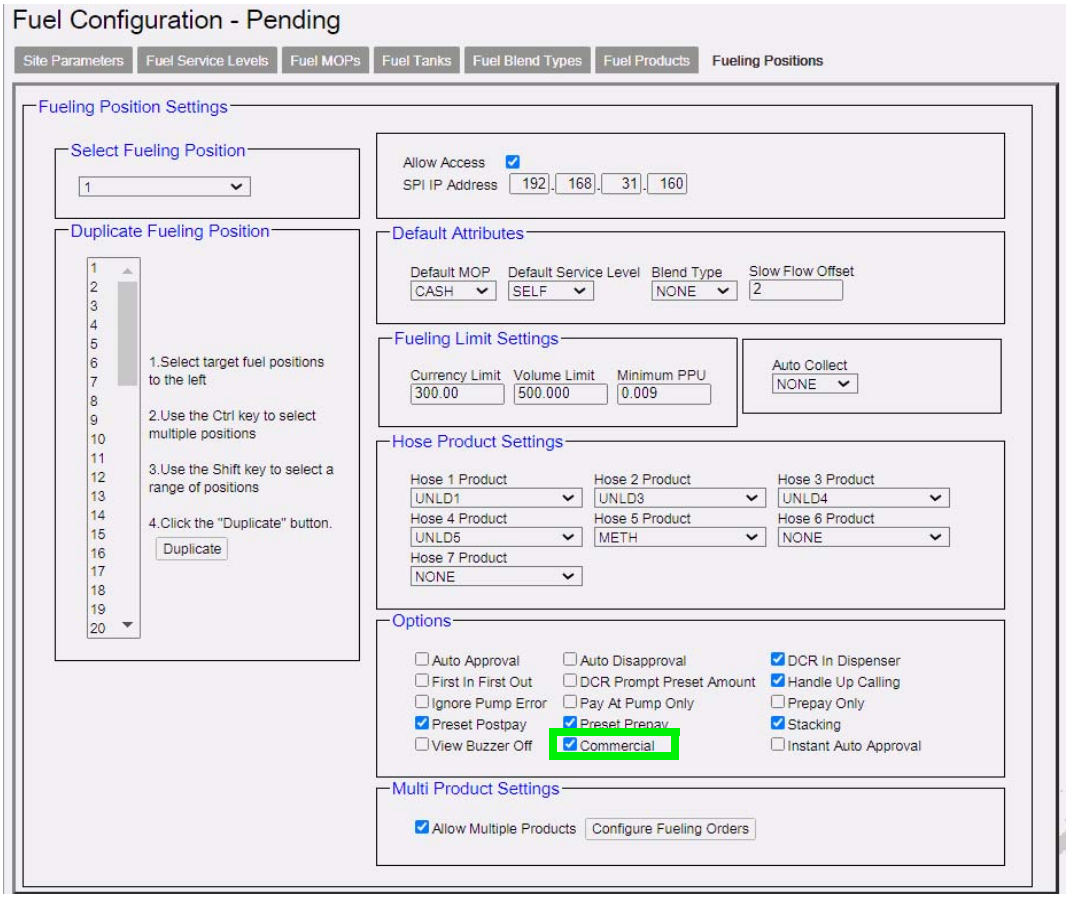
Configuring the Fleet Cards feature encompasses:

- “Enabling Commercial Fueling Positions” on page 7
- “Configuring Primary Fuel Products as Secondary Products” on page 8
- “Configuring Fuel Product as Only Primary Products” on page 9
- “Configuring Multi-grade Fueling Positions” on page 11
- “Configuring Multi-Grade Timeout” on page 12
- “Configuring Fleet_Check MOP” on page 12
- “Assigning Electronic Void and ComFleet Prepay functions to Soft Keys” on page 13
- “Enabling Auto Settle Overrun” on page 16
- “Enabling and Assigning Alphanumeric DCR Keys” on page 16
- “Alert Cashier” on page 18
- “Configuring Comdata Cards” on page 19

Enabling Commercial Fueling Positions

To convert a fueling position to commercial, the ‘Commercial’ parameter must be enabled from **Configuration Client > Forecourt > Fuel Config > Fueling Positions** tab for each pump that needs to be enabled as commercial.

Enabling this parameter controls the dynamic prompts and the card restrictions with the help of the Dynamic Card Table (DCT).



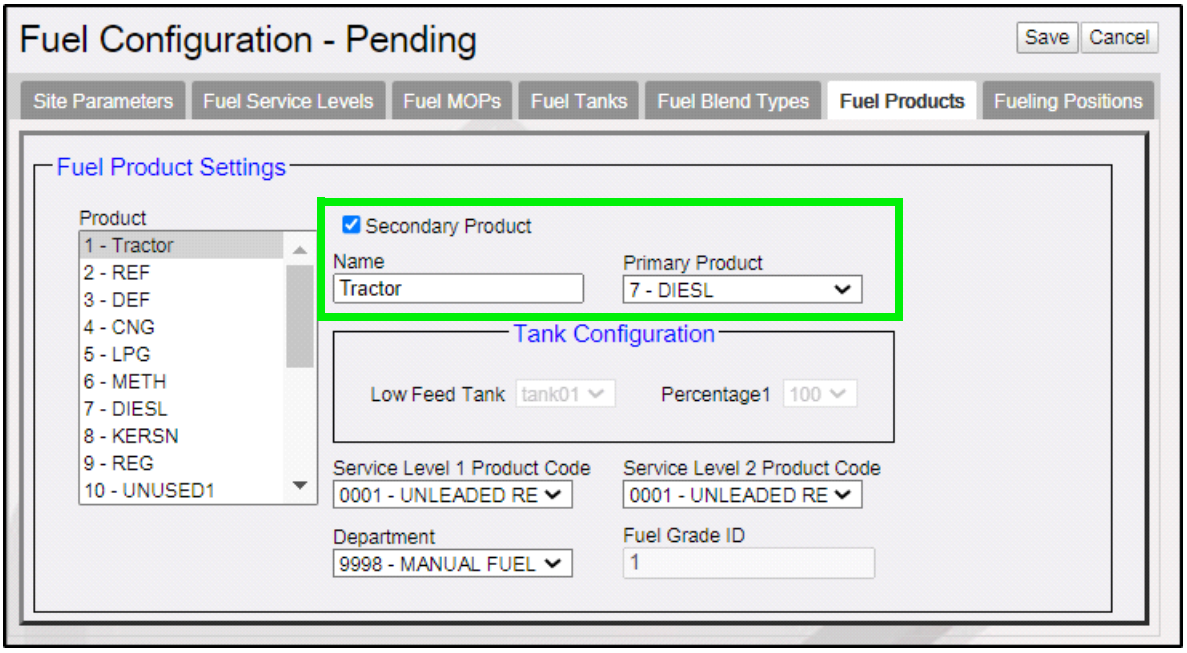
Configuring Primary Fuel Products as Secondary Products

To enable to fuel a primary product as a secondary product with a different name, configure Secondary Products from **Configuration Client > Forecourt > Fuel Config > Fuel Products** tab.

For Example, Tractor and Reefer are dispensed from the diesel hose and is Diesel but named as Tractor and Reefer.

Tank and Price for the secondary products is same as Primary product. Secondary Product has its own product code.

The advantage of using the primary product as a secondary product with a different name is that the product when used as a secondary product can save tax or/and can be eligible for a discount.



1. Enable Secondary Product
2. From the Product list, select the fuel product that is be the secondary product of the primary product.

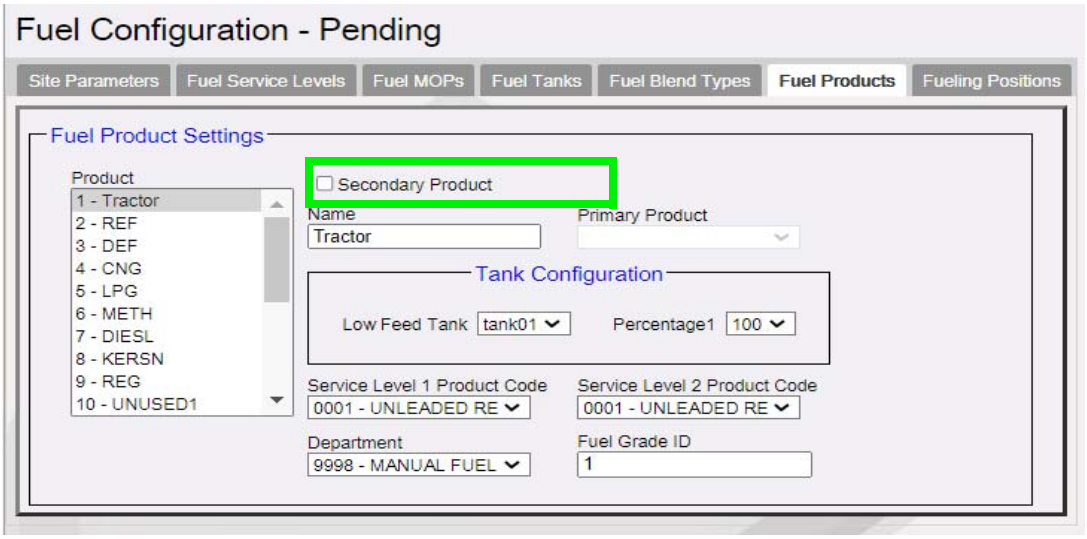
> *The name given for the fuel product in this field is what is displayed to the customer and cashier, so choose name appropriately.*

3. From the Primary Product drop-down list, select the primary product that is used as the secondary product.
4. Click Save.

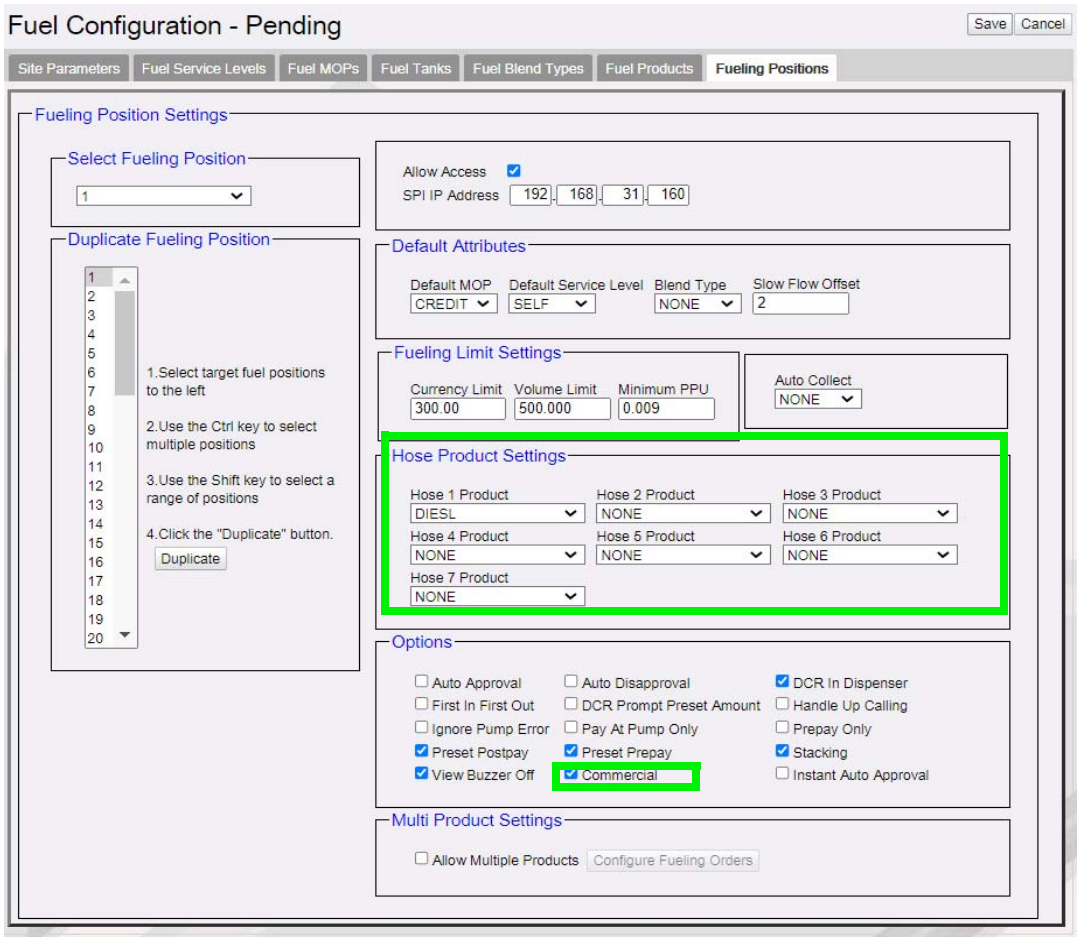
Configuring Fuel Product as Only Primary Products

Sites can also be setup as a single hose/single product commercial fueling position. For example sites can have a configuration for selling just Diesel, if they do not want to configure Tractor or Reefer as secondary products of Diesel.

The secondary product field should not be enabled in C**onfiguration Client > Forecourt > Fuel Config > Fuel Products** tab.

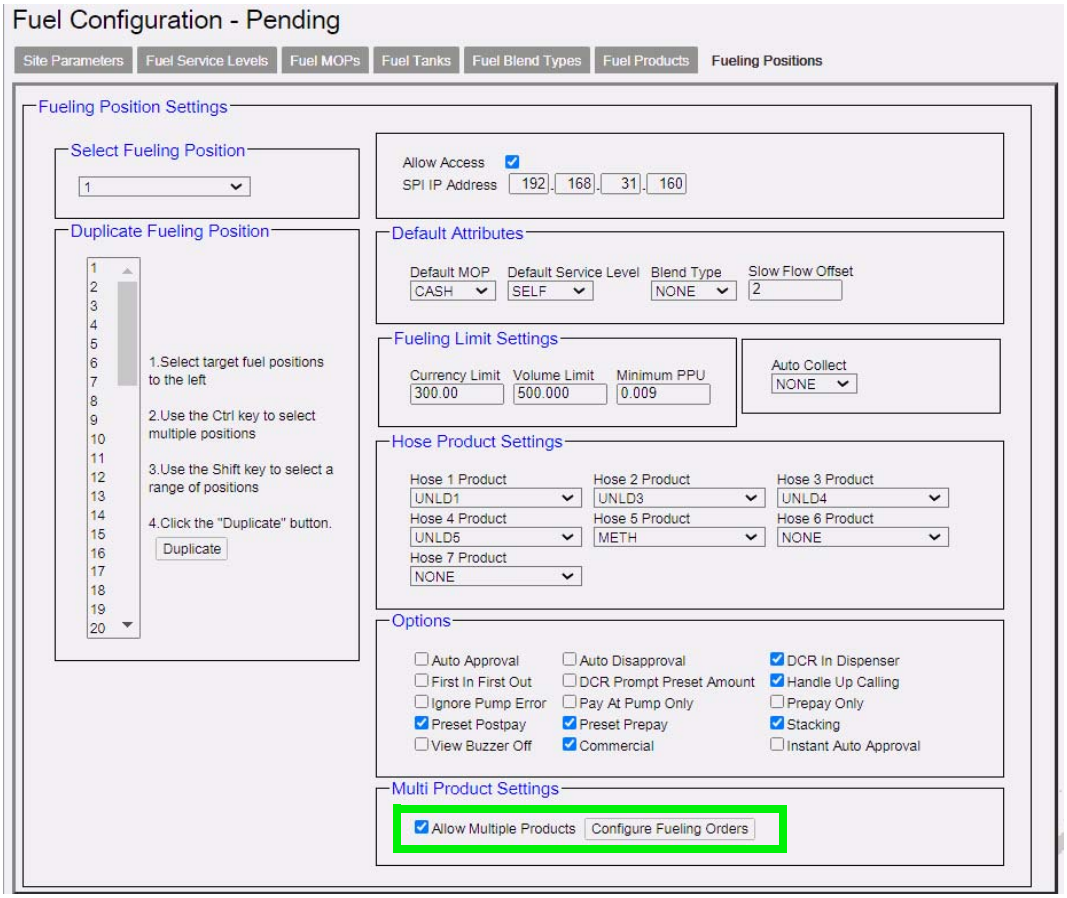


Enable **Commercial** in **Configuration Client > Forecourt > Fuel Config > Fueling Positions** tab. For single hose fueling stations, only one hose should be configured in **Configuration Client > Forecourt > Fuel Config > Fueling Positions** tab.

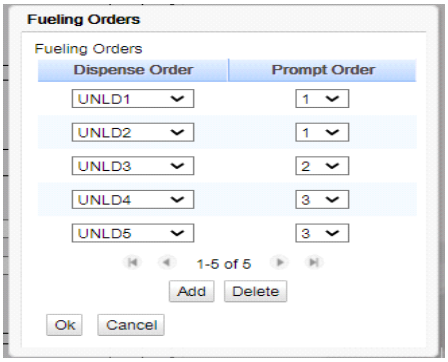


Configuring Multi-grade Fueling Positions

To enable a fueling position to dispense multiple products in a in single transaction, the pump should be enabled for multi-grade fueling from **Configuration Client > Forecourt > Fuel Config > Fueling Positions** tab for each pump that needs to be converted.



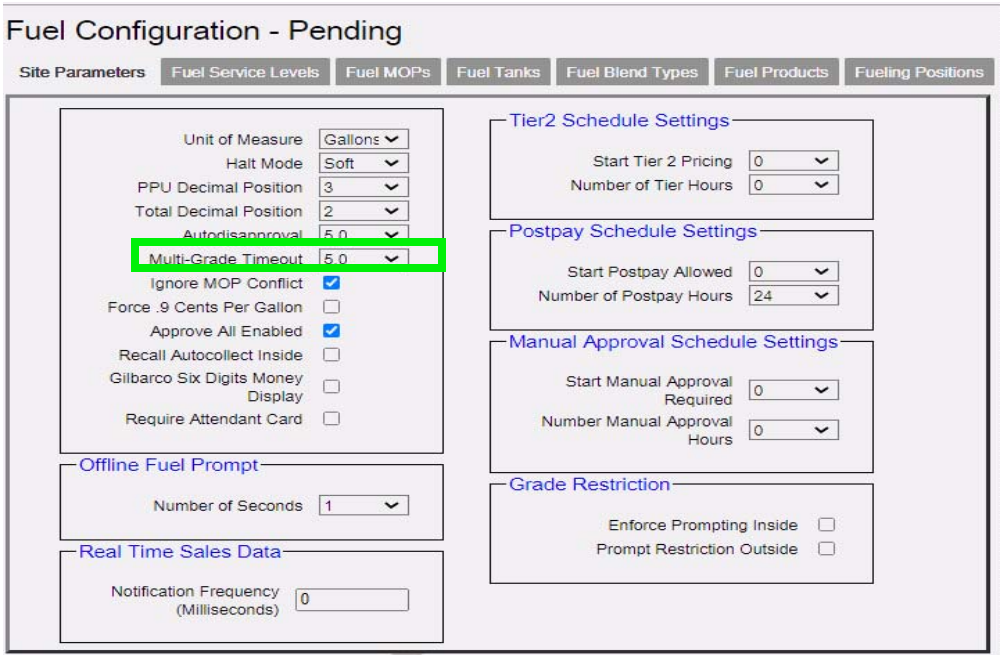
1. Select **Allow Multiple Products**
2. Click **Configure Fueling Orders** to configure the order in which the multi-grade fuel products appear on DCR menu and on the fuel selection menu during preauthorization of the card. The **Hose Product Settings** section in the Fuel Configuration form only allows Primary Products to be assigned to hoses. **Fueling Orders** form shows primary and secondary products dispensing order.



3. The Dispense Order shows the fuel order displayed for selection during pre-authorization in a multi-grade transaction.
4. The prompt order shows how the fuel would be prompted for fueling at the pump. The fuel with prompt order 1 will come on the first page and can be selected one after another or there will be an option “Both” to select both for fueling.

Configuring Multi-Grade Timeout

Configure when the pump has to timeout in minutes after fueling the first grade in a multi-grade transaction. Go to **Configuration Client > Forecourt > Fuel Config > Site Parameters** tab.



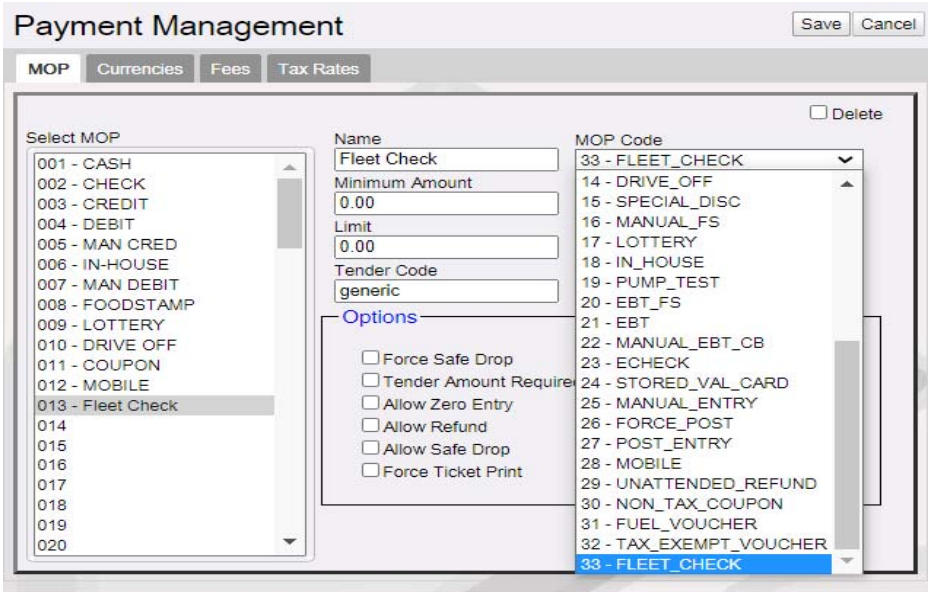
Configuring Fleet_Check MOP

Fleet Checks can be exchanged for cash or be used as MOP in a transaction. Go to **Configuration Client > Store Operations > Payment > MOP** tab to configure Fleet_Check MOP.

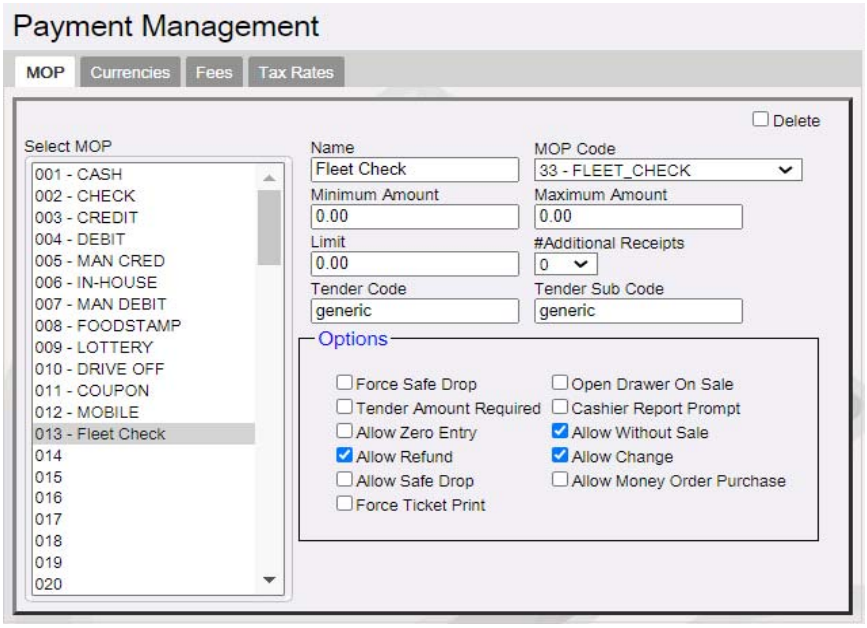
The driver fills the check and includes the amount they want. Fleet Checks do not have any product restrictions like commercial fleet cards. Fleet Check is like a regular check, but, has to get authorization for the total amount written on the check.

Voids or Refunds of Fleet Checks are not allowed. Assign Fleet_Check MOP to a POS soft key.

1. Use **33 FLEET_CHECK** MOP code



2. Enable “Allow Without Sale”, “Allow Change” and “Allow Refund”



3. Go to **Configuration Client > Store Operations > Touch Screen > Panel Configuration** to assign **Fleet_Check** MOP to a POS soft key.

Assigning Electronic Void and ComFleet Prepay functions to Soft Keys

The Electronic Void functions is used to void a commercial fleet transaction. When someone accidentally fuels one or more grade/s in a multi-grade fuel transaction instead of the owner of the preauth card, the cashier will refund the entire transaction using

electronic void to the card that was used during pre-auth. To perform an electronic void transaction, both the customers should be with the cashier. The cashier initiates a manual fuel department sale to the respective people who pumped the fuel.

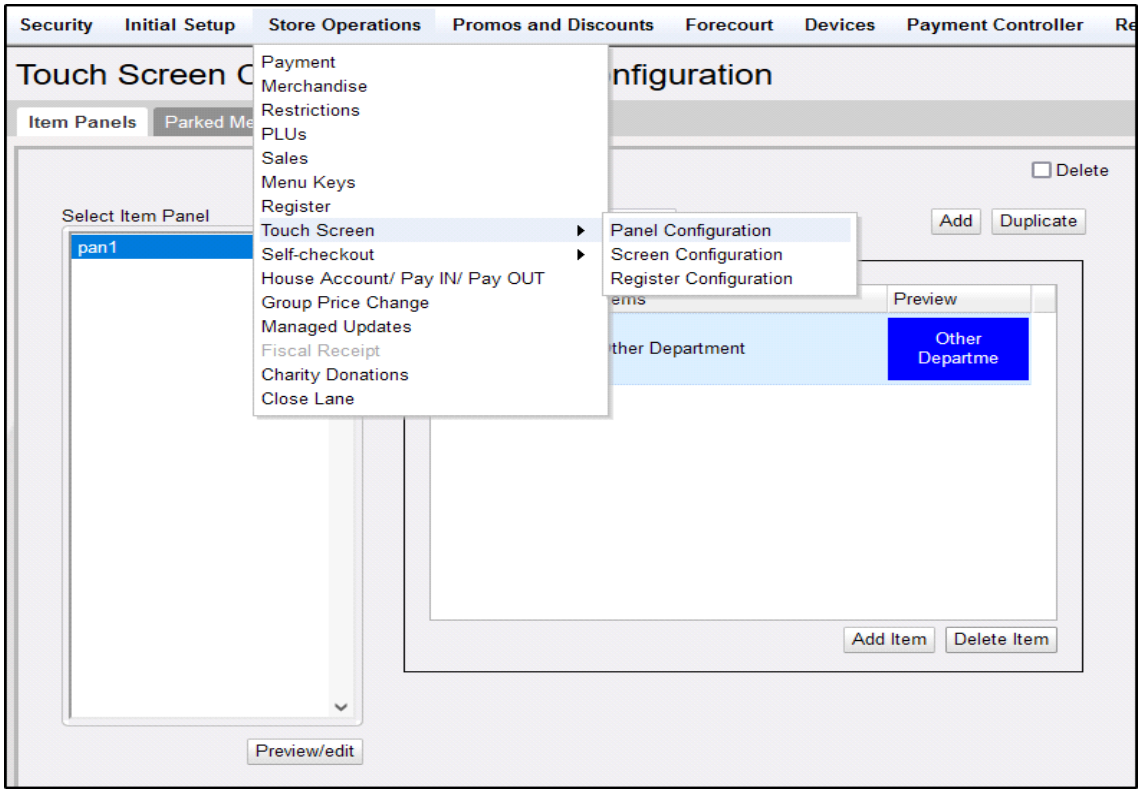
The CommFleet Prepay function is used to trigger a commercial fleet prepay transaction. Assign Electronic Void and CommFleet Prepay functions to Soft Keys.

For commercial pumps, the commercial fleet prepay transaction can also be triggered by the Comm Fleet Prepay button on the express panel in the pump icon.

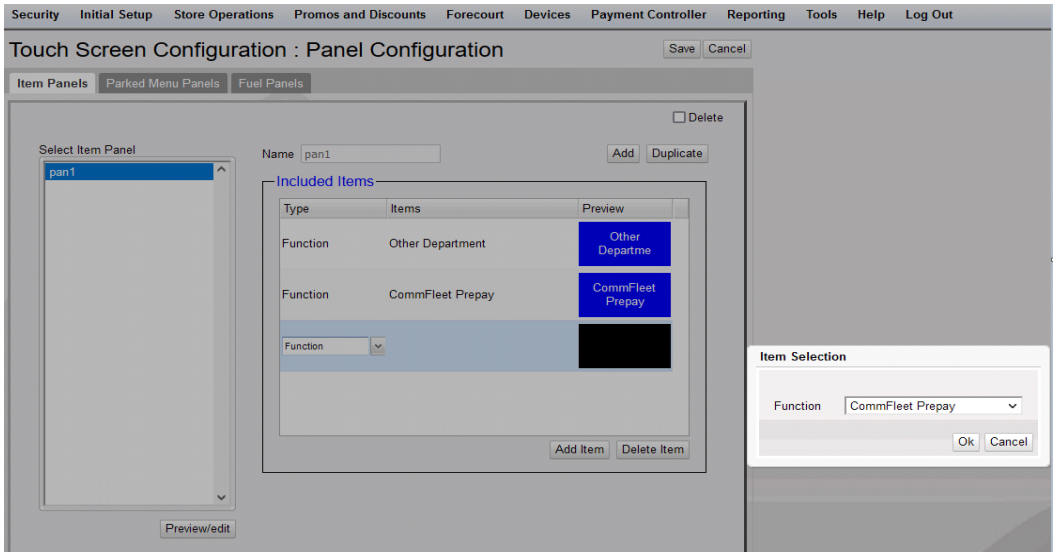
For retail pumps, the only way to trigger a commercial fleet prepay transaction is by assigning a soft key to the CommFleet Prepay function and using the soft key for the transaction.

Go to **Configuration Client > Store Operations > Touch Screen> Panel** Configuration tab to assign soft keys to the functions.

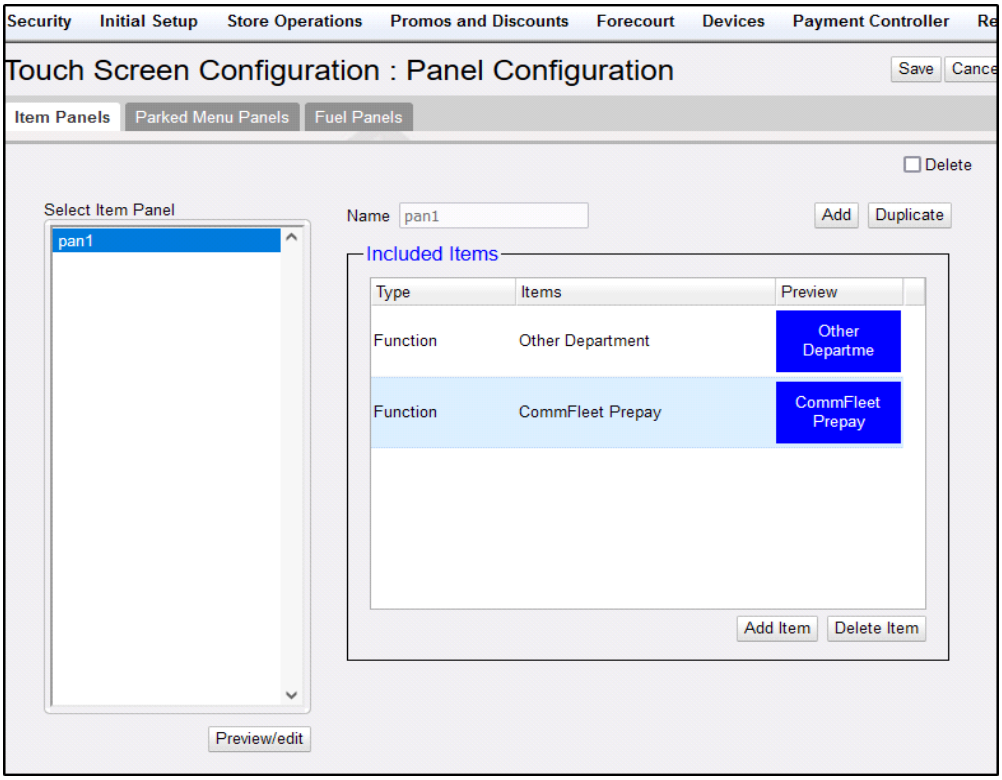
1. Go to the Item Panel of the screen you want to add the button.



2. Click **Add Item**.
3. Choose **Type** as **Function.**
4. Choose the function **CommFleet Prepay/Electronic Void**.



5. Click **OK**.



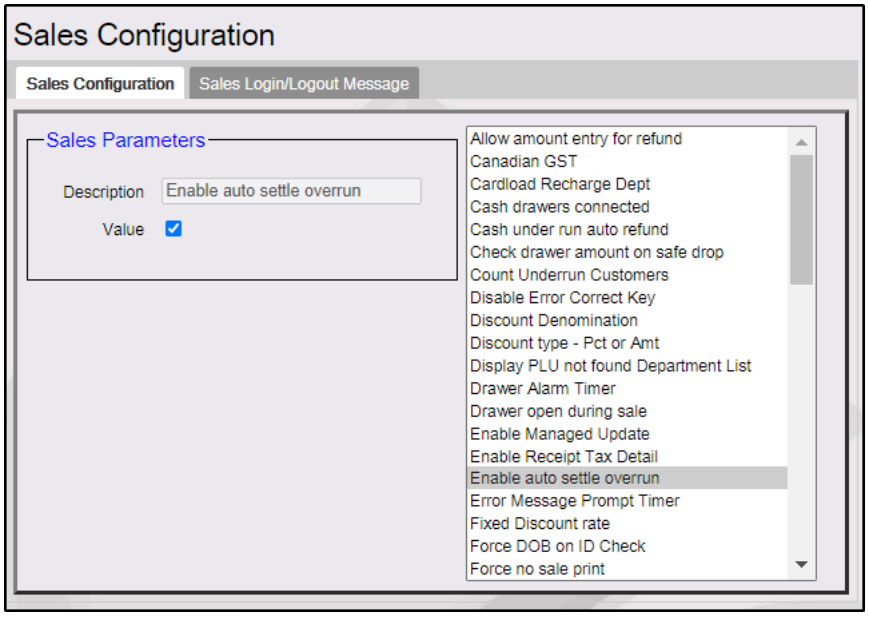
6. Click Save.

7. Logout and login on the POS.

Refer to “Configuring User Interface Using Config Client” on page 12 to know more about how to configure the User Interface.

Enabling Auto Settle Overrun

To handle overrun, enable Auto Settle Overrun in **Store Operations > Sales > Sales Configuration**. The Overrun amount will be automatically settled with the non-network **Drive Off** MOP. The card will only be charged with the amount that the customer fueled. Auto settle overrun makes sure that customers do not have to pay for the fuel that got fueled without their knowledge.



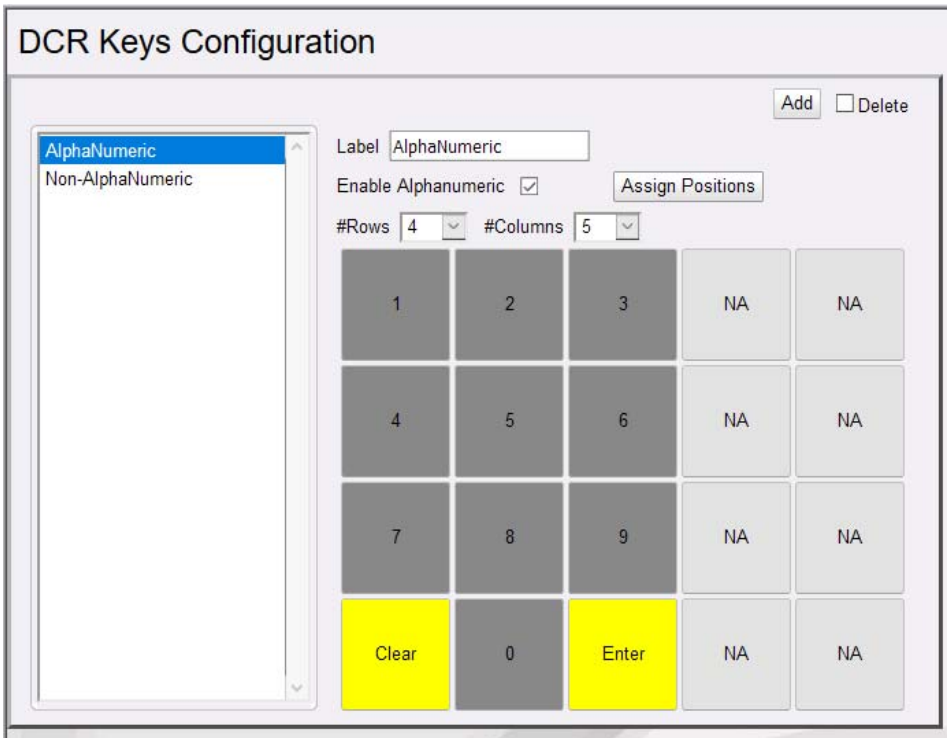
Enabling and Assigning Alphanumeric DCR Keys

Each DCR should be assigned to a DCR key configuration. If sites have a mix of DCRs with and without alphanumeric capabilities, sites would require to create 2 or more DCR key configurations.

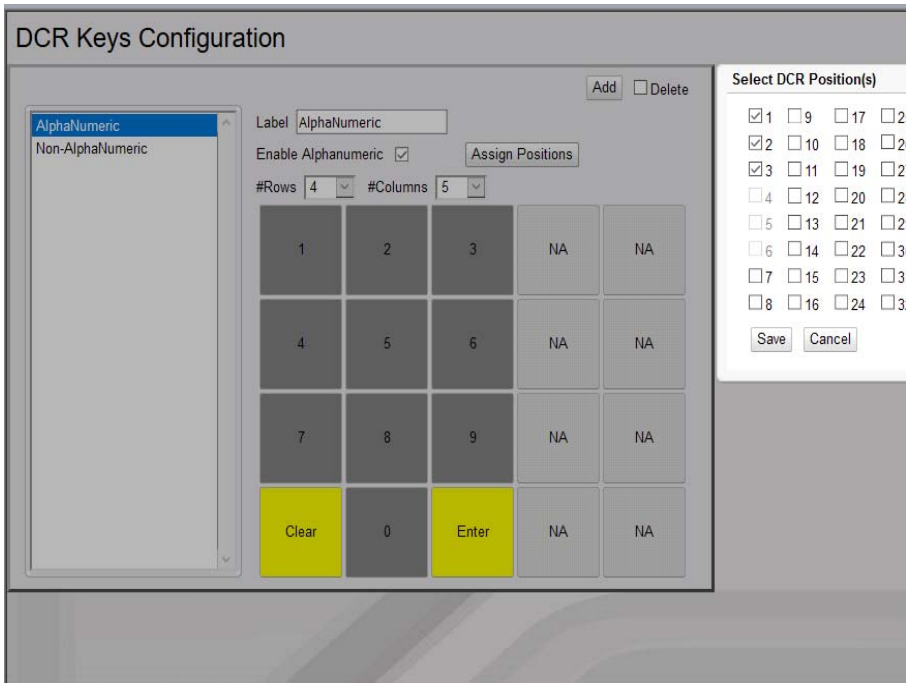
The configuration for DCRs that are alphanumeric should have the “Enable Alphanumeric” checked, and NOT checked for the DCRs that only accept number input.

Go to **Configuration client > Forecourt > DCR Keys** to configure DCR Keys.

1. Select **Enable Alphanumeric**.



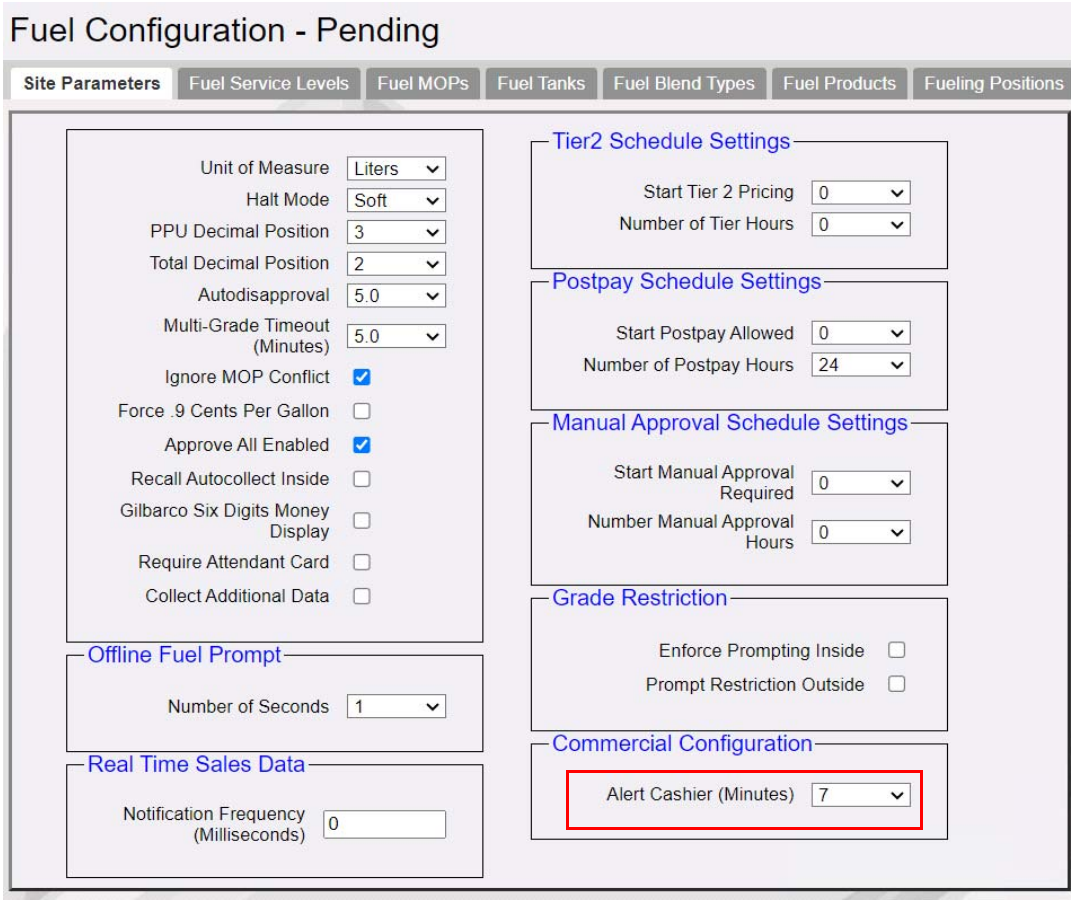
2. Click **Assign Positions**.



3. Select the DCR that can be used for entering alphanumeric characters. The DCRs that do not have alphanumeric capabilities are grayed out.

Alert Cashier

The **Alert Cashier** parameter under **Forecourt > Fuel > Fuel Config Pending > Site Parameters** alerts the cashier that there is an outstanding Commercial Fleet transaction (Comdata and Wex/Exxon commercial Fleet cards) that came due inside and needs to be completed. The driver might choose to send the fuel sale from the DCR inside so that they can add products or cash advance.

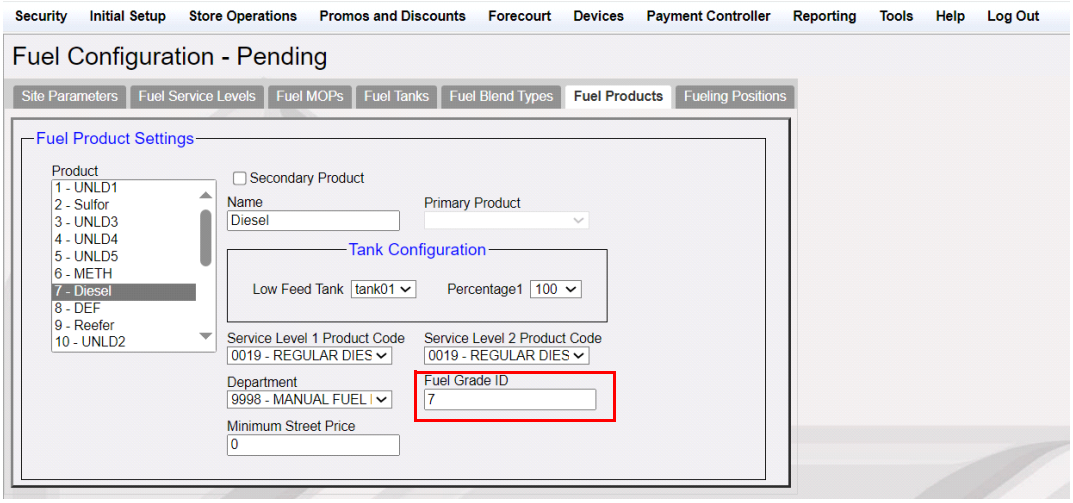


Configuring Comdata Cards

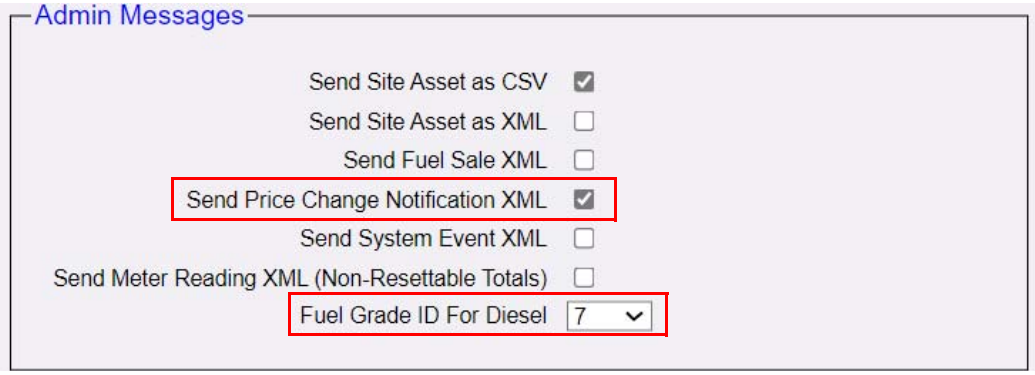
Configuring Diesel Price Update

Do the following to change the Diesel Price and send the price change to the host.

1. In Configuration Client go to **Forecourt > Fuel > Fuel Config- Pending> Fuel Products**. Note the Fuel Grade ID for the price change Comdata product.

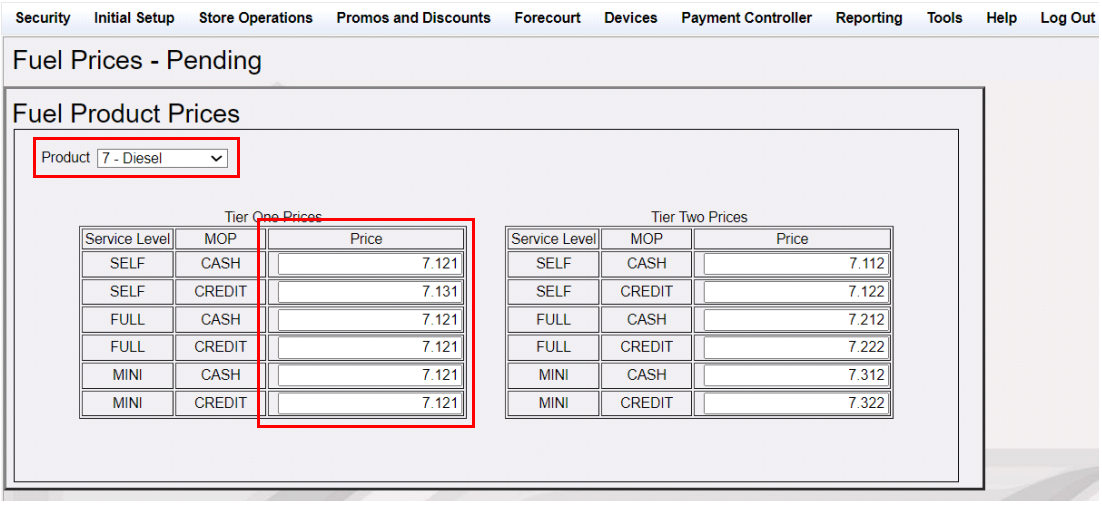


2. In Configuration Client go to **Payment Controller > BUYPASS Configuration**. In the Admin Messages section, enable “Send Price Change Notification XML” and select the same fuel grade ID in the **Fuel Grade ID For Diesel** field.



3. Save the configuration and reboot Verifone Commander.

4. After reboot, go to **Configuration Client > Forecourt > Fuel > Fuel Price - Pending** and update the Diesel Price.



5. Updated Diesel Price for Self for both Cash and Credit Price is sent to the host.

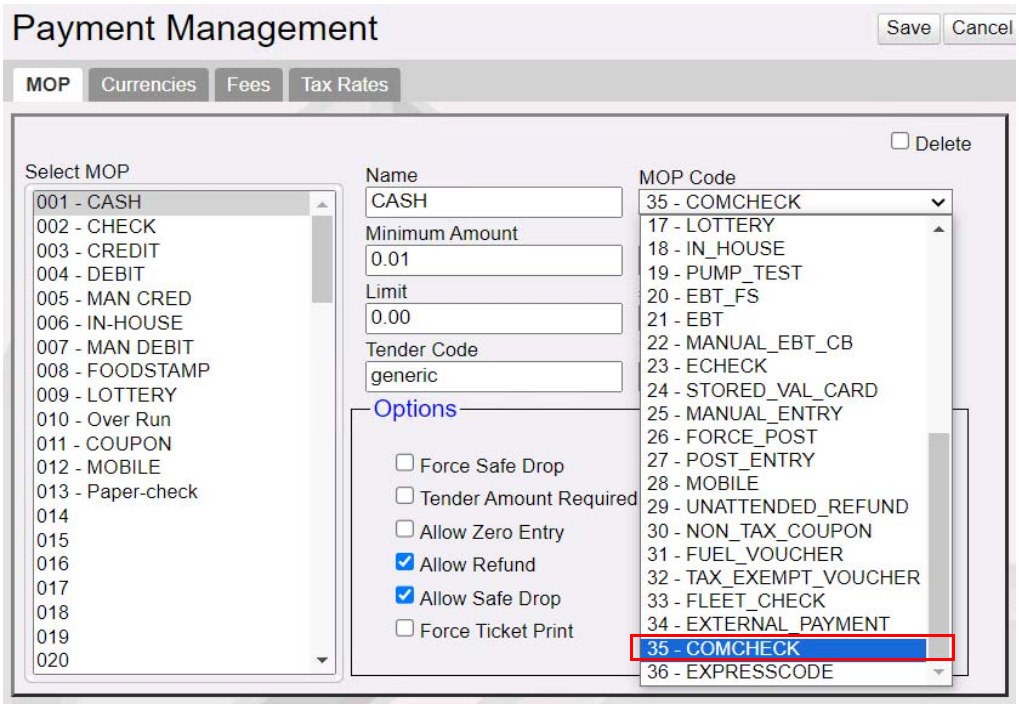
Configuring Com Check MOP

Comchecks can be exchanged for cash or be used as MOP in a transaction.

The driver fills the check and includes the amount they want.

Comcheck do not have any product restrictions like Comdata cards. Comcheck is like a regular check, but must get authorization for the total amount written on the check.

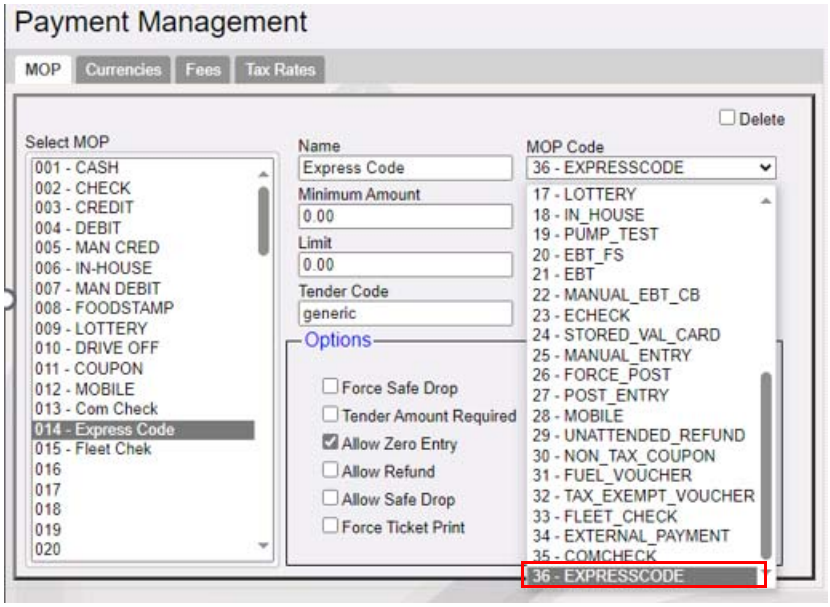
Go to **Configuration Client > Store Operations > Payment > MOP** tab to configure **35 Comcheck** MOP.



Configuring Express Code MOP

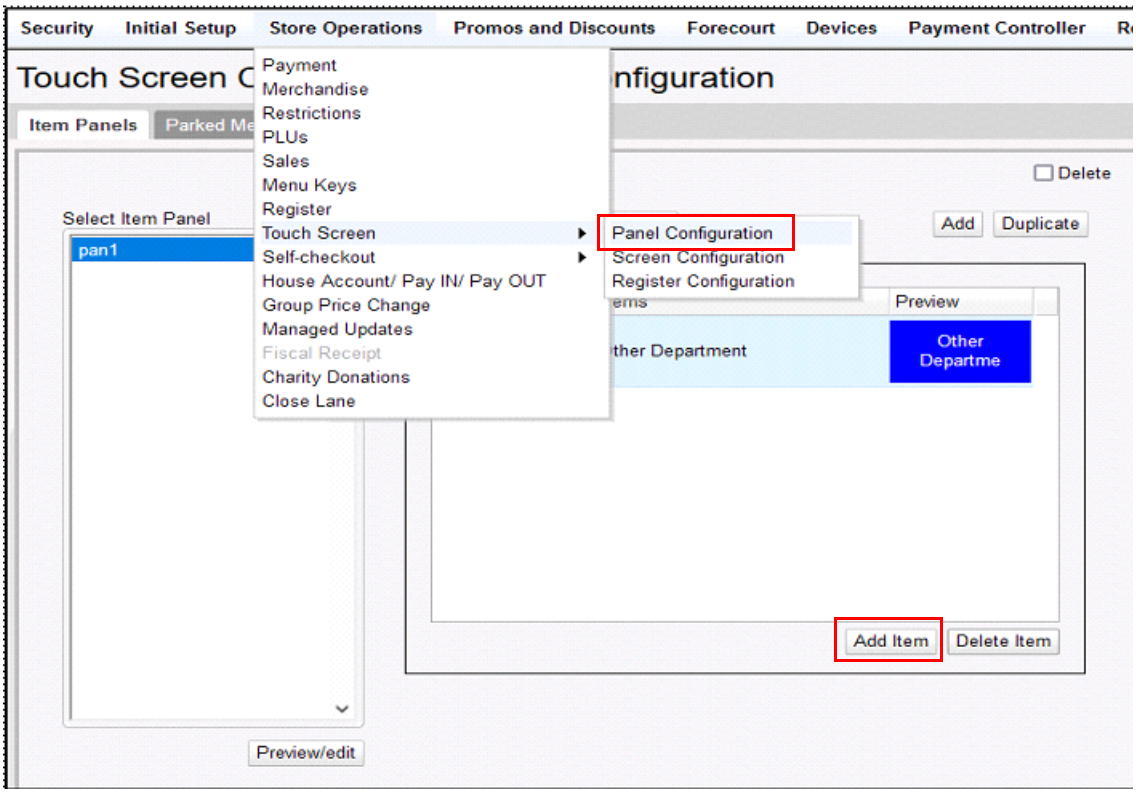
Express codes are digitally generated for the drivers through the Comdata app and can be used instead of physical comcheck.

Go to **Configuration Client > Store Operations > Payment > MOP** tab to configure **36 Expresscode** MOP.

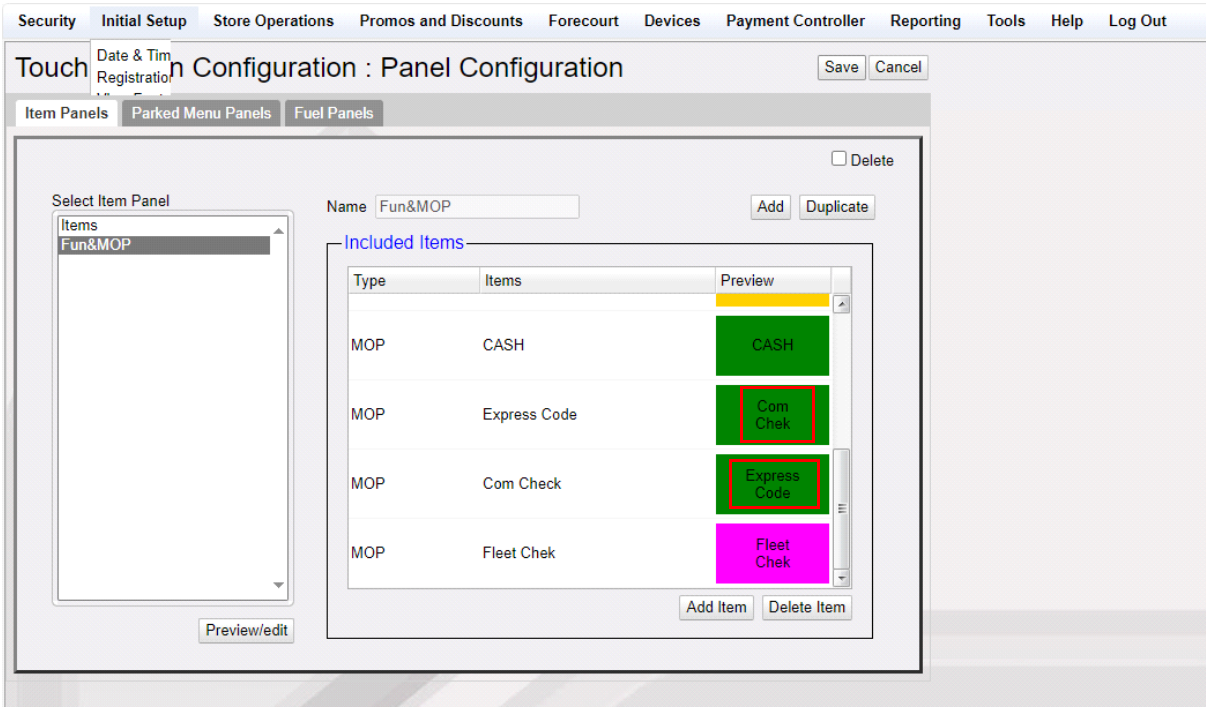


Assign Com Check and Express Code MOPs to Soft Keys

1. Go to **Configuration Client > Store Operations > Touch Screen > Panel Configuration.**
2. Go to the Item Panel of the screen you want to add the button.



3. Click Add Item.
4. Choose type as MOP.
5. Choose the Item as **Com Chek** or **Expresscode**.



3 USING COMMERCIAL FLEET CARDS

The following are the commercial fleet functions:

- "Commercial Fleet Prepay Fuel Transaction" on page 23
- "DCR Sale Using a Commercial Fleet Card" on page 31
- "Fuel Sale With Fuel Limits, Category Limits and Transaction Limits" on page 31
- "Electronic Void Refund Transaction" on page 36
- "Fleet Check Transaction" on page 41
- "Split Tender Transaction With Fleet Check" on page 43
- "Over Run Auto Settle Process" on page 45
- "Postpay Fuel Sale" on page 47
- "Receipt Reprint Advanced Options" on page 50
- "Using Comdata Cards" on page 51

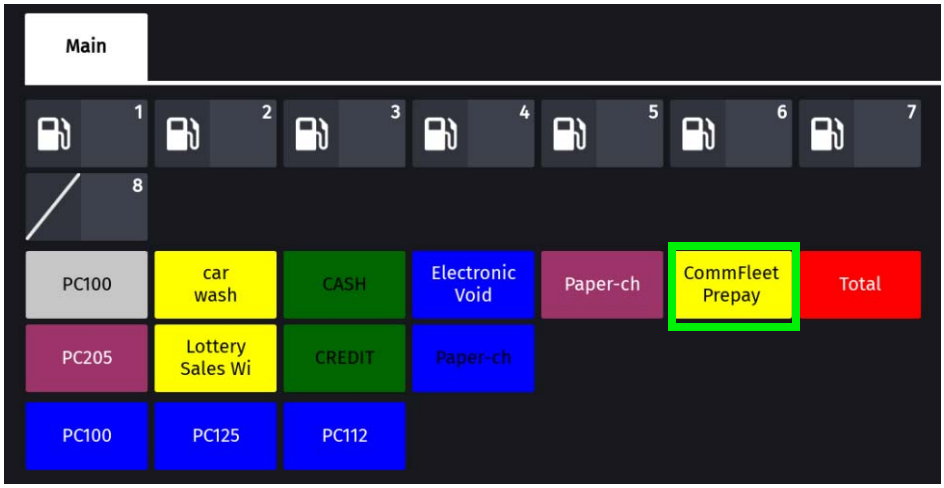
The Pre-Authorization Request is used to verify whether the actual transaction can be successfully completed before the payment is tendered.

Commercial Fleet Prepay Fuel Transaction

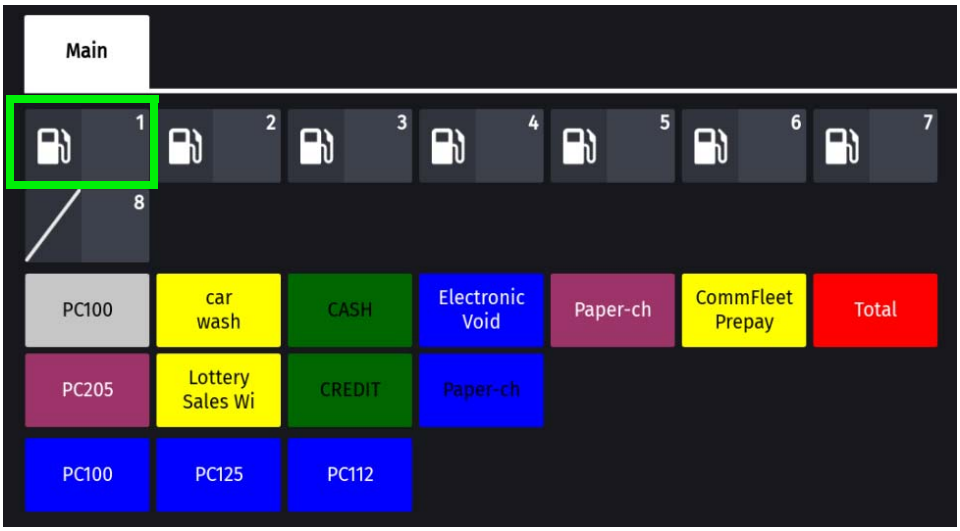
Pre-authorization

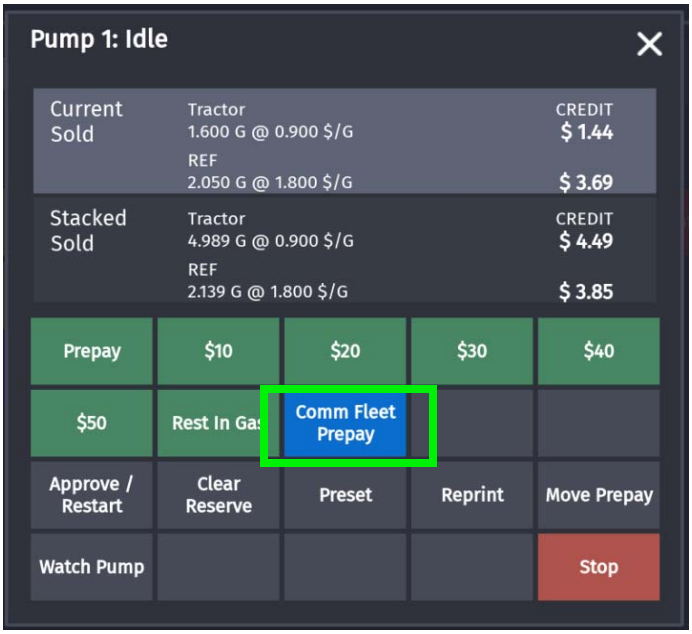
Commercial fleet prepay transactions differ from the normal prepay transactions as the commercial fleet prepay transactions are zero dollar transactions and selection of grades are compulsory before pre-authorization.

1. Trigger Commercial Fleet Prepay transactions by one of the following methods:
   - The Comm Fleet Prepay soft key



- Click the Pump icon and then the **Comm Fleet Prepay** button on the express panel in the pump icon on POS.

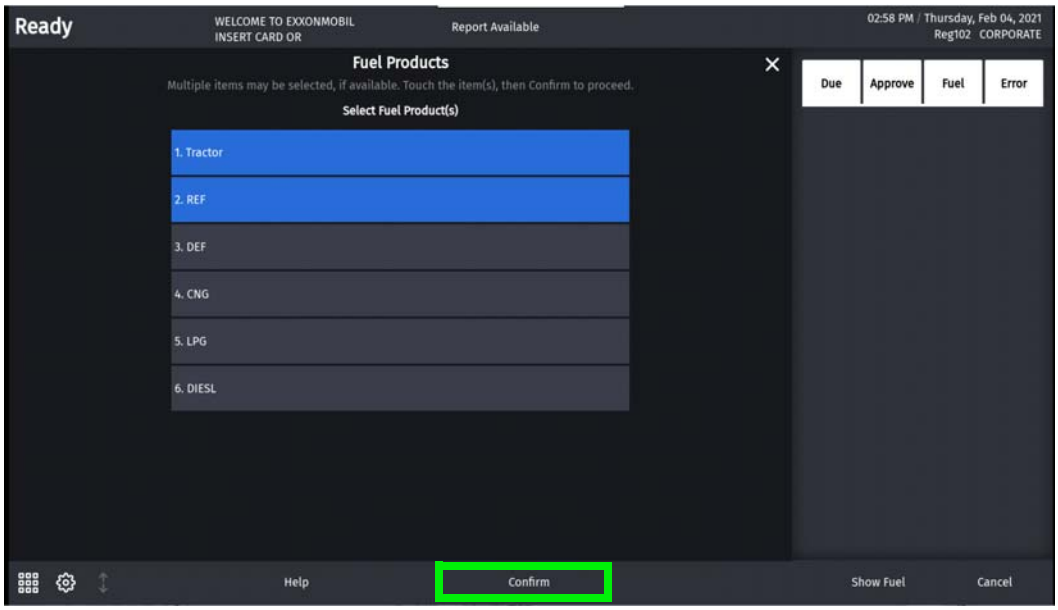




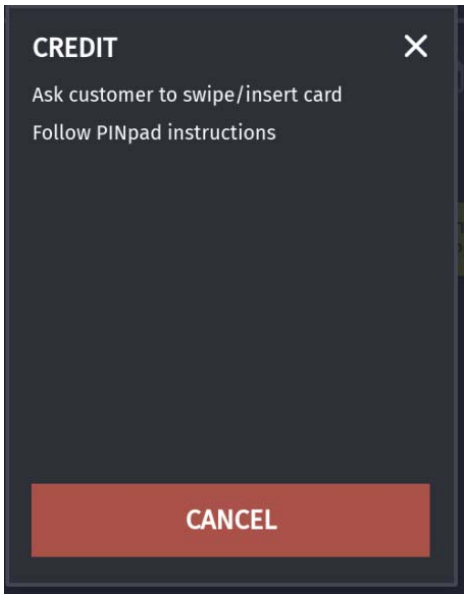
2. Select the grades to be fueled and click **Confirm**.

   As commercial fleet prepay transactions are zero dollar transactions, the Fuel Grade Currency Limit is set from **Config Client** > F**orecourt** > **Fuel** > **Fuel Config** > **Fueling Positions** in the **Fuel Limit Settings** section.

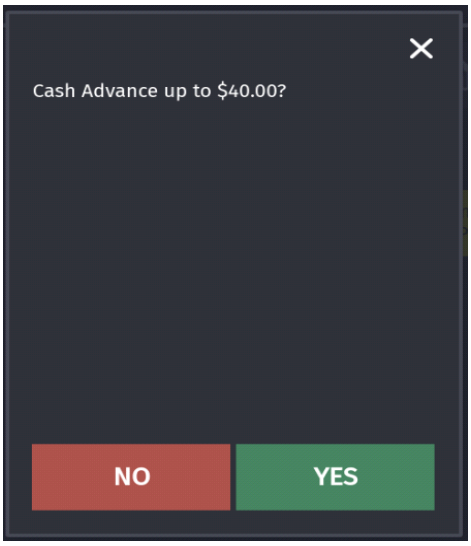
   Also, the host can set the limit. The limit that becomes applicable is the lower of the two. The host can also put a restriction on which fuel can be bought with a particular commercial fleet card. The fuel the host rejects will not be shown to the user to fuel even if the user selects the fuel.



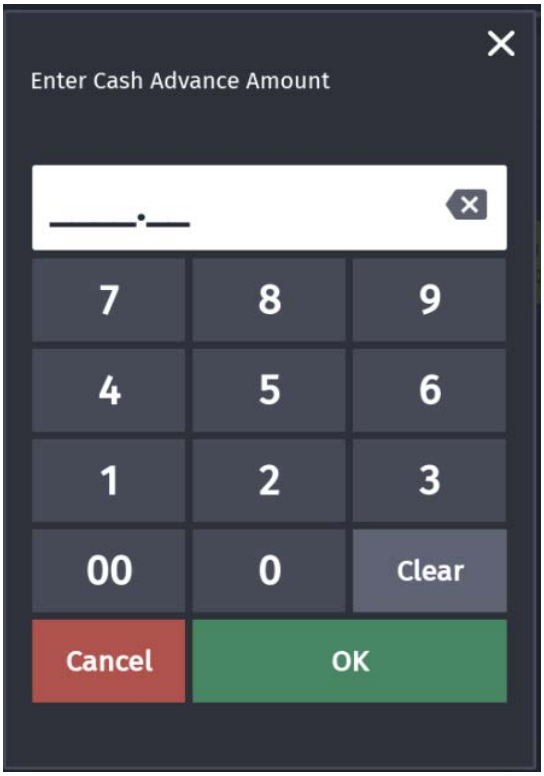
3. Follow PIN pad instructions for preauthrization.



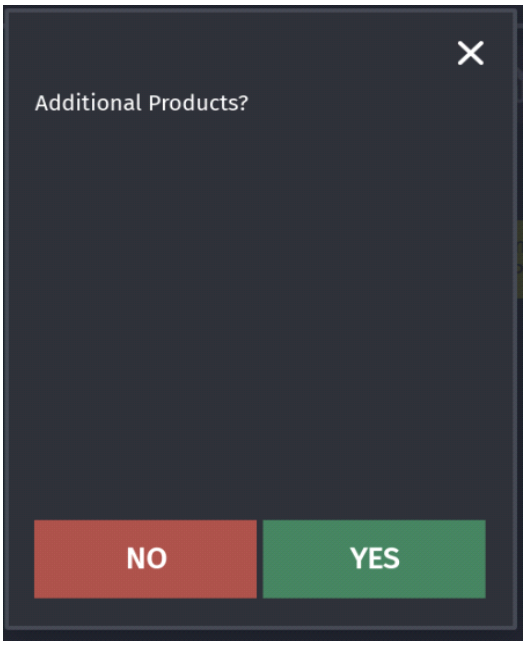
4. If the card is configured to give cash advance, the cash advance prompt appears for selection.
   There are three ways the cash advance limit is set:
   1) Using the cashback amount feilds in Cashback Prompt Amounts section from config client > EPS Configuration > Buypass Configuration >
   2) From the host that comes during the pre-authorization response
   3) From the DCT table.
   Out of these three, the cash advance that appears to the customer is the lowest one.
   Cash advance is only given after fueling.



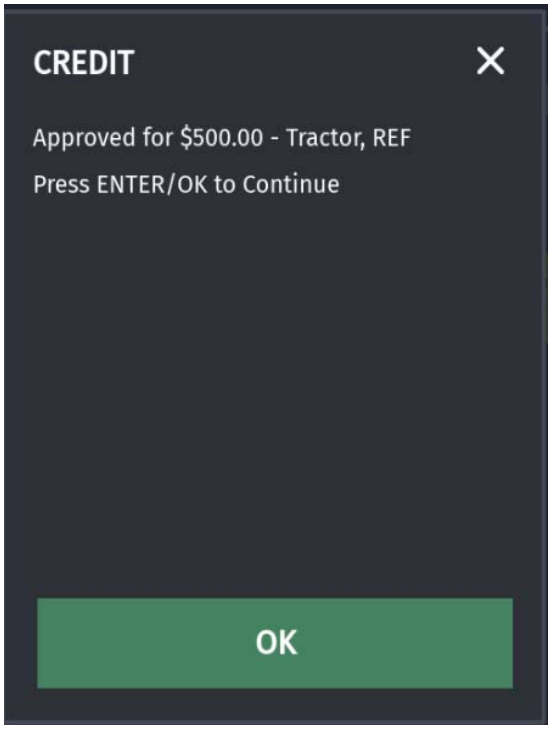
5. Enter cash advance required.



6. Select **YES** if additional products other than fuel are required for purchase. The host determines based on a particular fleet card what are the merchandise that can be bought and the amount that can be used to buy each category of products. This information comes as a card pre-authorization response from the host. During completion of the transaction, If the product selected is not allowed by the host, an error message is shown. Error messages are also shown if the product amount limit is crossed and if the transaction amount limit is crossed.



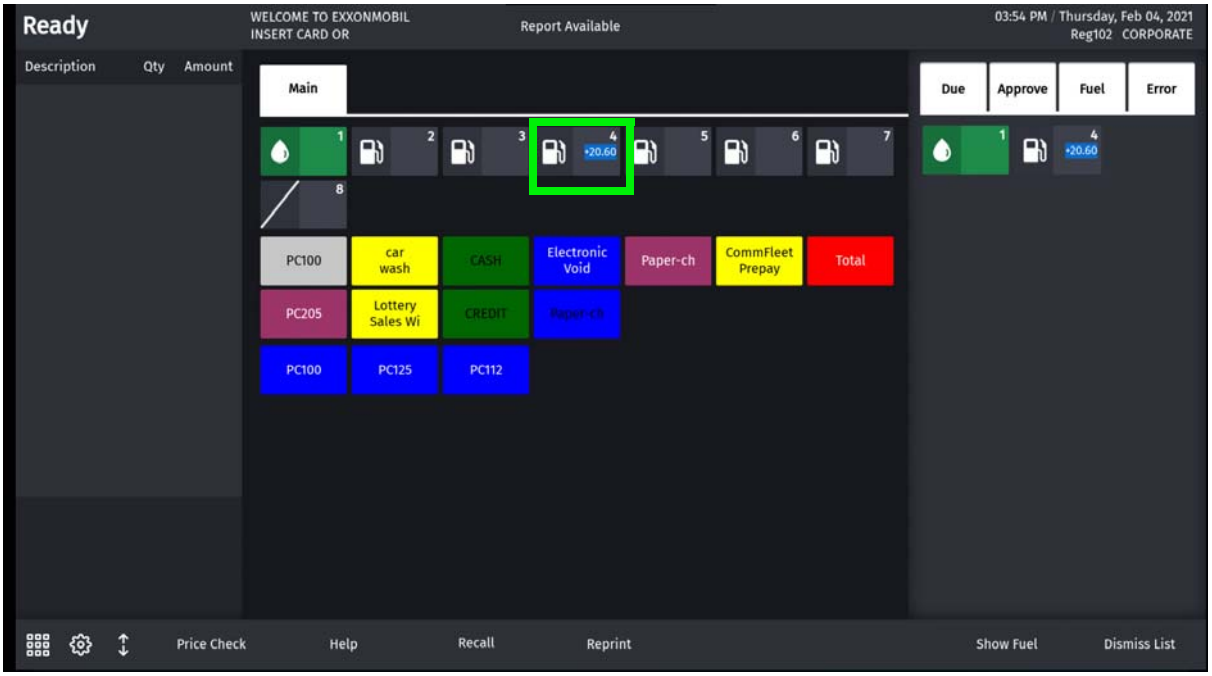
7. Click OK on the **Approved** response from the host.



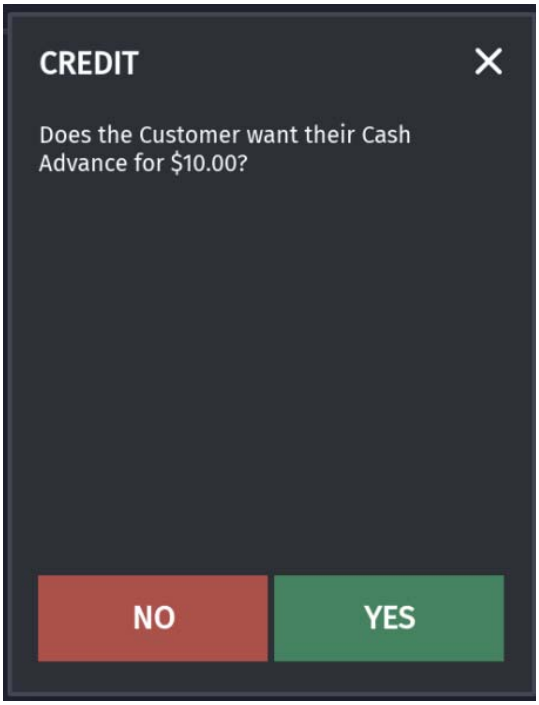
Completing the transaction

If the customer has not opted for cash advance and/or additional products during pre-authorization, sale is completed at the DCR.

If the customer has opted for cash advance and/or additional products during pre-authorization, after fueling, the sale comes due inside. Select the pump to recall the transaction.

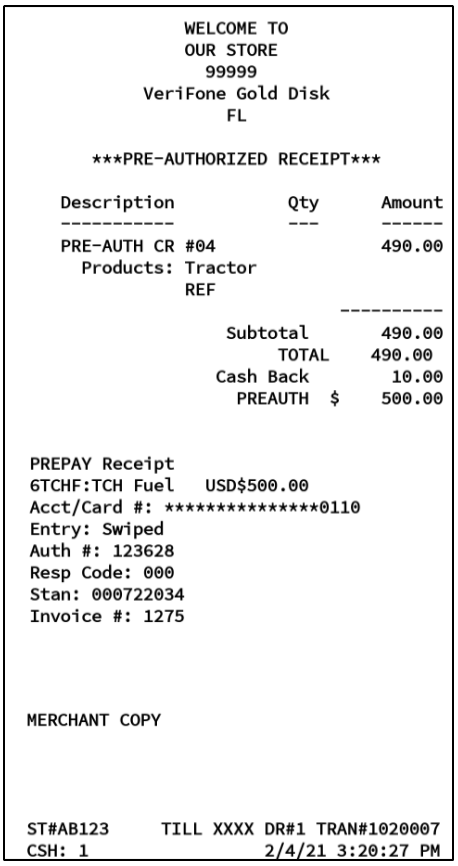


8. Add the additional products and complete the sale. A prompt appears asking if the customer wants the cash advance applied during pre-authorization. Click Yes or No to complete the sale.



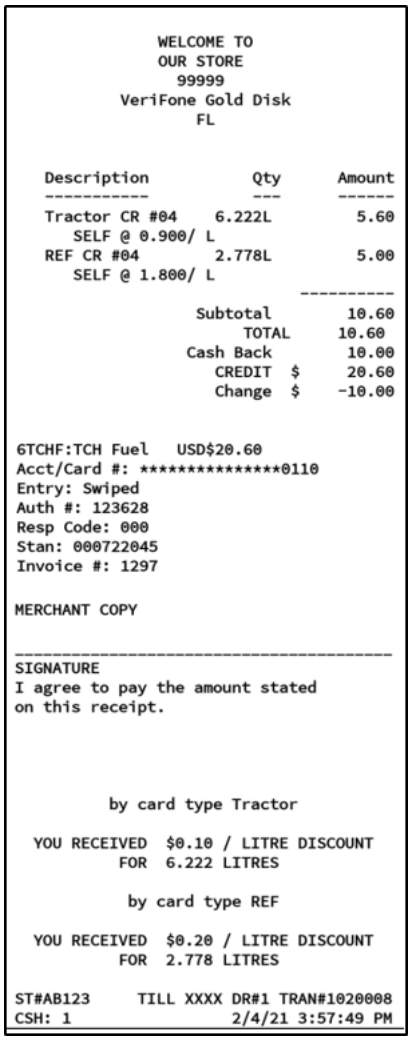
Sample Receipts

Pre-Authorization Receipt



```
               WELCOME TO
               OUR STORE
                 99999
           VeriFone Gold Disk
                  FL

      ***PRE-AUTHORIZED RECEIPT***

   Description           Qty      Amount
   -----------           ---      ------
   PRE-AUTH CR #04                490.00
     Products: Tractor
               REF
                                ----------
                   Subtotal        490.00
                        TOTAL     490.00
                  Cash Back         10.00
                    PREAUTH  $     500.00


PREPAY Receipt
6TCHF:TCH Fuel   USD$500.00
Acct/Card #: ***************0110
Entry: Swiped
Auth #: 123628
Resp Code: 000
Stan: 000722034
Invoice #: 1275



MERCHANT COPY



ST#AB123     TILL XXXX DR#1 TRAN#1020007
CSH: 1                 2/4/21 3:20:27 PM
```

Sales Receipt



```
              WELCOME TO
              OUR STORE
                99999
          VeriFone Gold Disk
                 FL


  Description           Qty      Amount
  -----------           ---      ------
  Tractor CR #04    6.222L          5.60
    SELF @ 0.900/ L
  REF CR #04        2.778L          5.00
    SELF @ 1.800/ L
                                ----------
                  Subtotal         10.60
                       TOTAL      10.60
                 Cash Back         10.00
                    CREDIT  $      20.60
                    Change  $     -10.00


6TCHF:TCH Fuel   USD$20.60
Acct/Card #: **************0110
Entry: Swiped
Auth #: 123628
Resp Code: 000
Stan: 000722045
Invoice #: 1297

MERCHANT COPY

_____________________________________
SIGNATURE
I agree to pay the amount stated
on this receipt.




         by card type Tractor

  YOU RECEIVED  $0.10 / LITRE DISCOUNT
           FOR  6.222 LITRES

           by card type REF

  YOU RECEIVED  $0.20 / LITRE DISCOUNT
           FOR  2.778 LITRES

ST#AB123     TILL XXXX DR#1 TRAN#1020008
CSH: 1                  2/4/21 3:57:49 PM
```

DCR Sale Using a Commercial Fleet Card

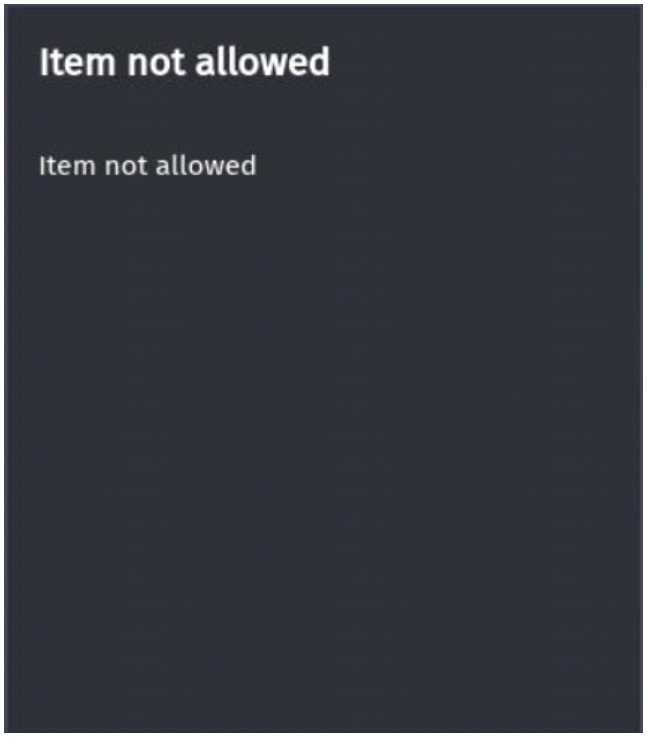
If the DCR does not have alphanumeric capability or if the DCR has alphanumeric capability but is not enabled for alphanumeric input, the customer will be send inside for entering details at the prompt.

Fuel Sale With Fuel Limits, Category Limits and Transaction Limits

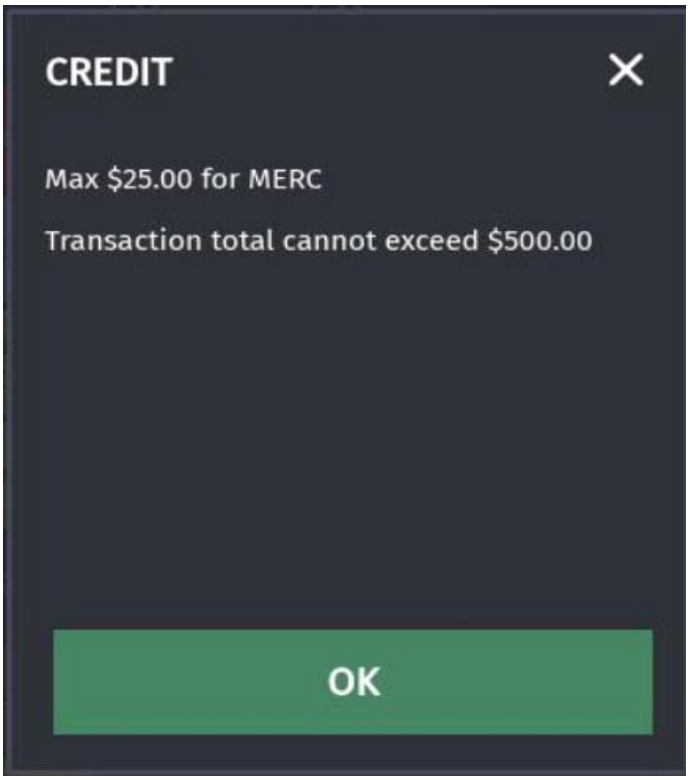
The host determines based on a certain card what are the merchandise that can be bought and the amount that can be used to buy each category of products. This information comes through the card pre-authorization response from the host.

NGFC Fleet Cards

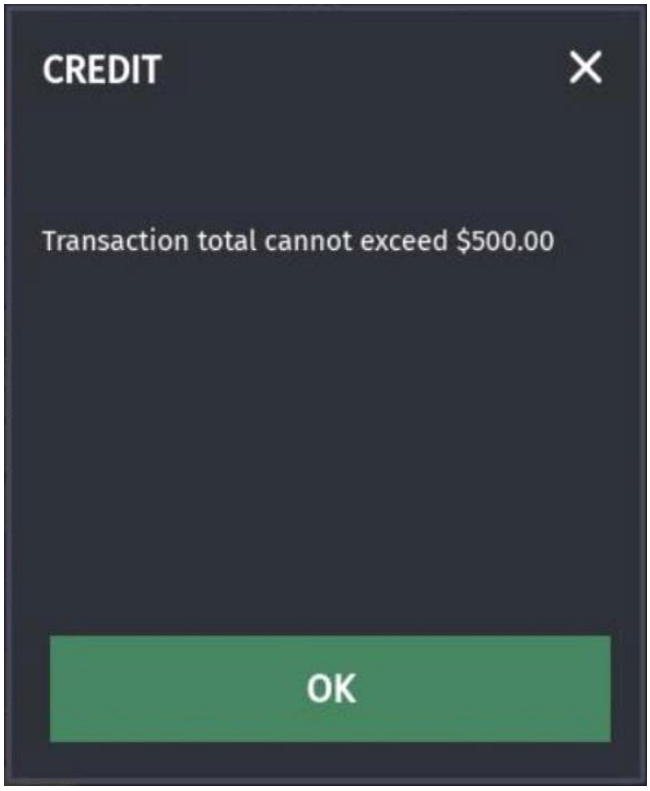
- If the product selected is not allowed by the host, an error message is shown to the customer.



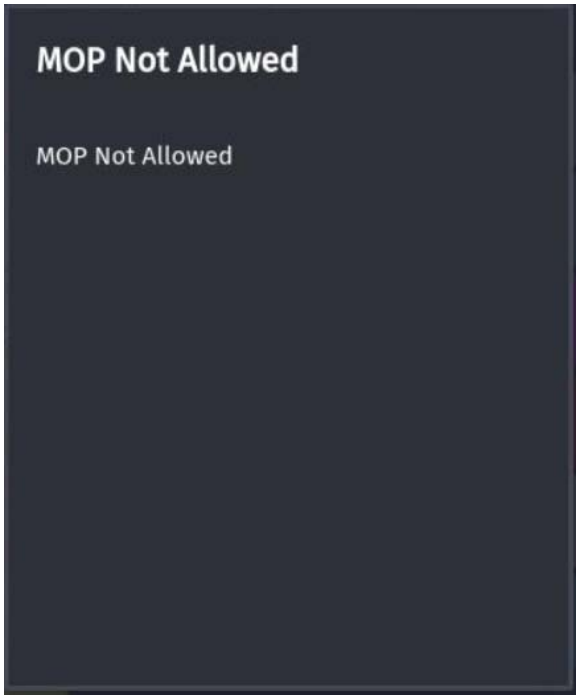
- If the product limit is crossed, an error message is shown to the customer.



- If the entire amount in the transaction crosses the transaction limit, an error message is shown to the customer.

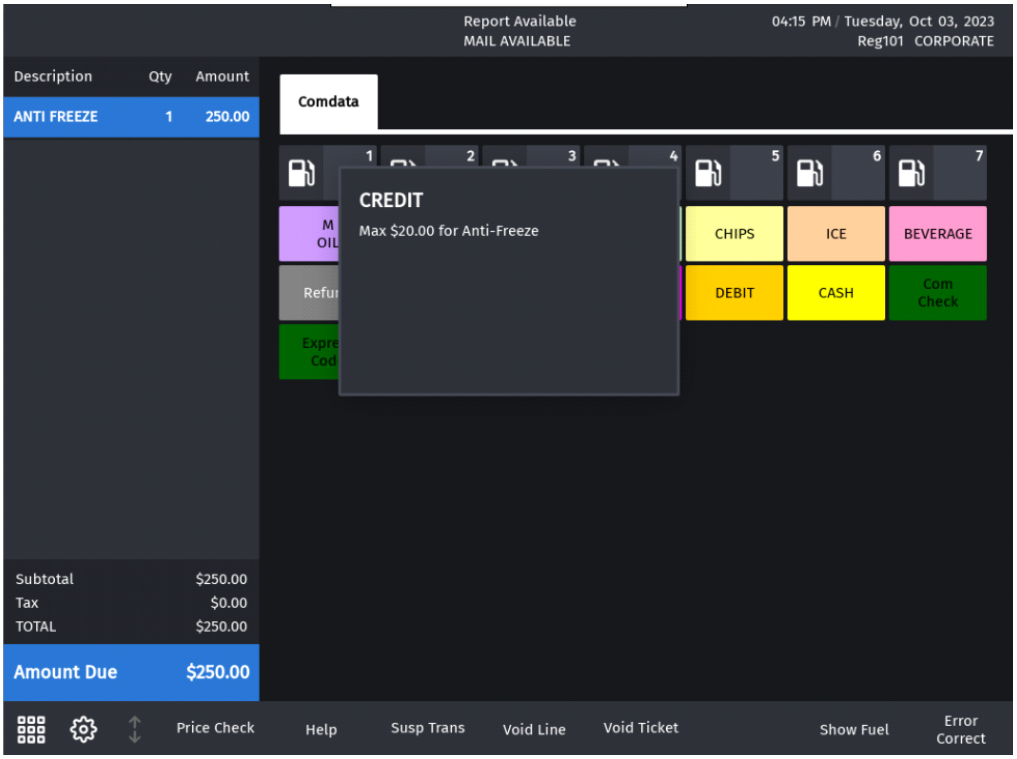


- Multigrade transaction should be pre-authorized or completed with only a network MOP, if any other a MOP is selected, an error message is shown to the customer.

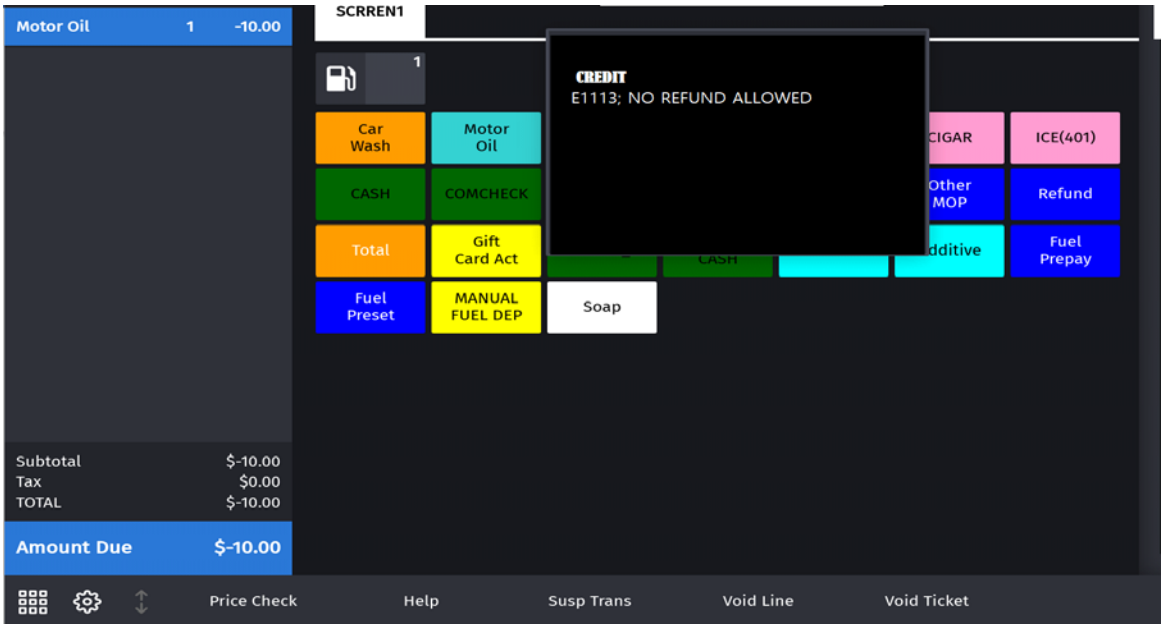


Comdata Cards Error Messages

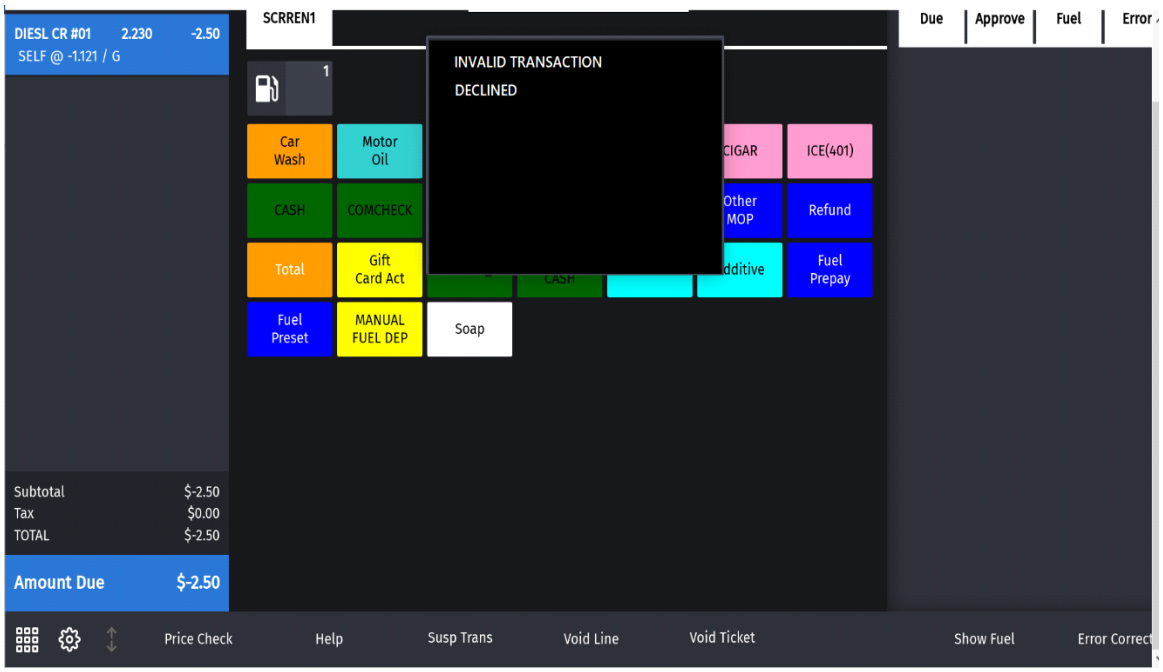
- Purchase Limit Exceeds Host Limit



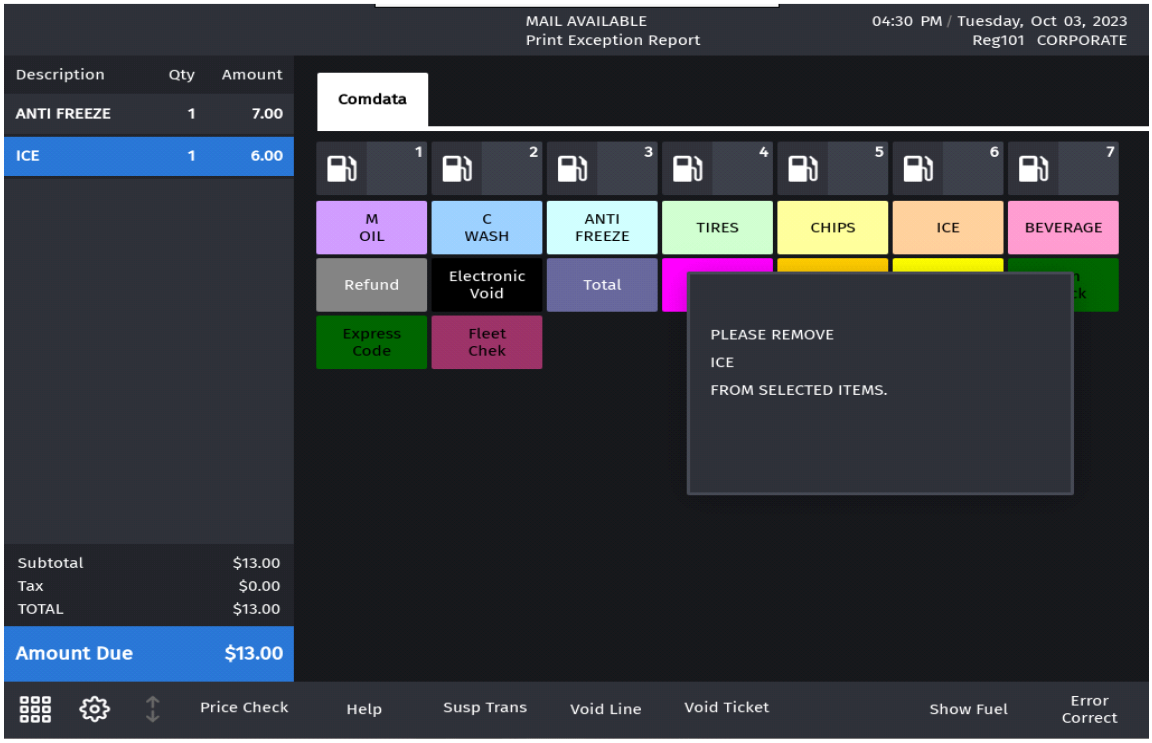
- Wrong Card Used For E-void



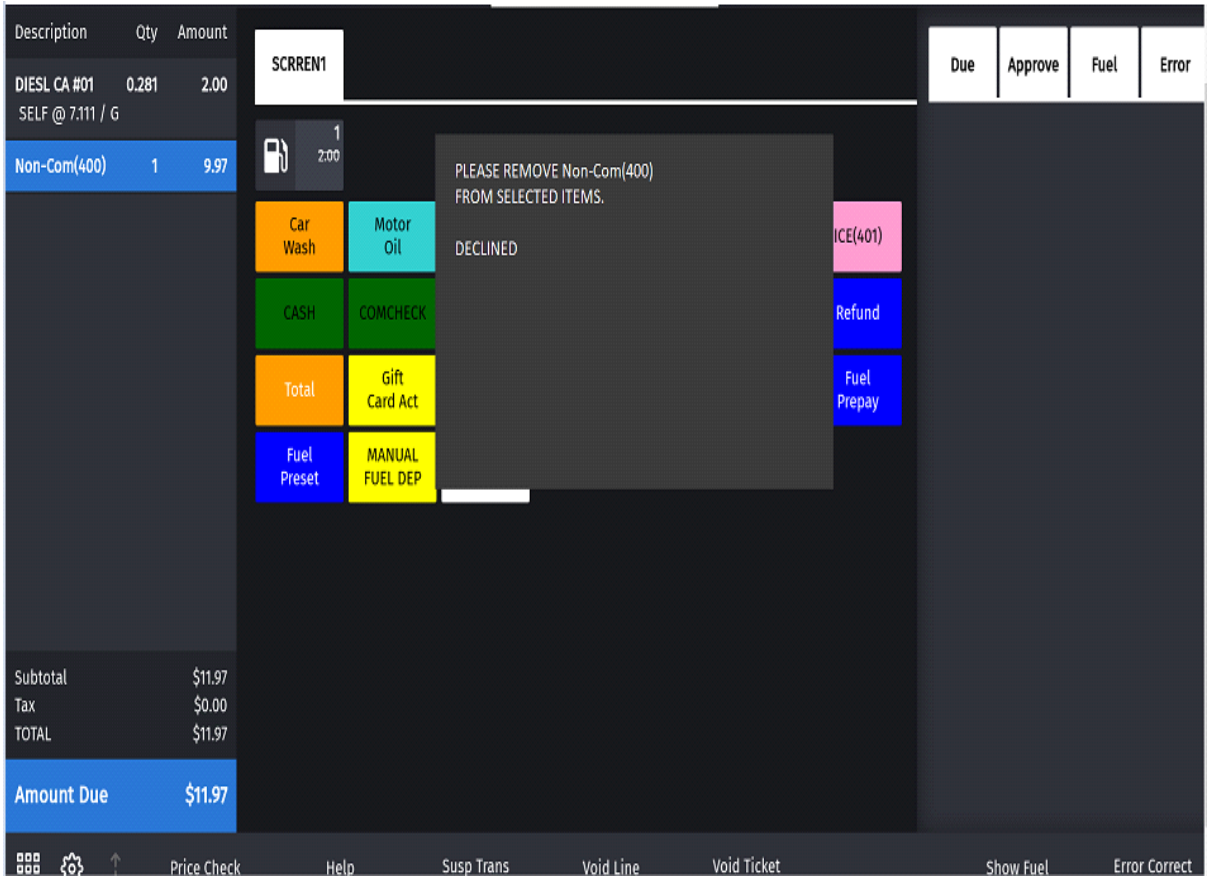
- E-void Prepay Transaction



- Comdata and Non-Comdata Merchandise Mix at Commercial/Blended Sites



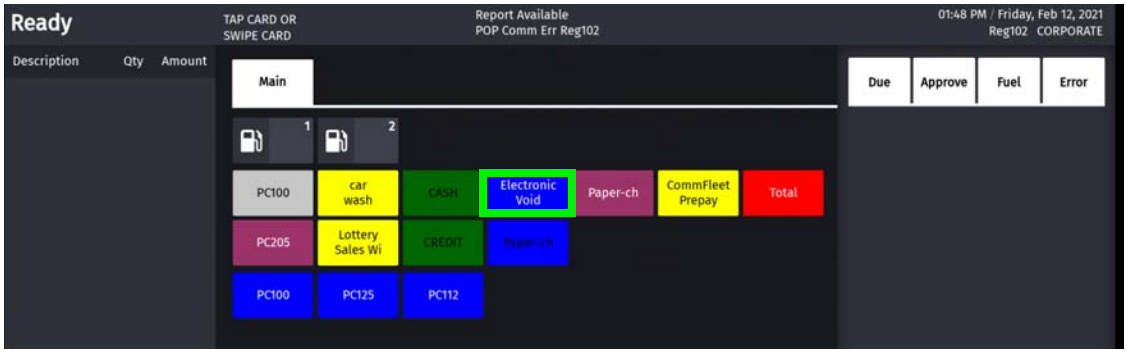
- Fuel Post Pay and Non-Comdata Merchandise



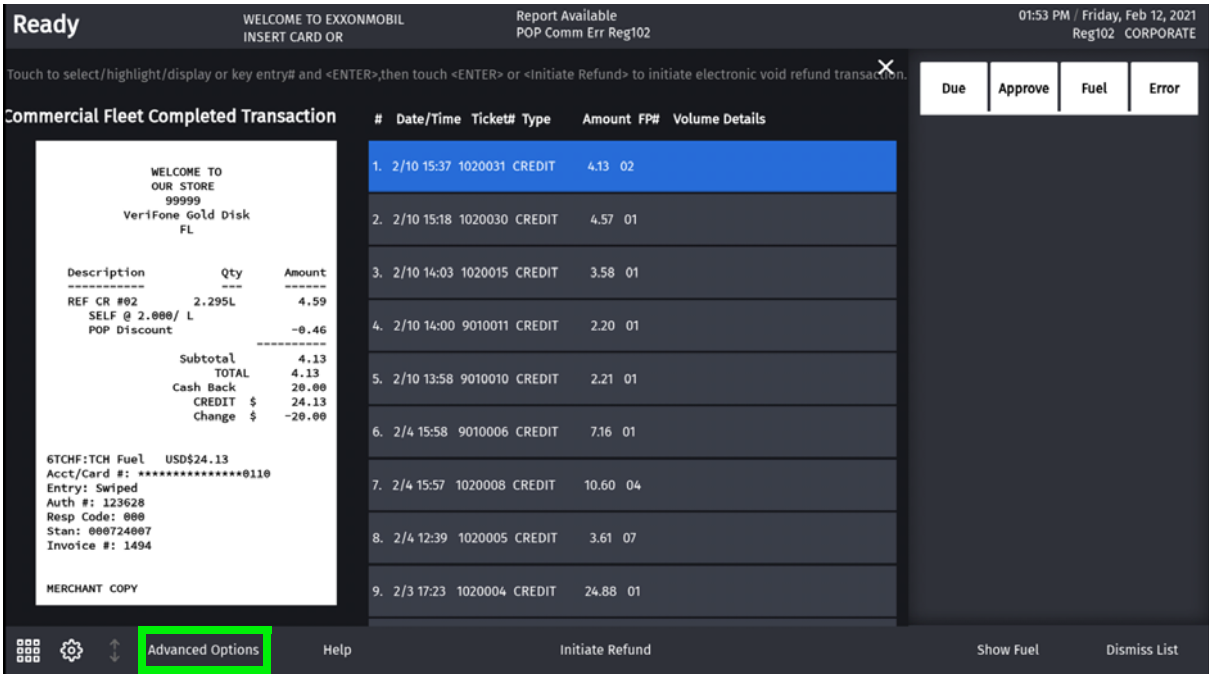
Electronic Void Refund Transaction

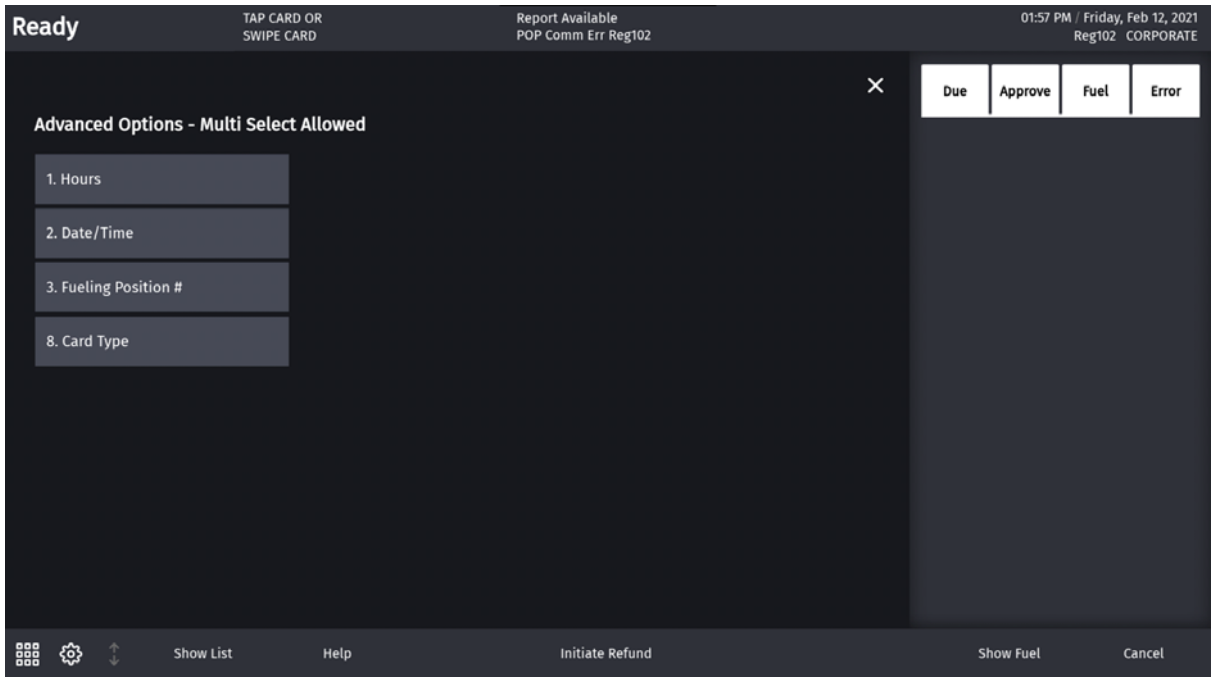
The Electronic Void functions is used to void a commercial fleet transaction. When someone accidentally fuels one or more grade/s in a multi-grade fuel transaction instead of the owner of the preauth card, the cashier refunds the entire transaction using Electronic Void function to the card that was used during pre-auth. To perform an electronic void transaction, both the customers should be with the cashier. The cashier initiates a manual fuel department sale to the respective people who pumped the fuel.

1. Click **Electronic Void**.

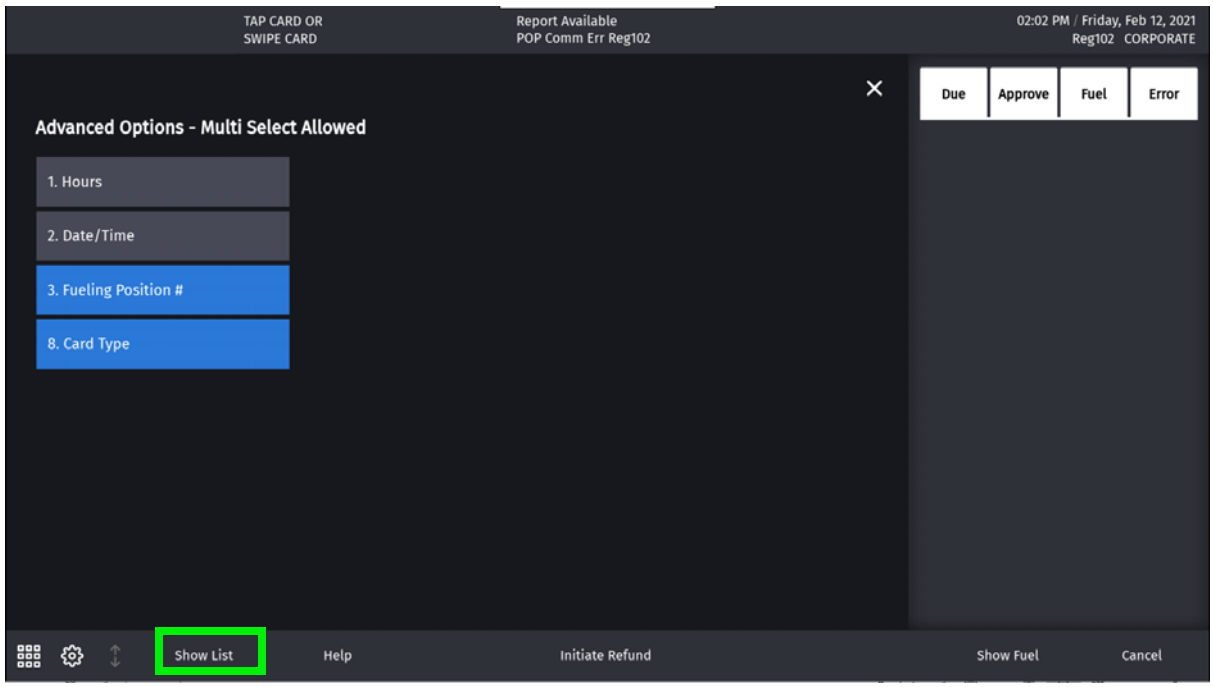


2. From the list of Commercial Fleet transactions, select the transaction to void. The list can be further filtered by selecting **Advance Options**.

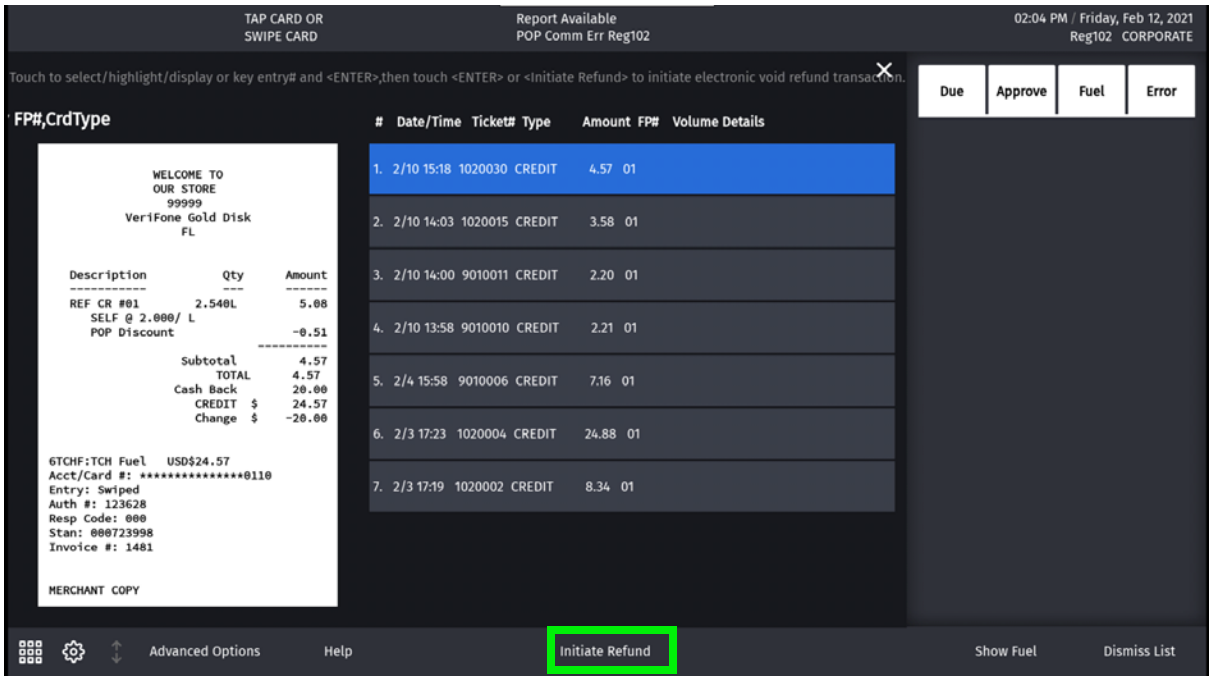




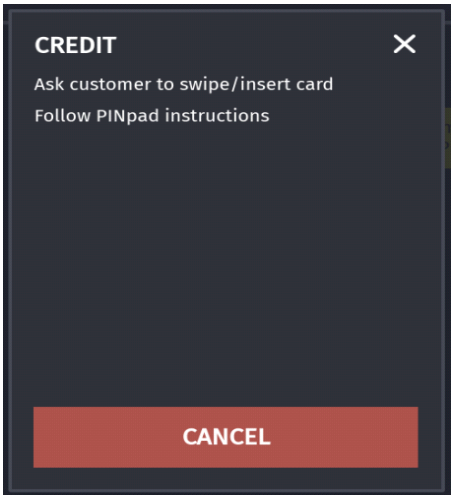
3. Enter filter conditions and click Show List.



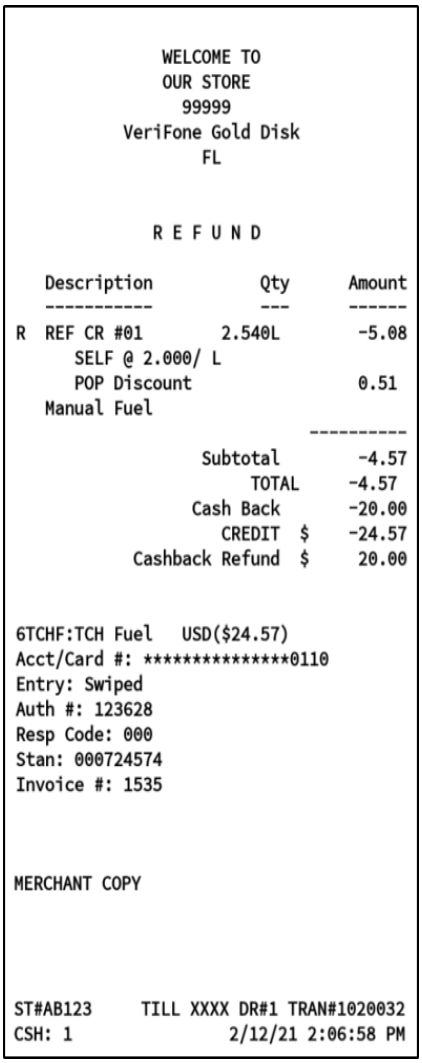
4. Select the transaction to void from the filtered list and click Initiate Refund.



5. The card that was used to complete the transaction should be used for initiating a refund.



Sample Receipt

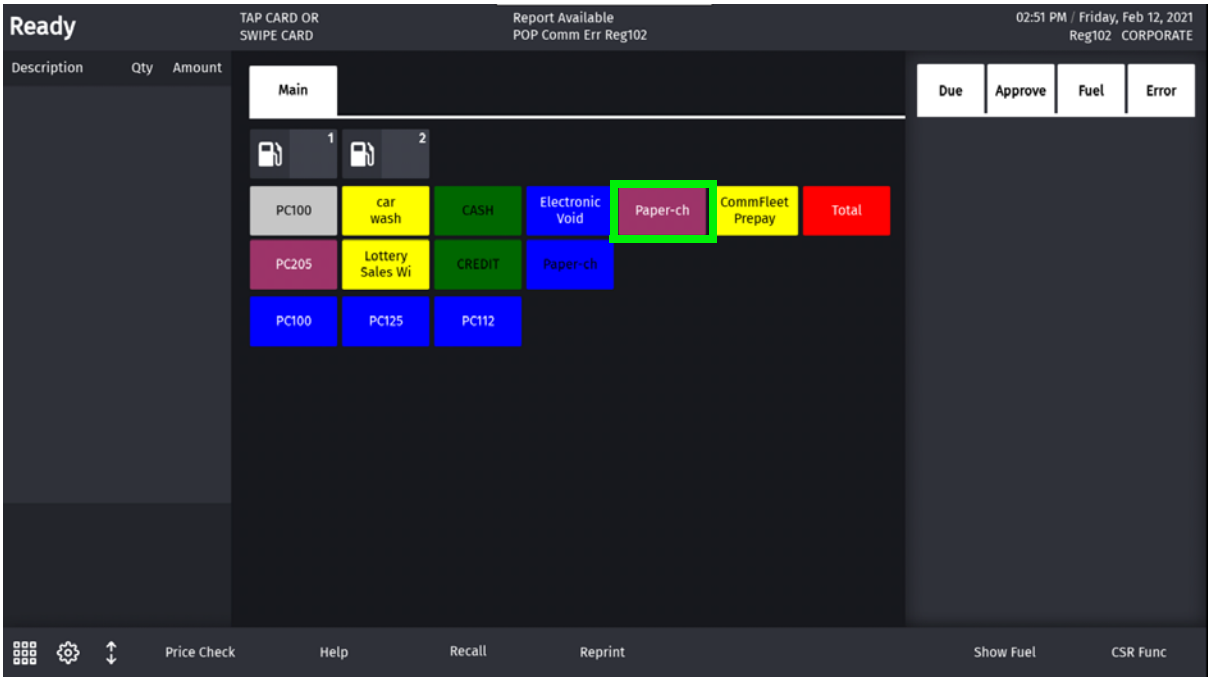


```
              WELCOME TO
              OUR STORE
                99999
          VeriFone Gold Disk
                 FL


             R E F U N D

   Description           Qty      Amount
   -----------           ---      ------
R  REF CR #01        2.540L        -5.08
      SELF @ 2.000/ L
      POP Discount                  0.51
   Manual Fuel
                                ----------
                   Subtotal         -4.57
                        TOTAL       -4.57
                  Cash Back        -20.00
                     CREDIT  $     -24.57
            Cashback Refund  $      20.00


6TCHF:TCH Fuel   USD($24.57)
Acct/Card #: ***************0110
Entry: Swiped
Auth #: 123628
Resp Code: 000
Stan: 000724574
Invoice #: 1535



MERCHANT COPY




ST#AB123     TILL XXXX DR#1 TRAN#1020032
CSH: 1                2/12/21 2:06:58 PM
```

Fleet Check Transaction

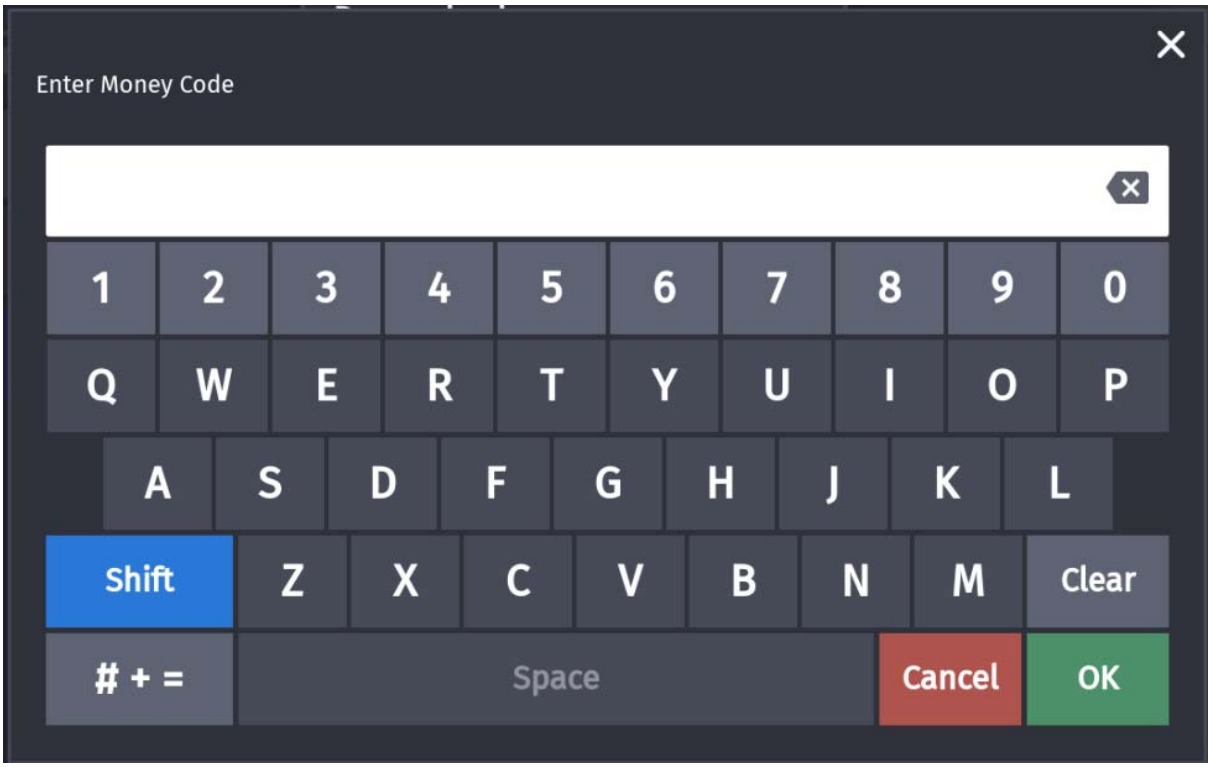
Customers can pay with fleet check and can cash fleet check.

1. Select Fleet Check.

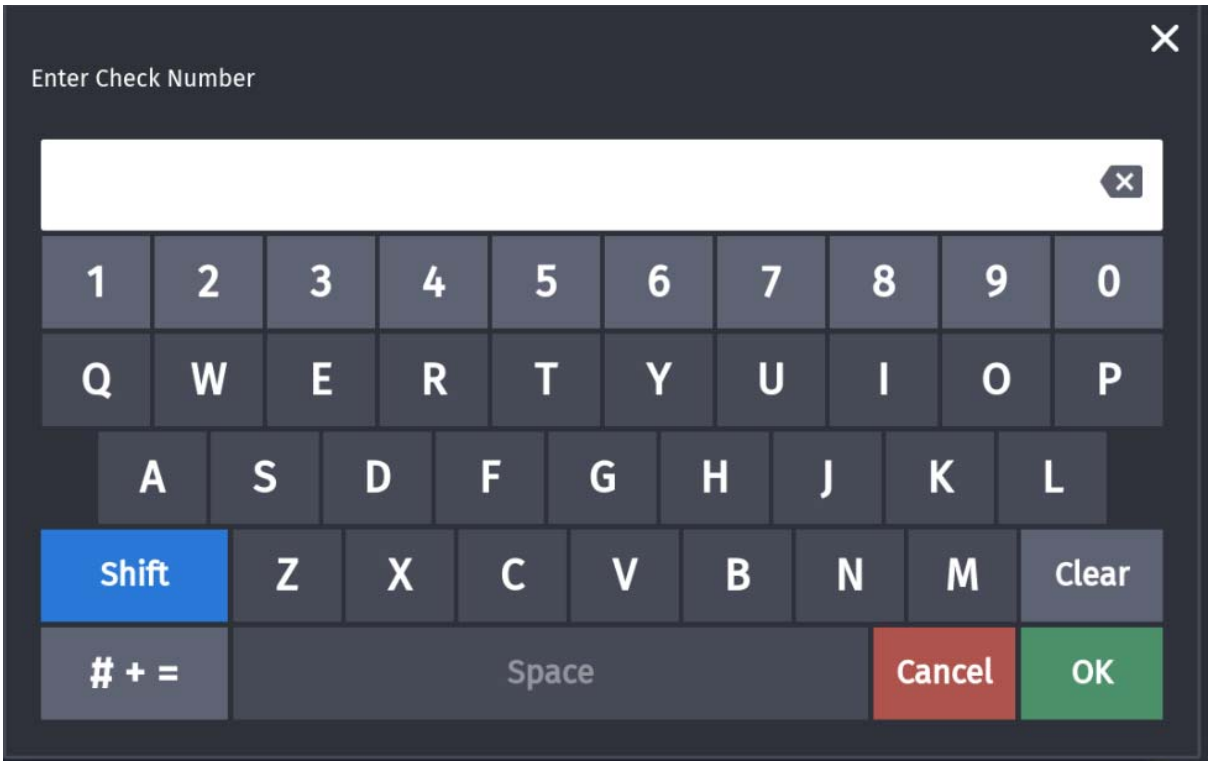


2. Enter Amount

3. Enter Money Code.



4. Enter Check Number.



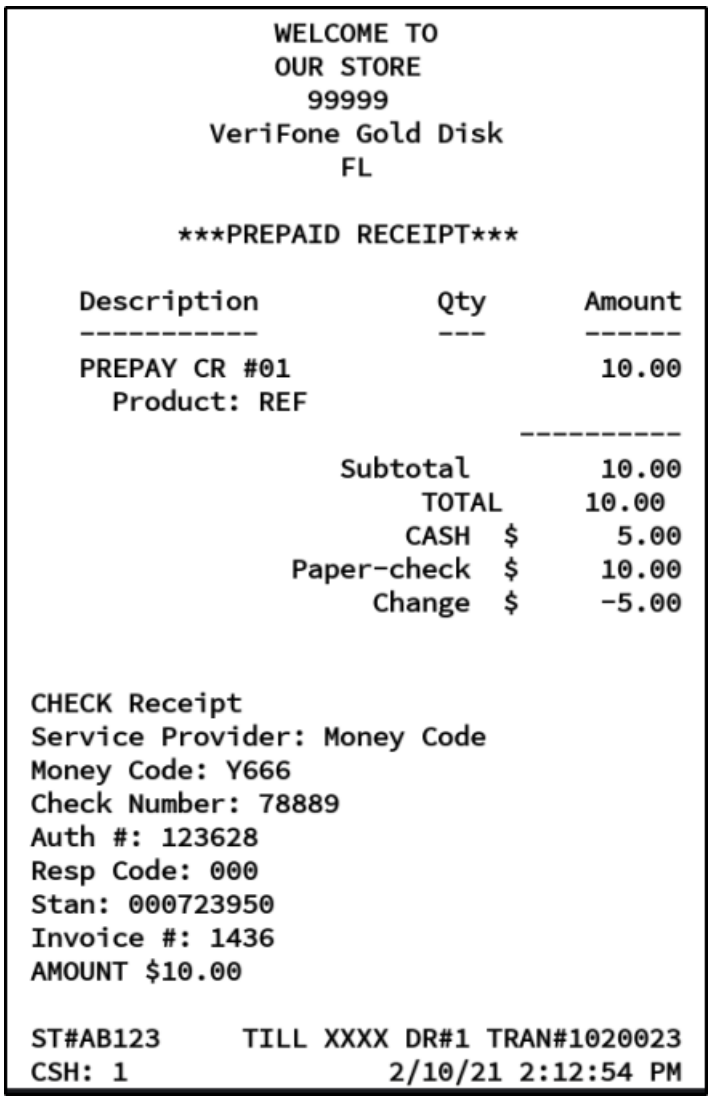
Sample Receipt

```
                WELCOME TO
                OUR STORE
                  99999
              VeriFone Gold Disk
                      FL


   Description            Qty       Amount
   -----------            ---       ------
                                   ----------
                    Subtotal           0.00
                         TOTAL         0.00
                  Paper-check  $       50.00
                       Change  $      -50.00


CHECK Receipt
Service Provider: Money Code
Money Code: 445566
Check Number: 466777GGG
Auth #: 123628
Resp Code: 000
Stan: 000723910
Invoice #: 1420
AMOUNT $50.00

ST#AB123      TILL XXXX DR#1 TRAN#1020013
CSH: 1                  2/10/21 2:00:45 PM
```

Split Tender Transaction With Fleet Check

Fleet check can be used in split tender transactions with cash.

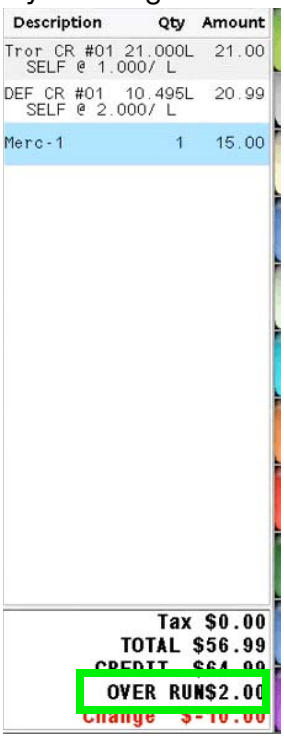
Sample Receipt



```
                WELCOME TO
                OUR STORE
                  99999
              VeriFone Gold Disk
                     FL

           ***PREPAID RECEIPT***

   Description            Qty       Amount
   -----------            ---       ------
   PREPAY CR #01                      10.00
     Product: REF
                                   ----------
                     Subtotal         10.00
                          TOTAL      10.00
                         CASH  $      5.00
                   Paper-check  $     10.00
                        Change  $     -5.00


CHECK Receipt
Service Provider: Money Code
Money Code: Y666
Check Number: 78889
Auth #: 123628
Resp Code: 000
Stan: 000723950
Invoice #: 1436
AMOUNT $10.00

ST#AB123     TILL XXXX DR#1 TRAN#1020023
CSH: 1                 2/10/21 2:12:54 PM
```

Over Run Auto Settle Process

To handle overrun, enable Auto Settle Overrun in **Store Operations > Sales > Sales Configuration**. The Overrun amount will be automatically settled with the non-network **Drive Off** MOP. The card will only be charged with the amount that the customer fueled.



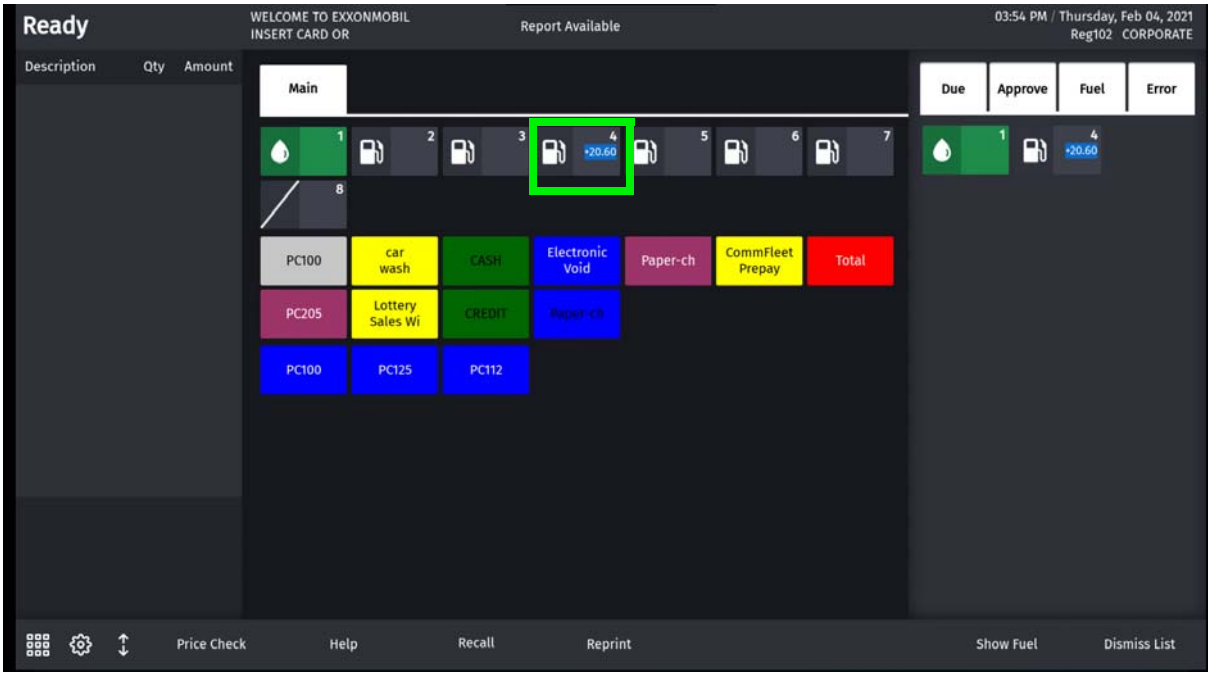
Sample Receipt

```
            Welcome To Our
                Store
              Bangalore
                99999
          VeriFone Gold Disk
                FL


  Description          Qty       Amount
  -----------          ---       ------
  Tractor CR #01    21.000L         21.00
    SRLF @ 1.000/ L
  DEF CR #01        10.495L         20.99
    SRLF @ 2.000/ L
  Merc-1                 1          15.00
                                  ----------
                  Subtotal          56.99
                      TOTAL       56.99
                Cash Back           10.00
                  CREDIT  $         64.99
                OVER RUN  $          2.00
                  Change  $        -10.00


6TCHF:TCH Fuel   USD$64.99
Acct/Card #: **************0169
Entry: Swiped
Auth #: 123628
Resp Code: 000
Stan: 007539951
Invoice #: 16689


MERCHANT COPY

_____________________________________
SIGNATURE
I agree to pay the amount stated
```

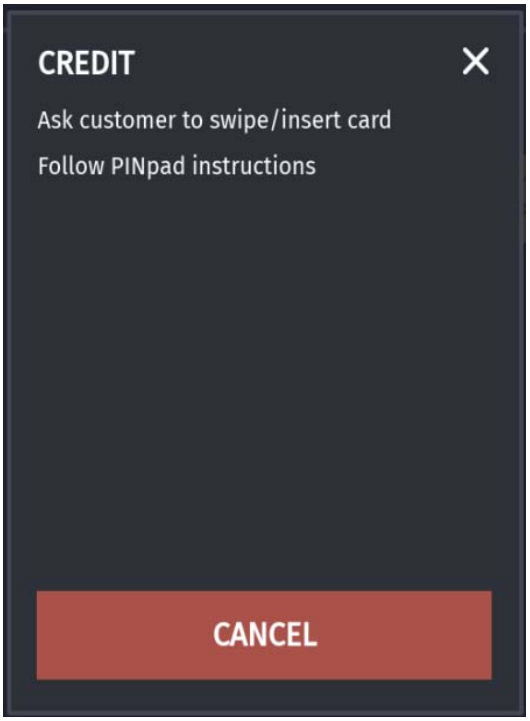
Postpay Fuel Sale

In a postpay fuel sale, the sale comes due inside after the customer dispenses fuel.

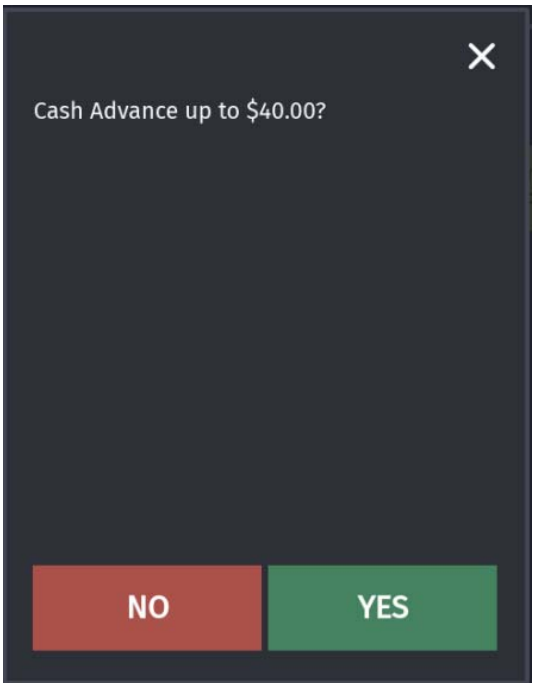
1. Select the pump to recall the transaction.



2. Swipe card to complete sale.

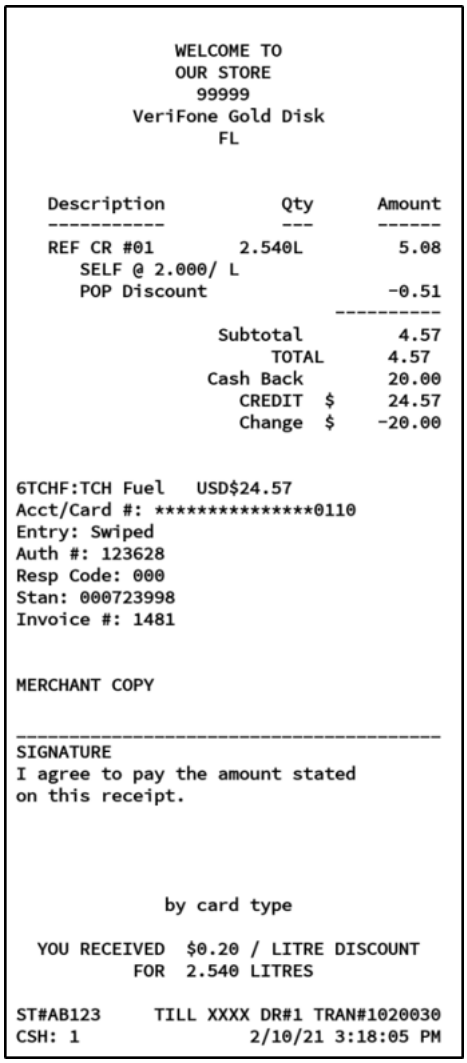


3. If a Commercial Fleet card is used to complete the sale, and if cash back is configured on the card, the user get a prompt asking if cash back amount is required.



4. On selecting **Yes**, another prompt appears asking the amount required.

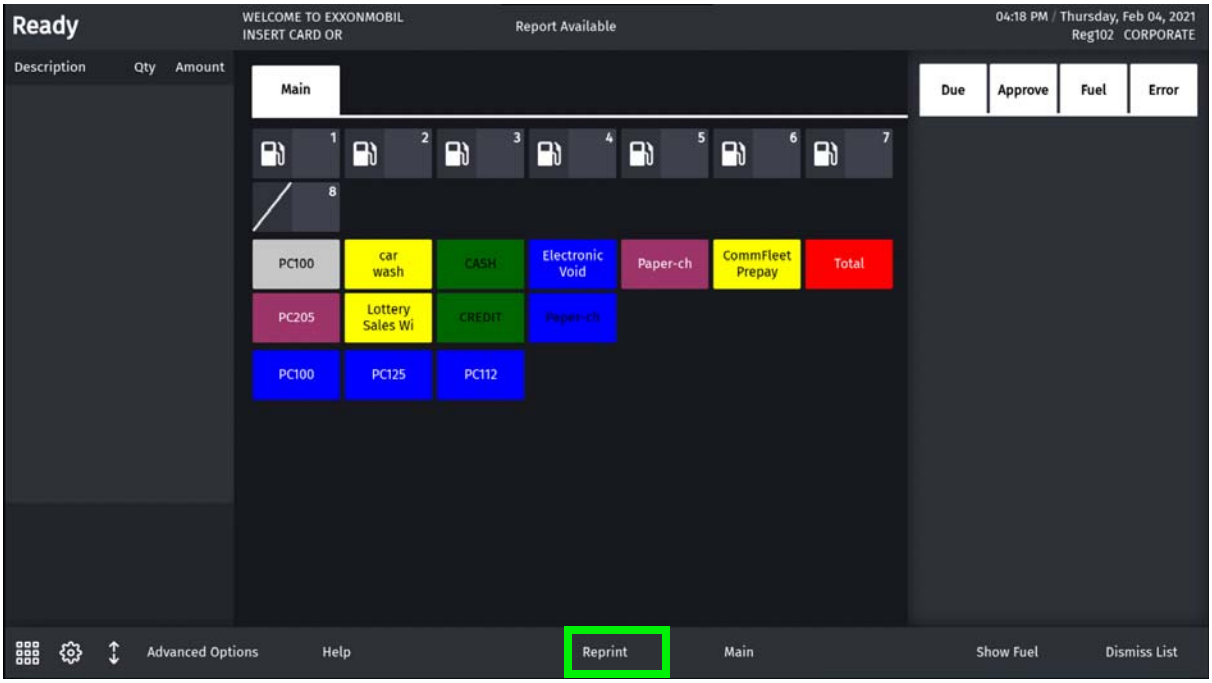
Sample Receipt

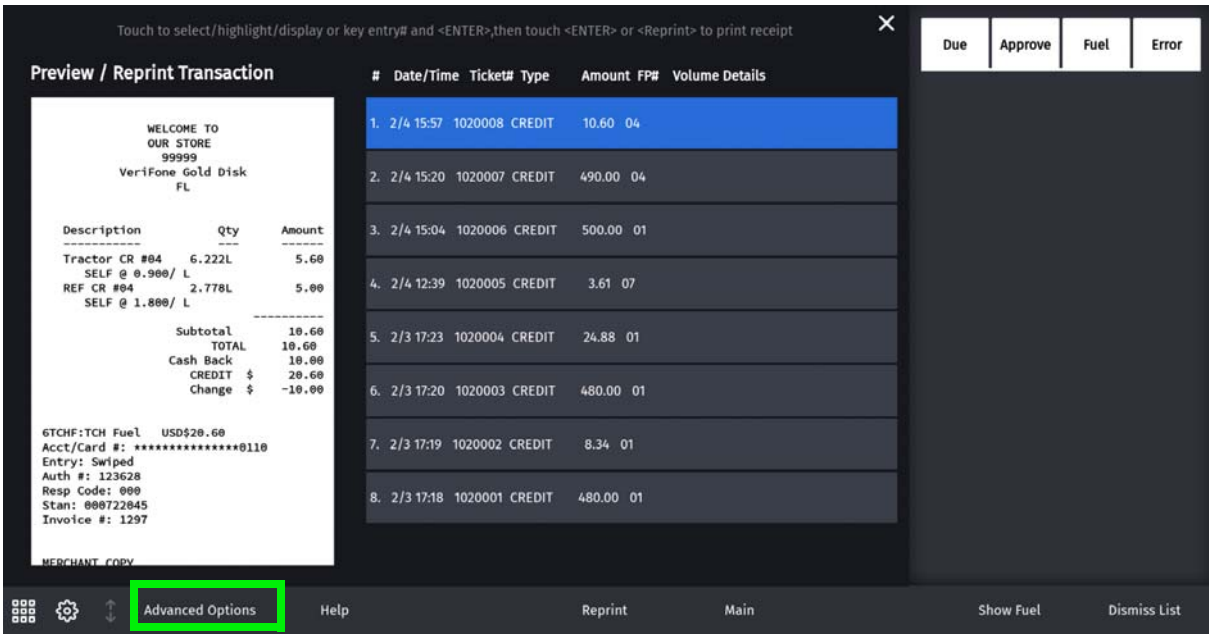


```
              WELCOME TO
              OUR STORE
                99999
           VeriFone Gold Disk
                  FL


   Description            Qty       Amount
   -----------            ---       ------
   REF CR #01         2.540L          5.08
      SELF @ 2.000/ L
      POP Discount                    -0.51
                                   ----------
                    Subtotal           4.57
                         TOTAL       4.57
                   Cash Back          20.00
                      CREDIT  $       24.57
                      Change  $      -20.00


6TCHF:TCH Fuel   USD$24.57
Acct/Card #: ***************0110
Entry: Swiped
Auth #: 123628
Resp Code: 000
Stan: 000723998
Invoice #: 1481


MERCHANT COPY

_____________________________________
SIGNATURE
I agree to pay the amount stated
on this receipt.




              by card type

  YOU RECEIVED  $0.20 / LITRE DISCOUNT
           FOR  2.540 LITRES

ST#AB123     TILL XXXX DR#1 TRAN#1020030
CSH: 1                2/10/21 3:18:05 PM
```

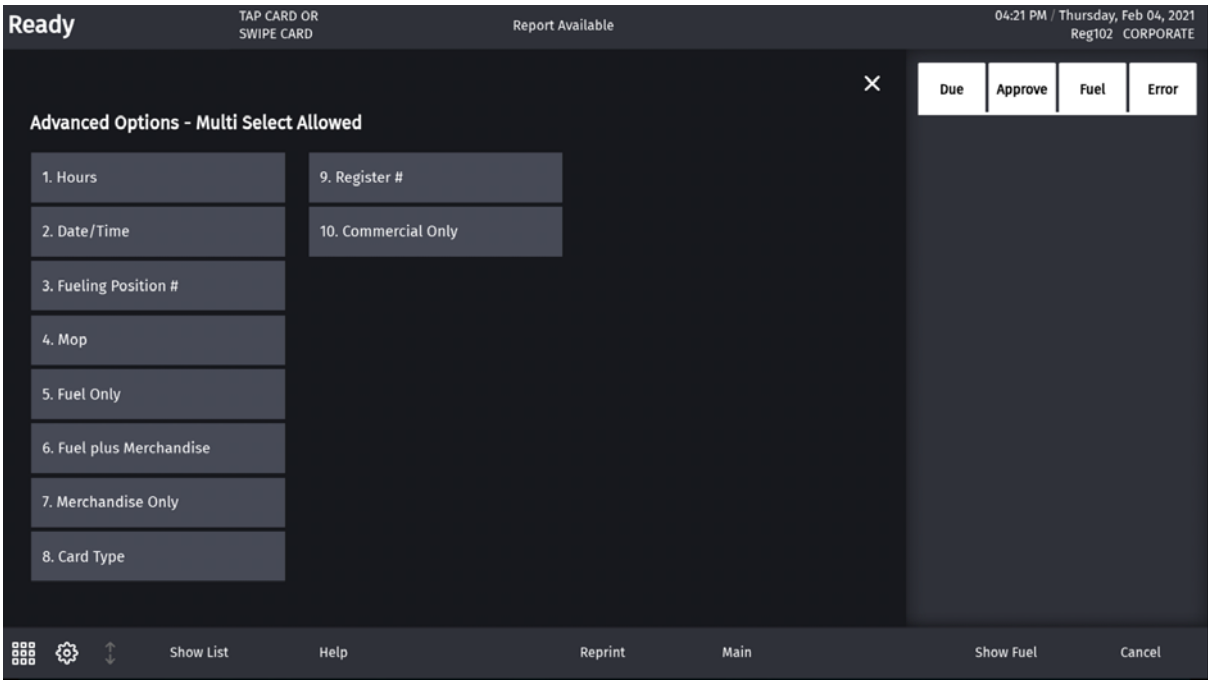
Receipt Reprint Advanced Options

On the Reprint screen, click **Advanced Options** to filter and show receipts based on the filter options selected on the Advance Options screen.





Select the options based on which to reprint receipts.



Using Comdata Cards

Most of the transactions using Comdata cards are similar to using Fleet cards other than the transactions using Comchek and Expresscode MOPs.

For all types of Comdata transactions, the Unit Number prompt is a mandatory prompt, which is a unique ID for each driver.

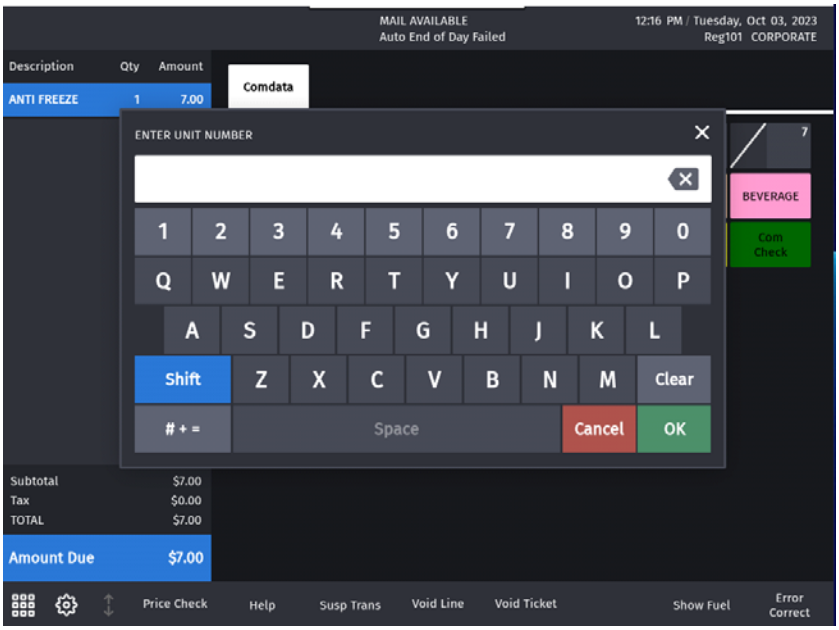
Unit Number field is optional only for Expresscode MOP transactions.

Prepay Transaction with Comdata Cards

Pre-Authorizing Sale

To launch a prepay transaction using Comdata cards, the process is same till Step 3 in “Commercial Fleet Prepay Fuel Transaction” on page 23

1. After the customer swipes the comdata card, the customer is asked to enter the unit number.



2. Enter **Driver ID** (dynamic prompt from host)

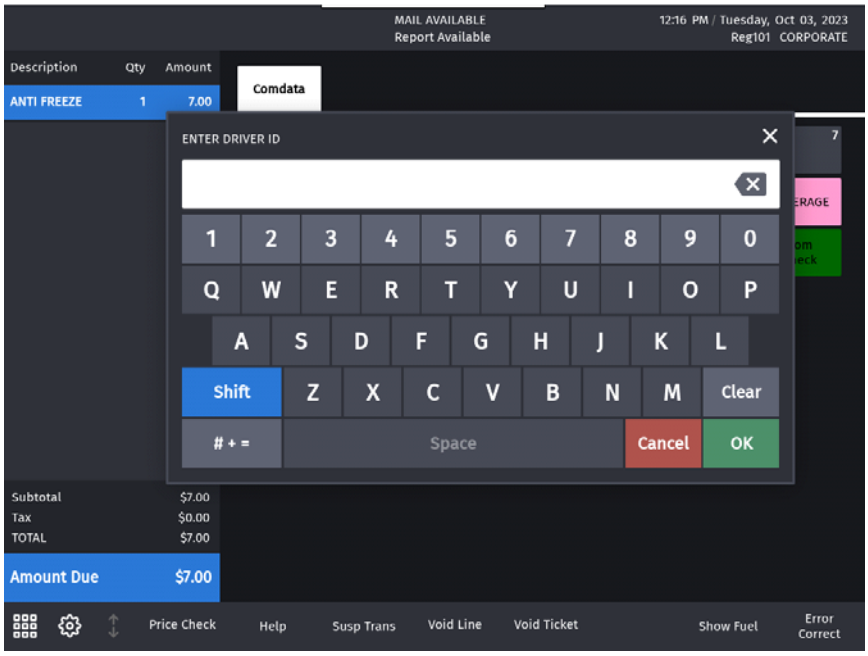
Dynamic prompts can vary depending on the card used.

Some of the dynamic prompts are optional. Press OK without entering anything for skipping optional prompts.

If mandatory prompts are skipped thrice, then the transaction is declined.

There is no way other than through experience that a cashier or a customer would know which is an optional prompt.

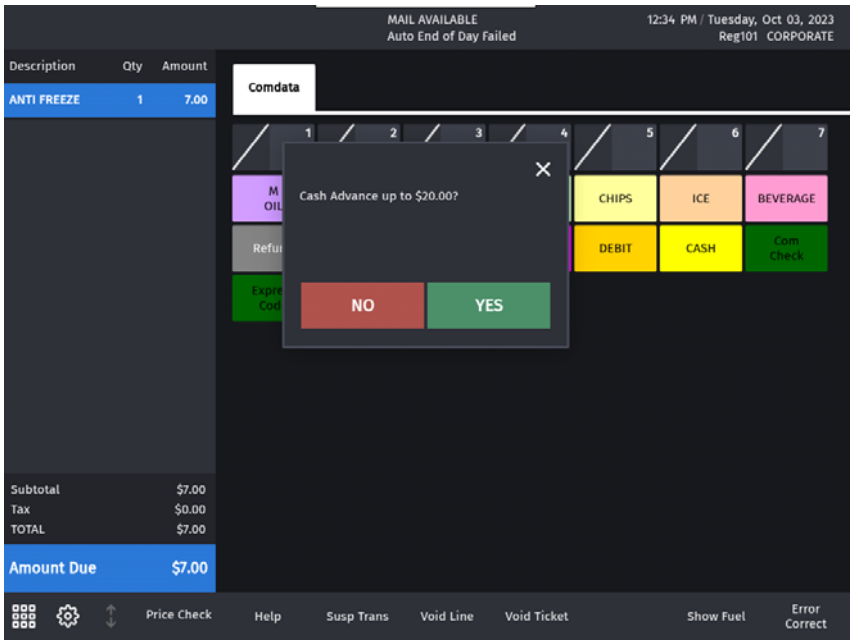
Fiserv supports up to total of 8 prompts (both dynamic and system) in a single transaction



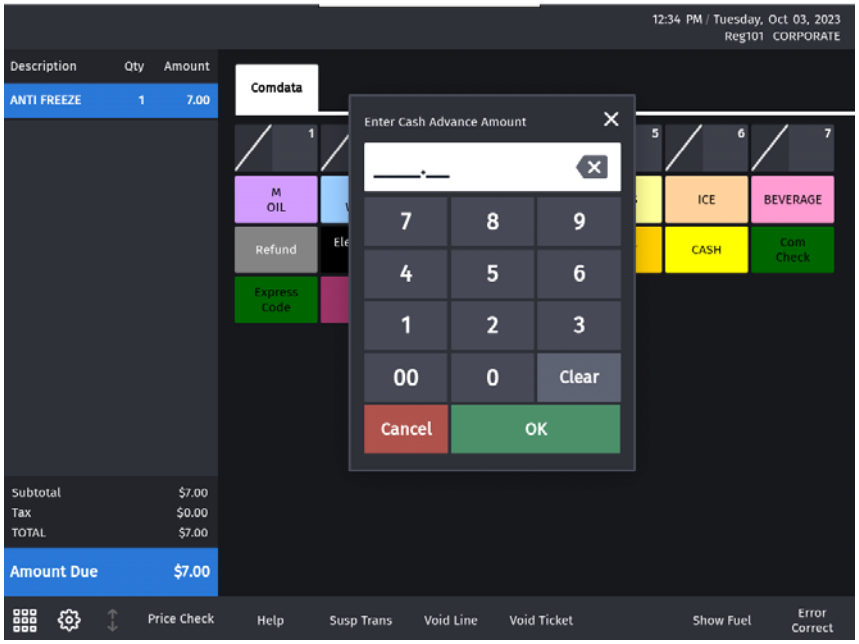
3. The following are the other dynamic prompts from the host that can be shown during a transaction:
   - Enter Hubometer Reading
   - Enter Reeferhour Meter Reading
   - Enter Driver's License Number
   - Enter Purchase Order Number
   - Enter Trailer Hub Reading
   - Enter Trip number
   - Enter Trailer number
4. After the dynamic prompts, If the card is configured to give cash advance, the cash advance prompt appears for selection.

   There are three ways the cash advance limit is set:
   - Using the Cashback Amount field in Cashback Prompt Amounts section from **Configuration Client > EPS Configuration > Buypass Configuration**
   - From the host response that comes during the pre-authorization request
   - From the DCT table.

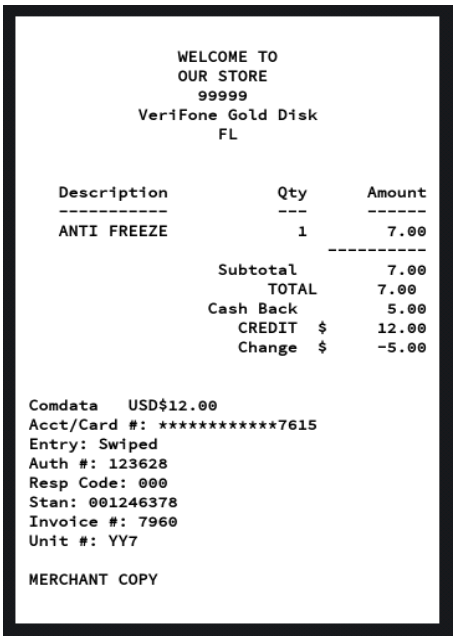
   Out of these three, the cash advance that appears to the customer is the lowest one. Cash advance is only given after fueling.



5. Enter **Cash Advance Amount**



Cash Advance Receipt

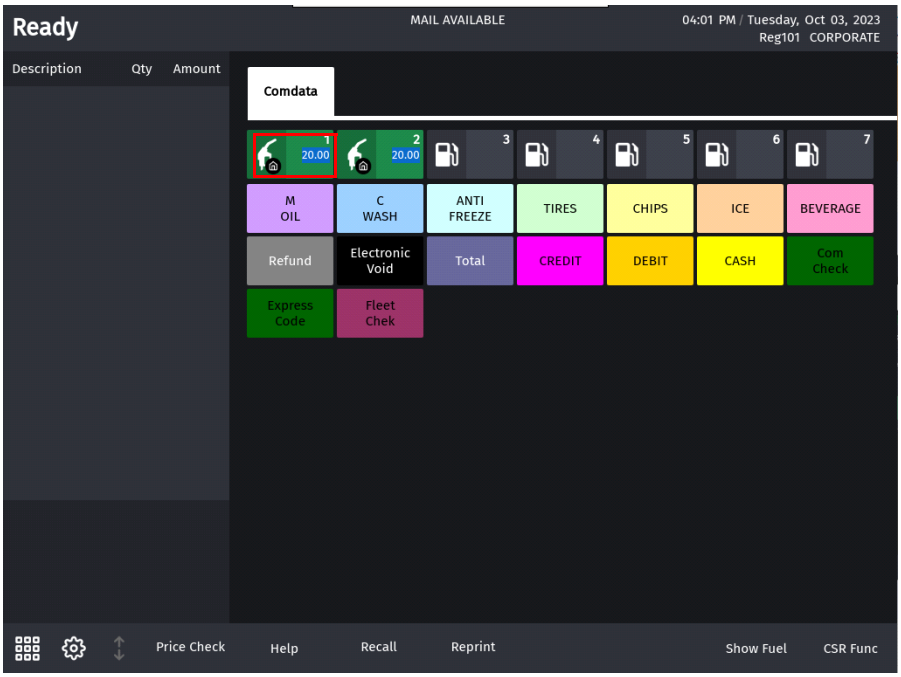


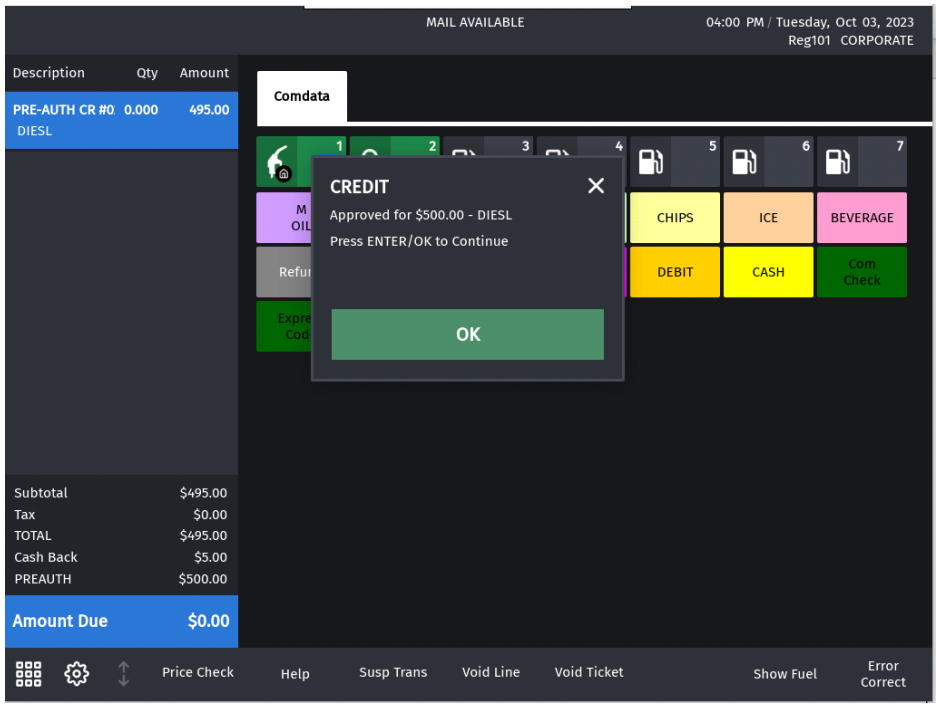
```
                WELCOME TO
                OUR STORE
                  99999
              VeriFone Gold Disk
                    FL


   Description           Qty       Amount
   -----------           ---       ------
   ANTI FREEZE             1         7.00
                                  ----------
                     Subtotal         7.00
                        TOTAL         7.00
                   Cash Back          5.00
                      CREDIT  $       12.00
                      Change  $       -5.00


Comdata    USD$12.00
Acct/Card #: ************7615
Entry: Swiped
Auth #: 123628
Resp Code: 000
Stan: 001246378
Invoice #: 7960
Unit #: YY7

MERCHANT COPY
```

Completing the transaction

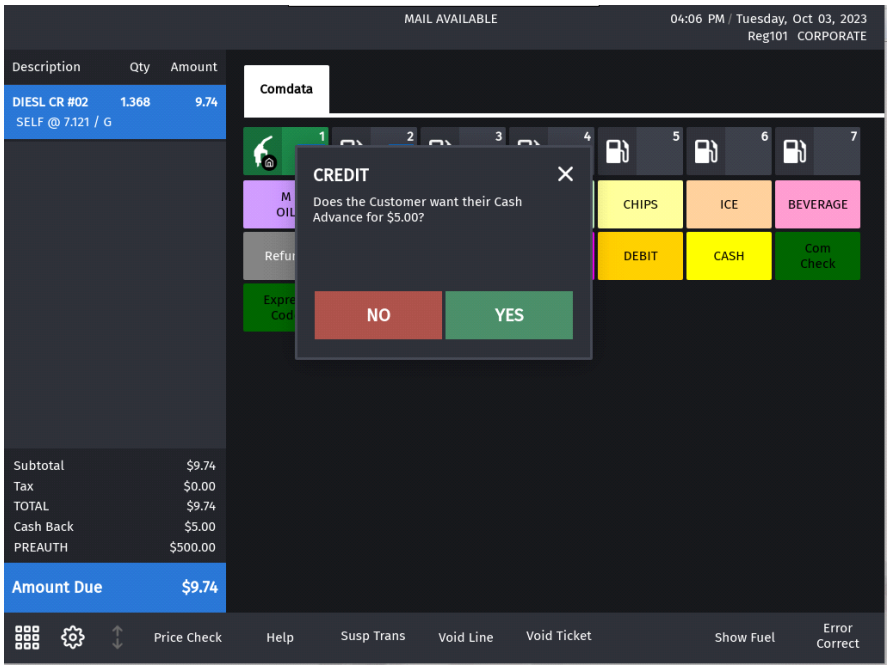
If the customer has not opted for cash advance during pre-authorization, sale is completed at the DCR.

1. If the customer has opted for cash advance during pre-authorization, after fueling, the sale comes due inside. Select the pump to recall the transaction.





2. A prompt appears asking if the customer wants the cash advance applied during pre-authorization. Click Yes or No to complete the sale.



Pre-Authorization Receipt

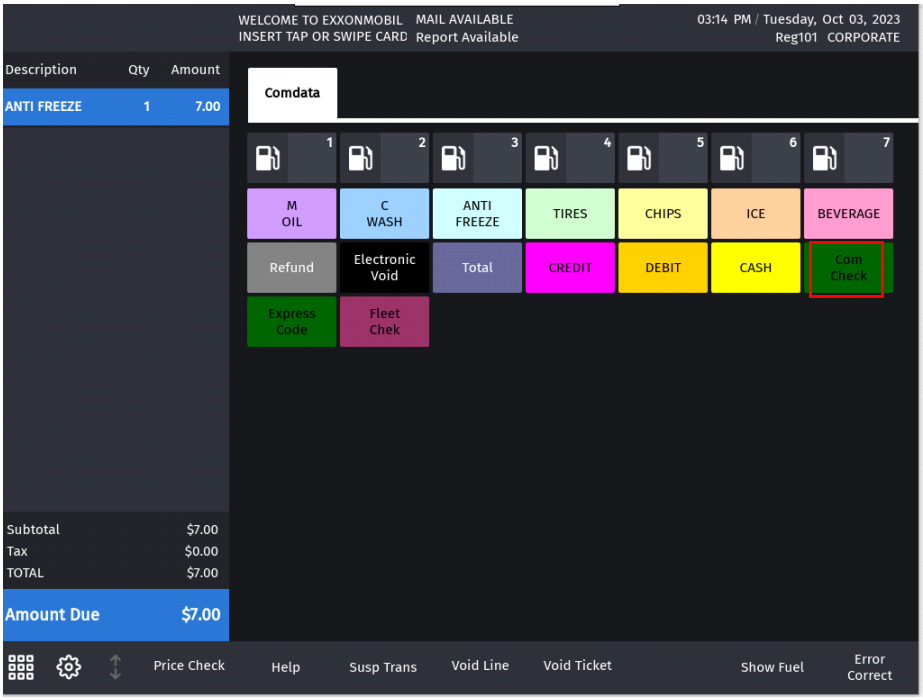
```
              WELCOME TO
              OUR STORE
                99999
          VeriFone Gold Disk
                 FL

     ***PRE-AUTHORIZED RECEIPT***

  Description           Qty       Amount
  -----------           ---       ------
  PRE-AUTH CR #02                  495.00
    Product: DIESL
                                 ----------
                   Subtotal        495.00
                       TOTAL     495.00
                  Cash Back          5.00
                    PREAUTH  $     500.00


PREPAY Receipt
Comdata   USD$500.00
Acct/Card #: ************7615
Entry: Swiped
Auth #: 234516
Resp Code: 000
Stan: 001347242
Invoice #: 8051
Unit #: TT678

MERCHANT COPY
```

Sales Completion Receipt

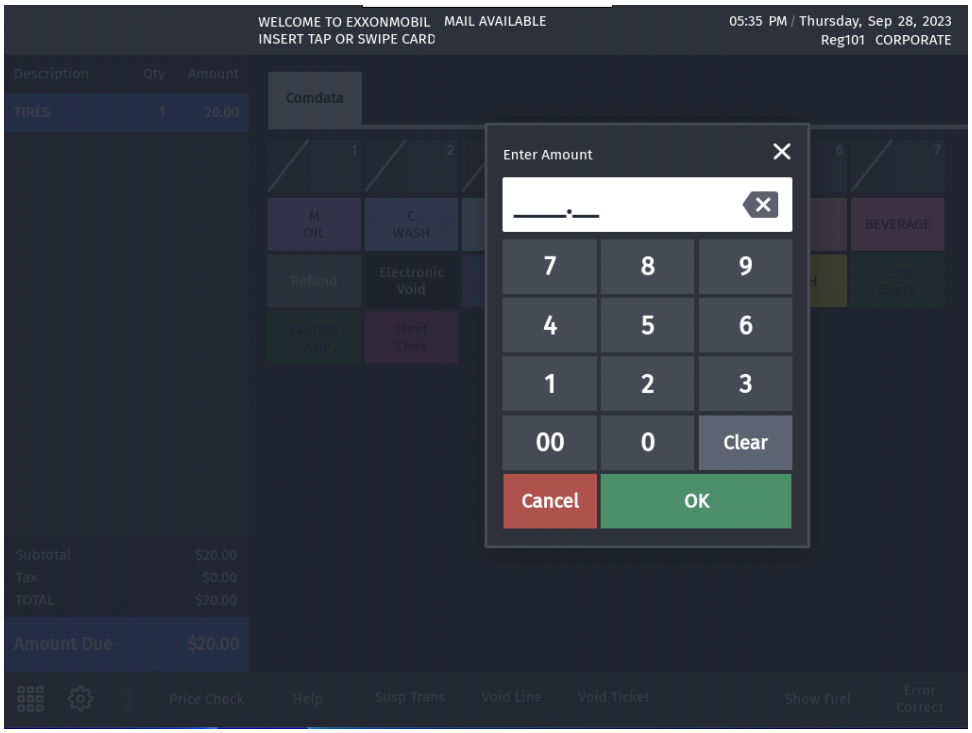
```
              WELCOME TO
              OUR STORE
                99999
          VeriFone Gold Disk
                 FL


  Description           Qty       Amount
  -----------           ---       ------
  DIESL CR #01      1.549G         11.03
     SELF @ 7.121/ G
                                 ----------
                   Subtotal        11.03
                       TOTAL     11.03
                  Cash Back          5.00
                     CREDIT  $      16.03
                     Change  $      -5.00


Comdata   USD$16.03
Acct/Card #: ************7615
Entry: Swiped
Auth #: 123628
Resp Code: 000
Stan: 001347482
Invoice #: 8127
Unit #: 5R6U

MERCHANT COPY
```

Transaction Using Comcheck MOP

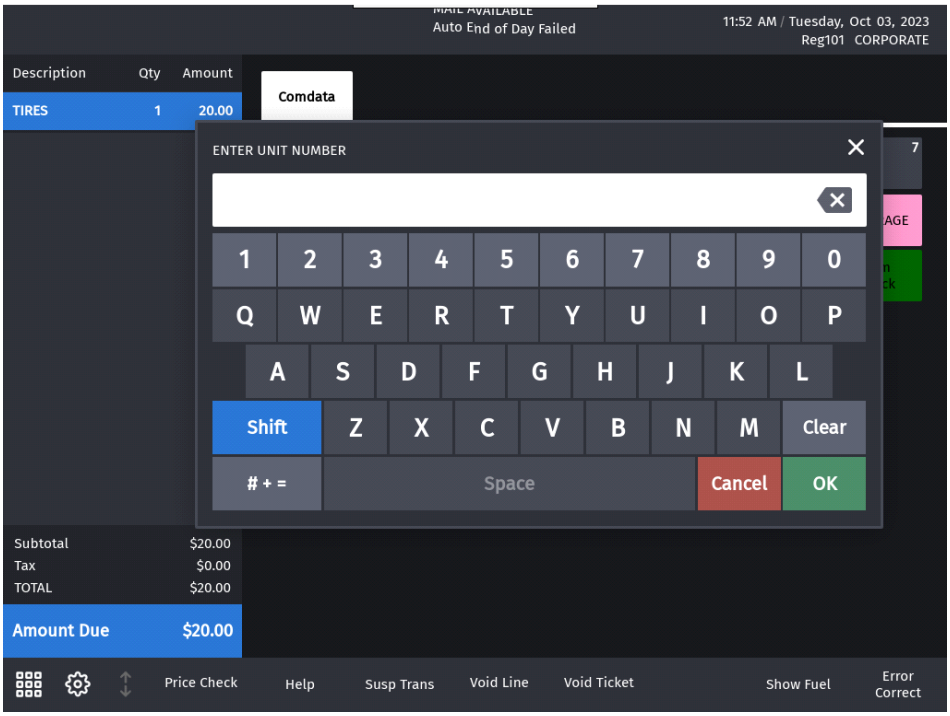
1. Select Comcheck MOP soft key



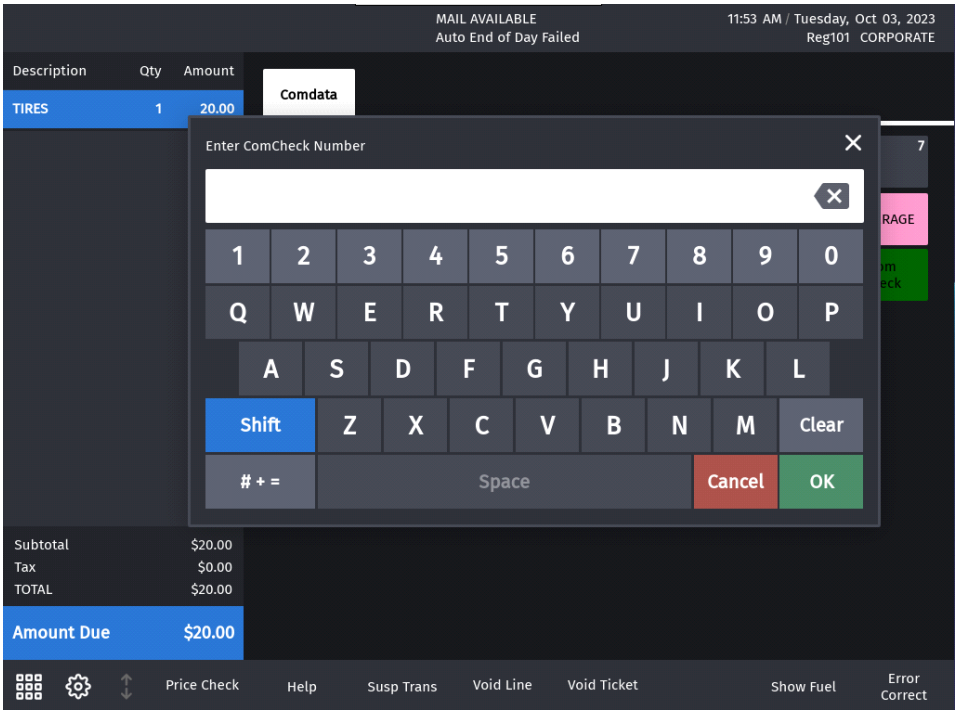
2. Enter **Amount**



3. Enter **Unit Number**



4. Enter **Comcheck Number**

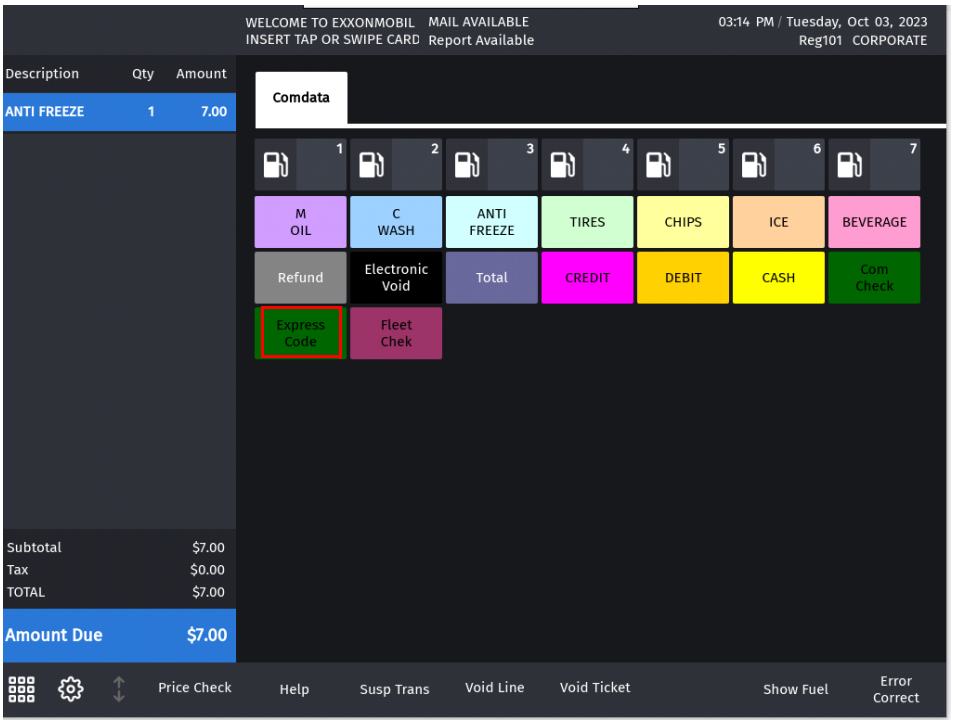


Comcheck Receipt

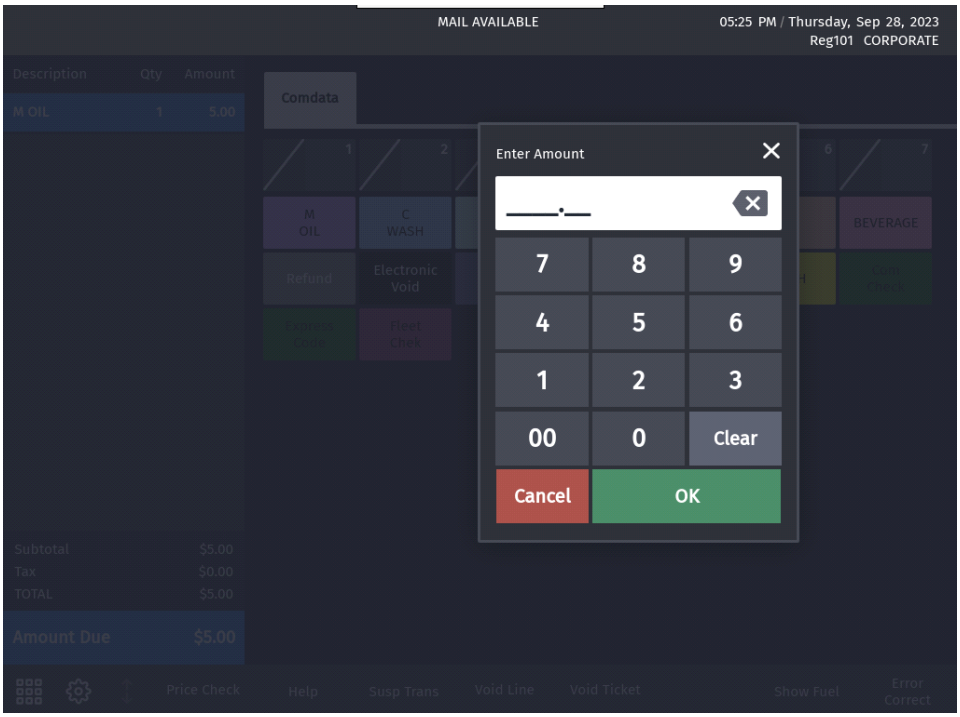
```
                WELCOME TO
                OUR STORE
                  99999
              VeriFone Gold Disk
                    FL


   Description           Qty       Amount
   -----------           ---       ------
   TIRES                   1        20.00
                                  ----------
                      Subtotal        20.00
                           TOTAL      20.00
                     Com Check  $      20.00


CHECK Receipt
Service Provider: ComCheck
Unit #: 123ABC

ComCheck Number: 6011160283

Auth #: 123628
Resp Code: 000
Stan: 001221529
Invoice #: 7855
AMOUNT $20.00

ST#AB123                  DR#1 TRAN#1010149
CSH: 1                    9/28/23 5:45:19 PM
```

Transaction Using Express Code MOP

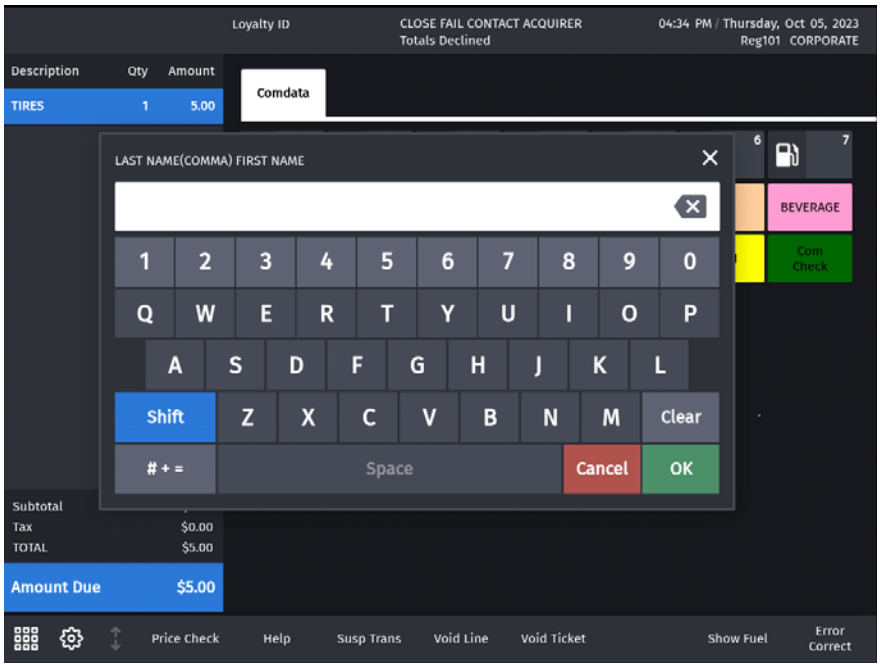
1. Select Expresscode soft key.



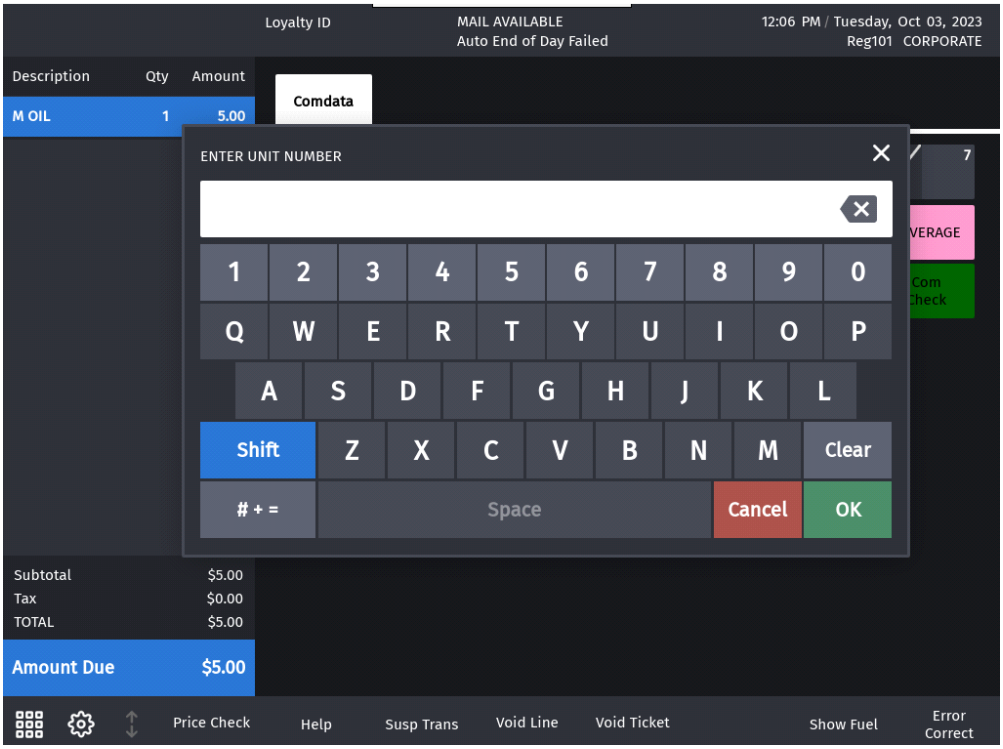
2. Enter **Amount**



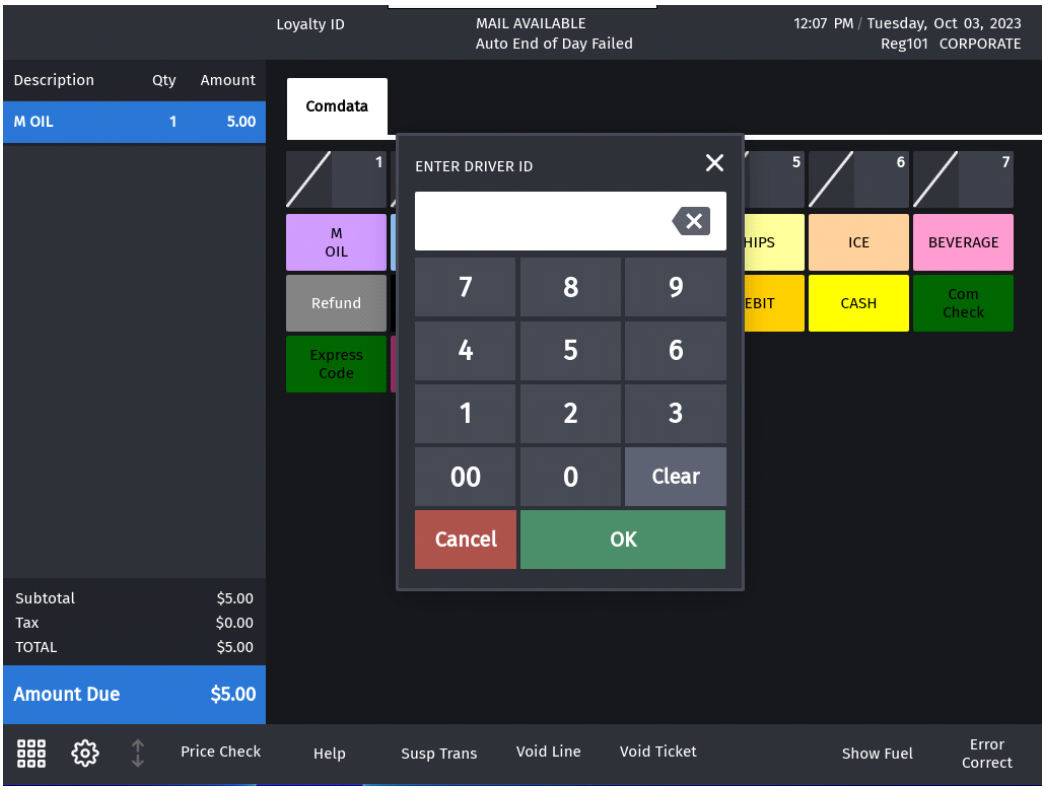
3. Enter **Payee's Name**. This is the only mandatory field for Expresscode transactions after the amount prompt till the entry of the express code. Put a comma between the first name and the last name.



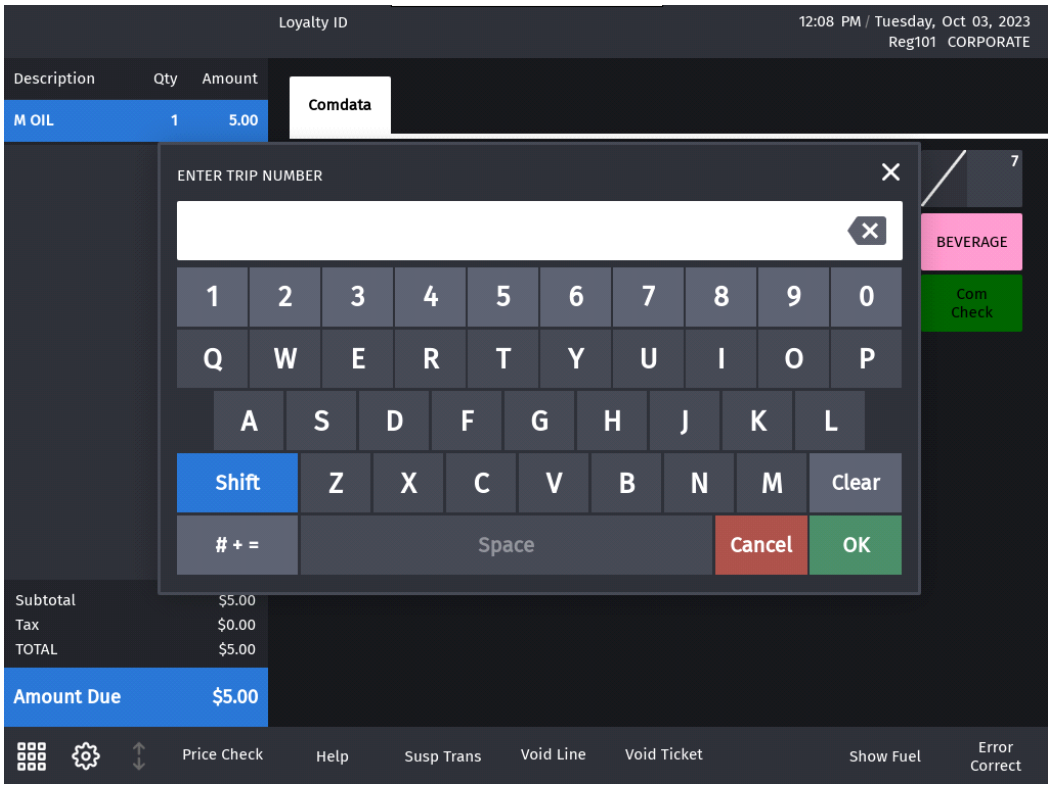
4. Enter **Unit number**. Unit Number field is optional only for Expresscode transactions and mandatory for all the other Comdata transactions.



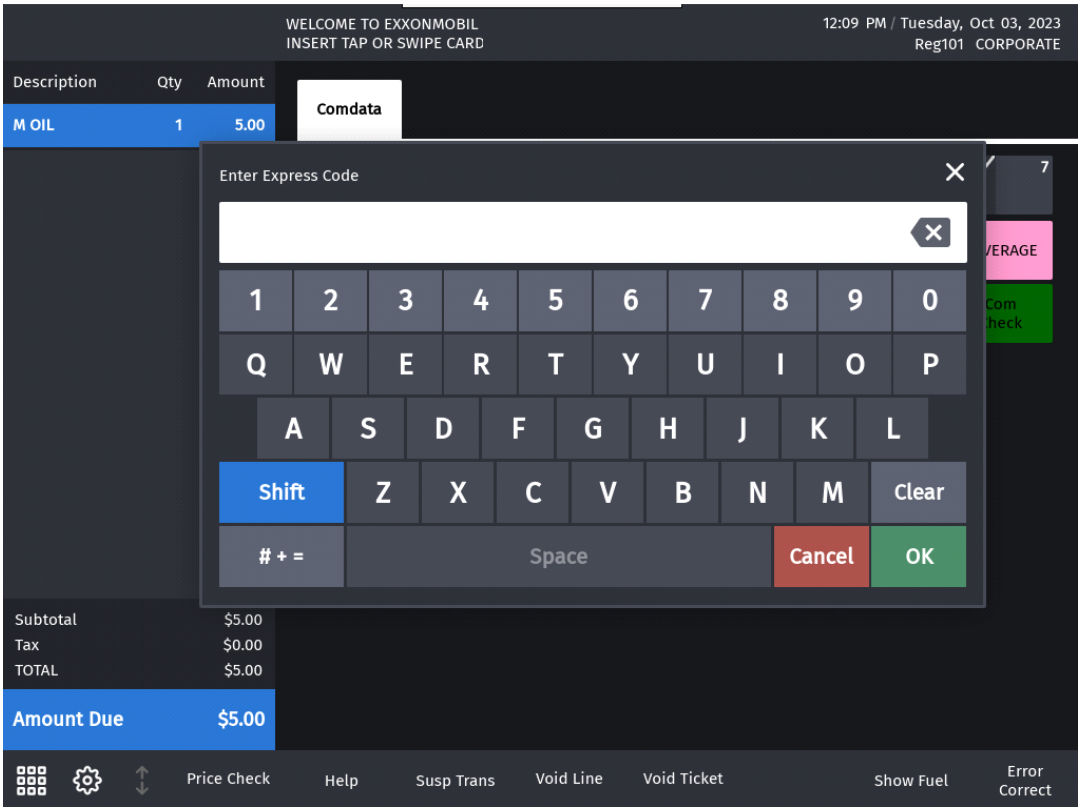
5. Enter **Driver ID**



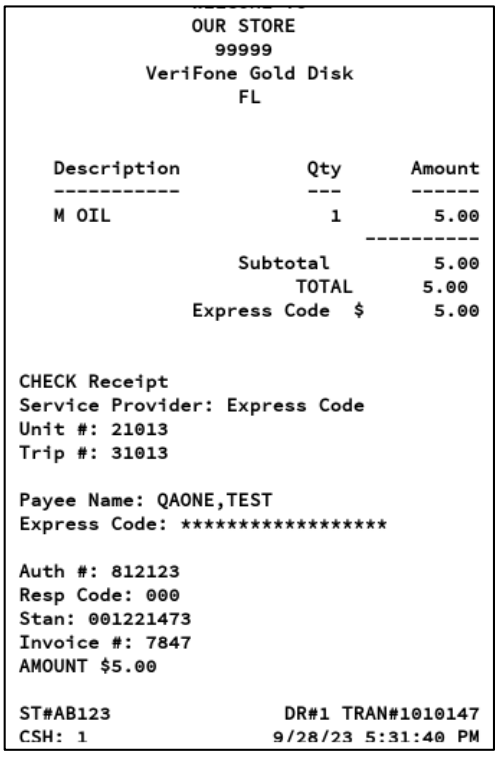
6. Enter **Trip Number**



7. Enter **Express Code.** This a mandatory field.



Expresscode Receipt



```
                OUR STORE
                  99999
             VeriFone Gold Disk
                     FL


   Description            Qty       Amount
   -----------            ---       ------
   M OIL                    1         5.00
                                   ----------
                     Subtotal          5.00
                          TOTAL       5.00
                  Express Code  $      5.00


CHECK Receipt
Service Provider: Express Code
Unit #: 21013
Trip #: 31013

Payee Name: QAONE,TEST
Express Code: ******************

Auth #: 812123
Resp Code: 000
Stan: 001221473
Invoice #: 7847
AMOUNT $5.00

ST#AB123                DR#1 TRAN#1010147
CSH: 1                 9/28/23 5:31:40 PM
```